LAKE COUNTY, OREGON

CHRIS LANGSLET - JUDGE
C. W. OGLE - COMMISSIONER
JEWELL CORUM - COMMISSIONER

LAKE COUNTY

CIVIL DEFENSE OPERATIONS PLAN
DECEMBER, 1958

MAYORS

HOWARD GOODENOUGH - LAKEVIEW
MRS. LEWIS JOHNSON - PAISLEY

CIVIL DEFENSE DIRECTOR

E. L. Mc Kinney
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

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MAP SECTION

Lake County Civil Defense Map
1. Definition of Civil Defense

Civil defense in Oregon means the preparation for and the carrying out of all emergency functions, other than functions for which the Federal Government is primarily responsible, to minimize and repair injury and damage resulting from disasters caused by enemy attack, sabotage or other hostile actions; or by fire, flood, earthquake or other natural causes. These functions include the following without limitation: the activities of the fire fighting, police, medical and health, rescue, engineering, attack warning, emergency welfare, and religious affairs services; all matters pertaining to defense against radiological and chemical warfare; matters pertaining to the evacuation of persons from stricken areas, civilian war aid, properly assigned functions of plant protection and other functions related to civilian protection; and all other activities necessary or incidental to the preparation for carrying out any of the foregoing functions.

2. Purpose of the Plan

The purpose of this operations plan is to set forth, in specific terms, what is to be done, who does it, when and where it is to be done, in order that coordinated action may be taken immediately upon a declaration of an emergency, by all civil defense agencies and services. This plan will be revised, as necessary, to meet changing conditions.

3. Authority for the Plan

This plan is issued in accordance with, and under the provisions of the Oregon Civil Defense Act of 1949, as amended, and the Resolution of the Lake County Court dated February 6, 1957, which established the Lake County Civil Defense Agency.

4. Scope of the Plan

The plan, with its annexes, provides a basis for coordinated civil defense operations in Lake County. The plan is applicable to the County, to the incorporated cities and towns, and to the unincorporated communities in the County. When the term Lake County is used in the plan it is understood to include all of these localities.

5. Definition of Terms

A listing of the definitions of the more common terms used in civil defense is contained in the Oregon State Civil Defense Operations Plan.

6. Effective Date

Civil defense agencies and organizations in Lake County will be guided by the provisions of this plan upon receipt thereof.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

BASIC PLAN

I. MISSION AND SITUATION

A. MISSION

The mission of the Lake County Civil Defense Agency is to provide an efficient attack warning system and a capability of rendering prompt and effective aid in event of emergency to the citizens of Lake County, the reception and care of evacuees from a target area, to provide a radiological fallout detection system, to provide for the maintenance and restoration of county resources as quickly as possible, and to provide mobile support to areas outside of Lake County on request of OSCDA in accordance with the Oregon Civil Defense Operations Plan.

B. SITUATION

1. Enemy Capabilities

A potential enemy has the capability of launching a successful nuclear attack upon the United States with sufficient weapons to strike a high proportion of our military installations and centers of population and industry. It is assumed that weapons will be delivered by aircraft or guided missiles, and that they will be detonated at or near the ground in order to take advantage of the maximum possible fallout of radioactive particles. The possibility of use of other weapons such as biological, chemical, and psychological warfare, and sabotage is also recognized.

2. Own Situation

a. The Oregon Civil Defense Act of 1949, as amended, and the Oregon Civil Defense Operations Plan, provide that:

(1) Each political subdivision (county and incorporated city or town) shall by appropriate local legislation establish a civil defense organization in accordance with the state civil defense plan and program.

(2) Each local organization shall have a civil defense director, appointed by the executive official or governing body of such political subdivision.

(3) The local director shall have direct responsibility for the organization, administration and operation of such local organization, subject to the direction and control of such executive official or governing body.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

PAR. I.

(4) Each local organization for civil defense shall perform civil defense functions within the territorial limits of the political subdivision within which it is organized, and, in addition, shall conduct such functions outside such territorial limits as may be required under the Oregon Civil Defense Act.

(5) Civil defense directors may make or arrange for mutual aid and support with each other or with other public and private agencies within the state for reciprocal civil defense aid and assistance in case of disaster too great to be dealt with unassisted. Such arrangements shall be coordinated with the state civil defense plan and program.

(6) Each political subdivision is authorized to make appropriations for support of the local civil defense organization and may levy taxes upon the assessable property within the political subdivision for that purpose.

b. In the event of an attack, the Oregon State Civil Defense Agency will have responsibility for over-all control, direction, and coordination of civil defense action within the state, and will maintain liaison and cooperate with civil defense agencies of other states and the Federal Government. The responsibility for civil defense operations in Lake County is vested in the County Civil Defense Director.

c. All mobile support units from Lake County will be made available under the State Plan upon request of OSCDA for operations during the Post Attack Period.

II. ORGANIZATION AND RESPONSIBILITIES (Refer to Appendix 1, Basic Plan)

A. In accordance with the provisions of law cited in Par. I, B, 2, a, preceding, the County Court is the executive head of Lake County Civil Defense. The County Civil Defense Director is appointed by the County Court and is responsible to it for the organization and training of civil defense personnel within the County, for the conduct of emergency civil defense operations, and for the coordination of activities of local civil defense organizations within the County.

B. Under the County Court the County Civil Defense Director exercises direction and control of the County Civil Defense Agency through the deputy directors and the civil defense service chiefs whom he appoints.

C. Each civil defense service is organized around an existing government agency, or an existing industry as appropriate. Refer to the annexes to this plan for details of each civil defense service organization.

D. The Mayor or other duly authorized official of each incorporated city or town within the County will exercise direction and control of all civil defense activities under his jurisdiction and will coordinate such activ-
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

PAR. II.

ities with the County Civil Defense Agency. He may appoint a City Civil Defense Director who will be responsible to him for the organization, administration and operations of the City Civil Defense Agency. The organization of City Civil Defense Agencies will parallel generally that of the County Civil Defense Agency, modified as necessary to meet local requirements.

III. OPERATIONS

A. This plan with its annexes encompasses the actions to be taken by civil defense agencies through the County. Preattack planning for, and the conduct of all civil defense operations will be under the control of the County Civil Defense Director, operating through his service chiefs and local civil defense directors as required.

B. Civil Defense services will organize, train, and be prepared to conduct emergency operations as required. For specific instructions to the services refer to Annexes A through R.

X. GENERAL

1. Time Phases

   a. This plan, with its annexes, reflects consideration for the following time phases of operations:

   (1) Pre Warning - that period in which organization, planning, and training are accomplished.

   (2) Strategic Warning - that period of increased preparation for a possible attack. The Oregon Civil Defense Agency will inform political subdivisions of the existence of this condition when it becomes known.

   (3) Tactical Warning - that period in which attack is probable or imminent. This period may or may not be preceded by a Strategic Warning Period.

   (4) Post Attack - the immediate emergency period after attack.

2. In the Pre Warning Period all civil defense services will designate to the County Civil Defense Director personnel to receive training as radiological monitors for their services. Post attack operations will not be conducted in any area unless radiological monitoring indicates that it is safe to do so.

3. During the Pre Warning Period each of the civil defense services will recruit and train volunteers in sufficient numbers to permit round-the-clock operations.
4. OSCDA requires flash and summary reports from each County Civil Defense Director. To assist in the preparation of these reports each service chief, when directed to do so by the County Civil Defense Director, will submit to the Director pertinent information concerning the operations of his particular service using the following reporting guide as appropriate.

a. **General Intelligence**

Show estimated evacuee population received from target areas. Show population injured, sheltered, evacuated, to be evacuated; critical geographic areas; actions taken pertinent to the mission; estimation of present and future capabilities and related problems. Effectiveness of Government.

b. **Public Affairs**

Show deficiencies in Emergency Information facilities, such as newspaper plants, radio (including CONELRAD), and wire services; and the extent of compliance with civil defense instructions by the general public. Estimate present and future Emergency Information capabilities.

c. **Logistics**

(1) Transportation

Show status of operating condition of rail and highway transportation systems; whether nonoperable, partially or totally operable; estimate present and future capabilities in each branch, including operating personnel and equipment; support required and equipment capacity availability for both freight and passengers including direction of movement.

(2) Supply

Show major resources destroyed, supply support required; present and future capabilities of supply organization. Consider food stocks, power, fuel, housing, manpower, clothing, medical supplies, welfare and rescue equipment.

(3) Manpower

Show deficiencies or excess. List by skills or categories and estimate present and future capabilities.

d. **Engineering-Rescue**

Show engineering problems pertinent to transportation, health, industry and welfare requirements, including shelter, power, sanitation and water; essential public facilities; and estimate present and future capabilities, including manpower.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

PAR. III.

e. Utilities
Show status of condition and action being taken to solve same; priorities established, etc.

f. Police
Show problems in traffic control; panic, sabotage and espionage; looting; unexploded ordnance; crashed enemy aircraft; and estimate present and future capabilities.

g. Industry
Show status of operating condition of major industrial plants, whether nonoperable, partially operable or totally operable. Estimate present and future production capabilities in critical categories including survival need items. Estimate percentage of plants that can be returned to production and approximate time that production can be resumed, taking into consideration deficiencies in manpower.

h. Welfare
Estimate present and future capabilities in mass care for feeding, lodging, clothing and financial assistance. Report major deficiencies in these items, including problems which will develop in regard to family rehabilitation.

i. Health
Show major problems in medical services, health and special weapons areas; estimate present and future capabilities in medical personnel, supplies, beds, whole blood, plasma and blood expanders.

j. Fire
Show major fire areas and fire weather conditions; major resources or facilities threatened; if fires are accessible and can be controlled; and estimate of present and future firefighting capabilities.

k. Radiological
Show geographic areas by grid coordinates and levels of intensity. Follow up with further details as they develop.

l. Communications
Show resources remaining in radio and landline facilities and estimate of present and future capabilities of communications facilities and needs.
IV. SUPPLY AND TRANSPORTATION

A. SUPPLY

1. Prior to the Post Attack Period supplies needed for civil defense purposes will be obtained through matching funds, surplus property, and regular commercial channels.

2. During the Post Attack Period supplies required for support of the population of the County will be provided from local resources until these are exhausted. At each level, the individual, family, and the community will exhaust its own resources before requesting supply aid from the next higher level. Distribution of supplies will continue to be made through normal commercial channels, subject to restrictions imposed by the rationing system, except for certain items stockpiled by the Office of Civil and Defense Mobilization (OCDM), such as medical, radiological and engineering supplies. These will be distributed in such manner as OSCDA may prescribe.

B. TRANSPORTATION (Refer to Annex J, Transportation Service)

1. The County Chief, Transportation Service, will exercise general supervision over all intracounty transportation. Supervision of intercounty transportation will be exercised by OSCDA.

2. Movement of military forces by highway through the county will be effected by the coordination between OSCDA and Headquarters, Sixth Army, through OCDM, Region 7.

V. CONTROL, COMMUNICATIONS AND CONTINUITY OF GOVERNMENT

A. CONTROL

1. The Civil Defense Control Center for Lake County is located at the County Road Department Shops, Lakeview.

2. The Alternate Control Center is located at Paisley.

3. On receipt of strategic warning the Control Center will be activated on a 24-hour basis by a preassigned staff.

4. County mobile support units temporarily located outside of the County shall remain under the command of their own commander. On departure for a Klamath County Assembly Area they will be under the operational control of OSCDA until arrival at the Assembly Area at which time they pass to the operational control of Klamath County. If sent to Assembly Areas established for the Portland CTA, the mobile support units remain under the operational control of OSCDA until released to a designated county or to the City of Portland for operations.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

PAR. V.

5. Succession to Command
   a. County Executive
      (1) County Judge
      (2) County Commissioner, Position No. 1
      (3) County Commissioner, Position No. 2
   b. County Civil Defense
      (1) County Civil Defense Director
      (2) Deputy Civil Defense Director
      (3) Chief, Transportation Service.

B. COMMUNICATIONS (Refer to Annex H, Communications Service)
   1. The civil defense mission will require the full use of all types of communications to support operations. This will include telephone; teletype; radio (fixed, mobile and portable) and messenger service.
   2. Civil defense planning should include communications operated by private industry and government.
   3. Radio amateurs will be organized within the RACES program.

C. CONTINUITY OF GOVERNMENT
   1. Lake County
      a. In the event it is deemed advisable to evacuate Lakeview, the County Court will be re-established at Paisley. The County Judge, the Commissioners, and the head of each agency of county government will proceed thereto as soon as possible after evacuating Lakeview.
      b. Every effort will be made to preserve original County records. During the Strategic Warning Period, if one occurs, the original records of the various offices of county government may be moved to safer locations. If there is no Strategic Warning Period and a tactical warning is received during a work day, designated individuals in each office of county government will assist in removing vital records of that office in accordance with prearranged plans. These individuals may evacuate in the most convenient direction with the general public but will report to the County Court at Paisley with their records as soon as conditions permit.
c. Vital records are considered to include:

(1) Commissioners' Journal
(2) Tax records, including assessment rolls and record of delinquent taxes
(3) Vital statistics
(4) Recordings of deeds
(5) County Treasurer's records
(6) Circuit Court records
(7) Police records
(8) Record of military discharges

VI. MAP
Refer to Lake County Civil Defense Map.

VII. APPENDIX
No. 1 - Organization Chart
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX A

ATTACK WARNING SERVICE

I. MISSION

To provide warning of impending enemy attack, other enemy intelligence, and warning information of fallout and other effects of attack to civil defense officials and the population of Lake County.

II. ORGANIZATION AND RESPONSIBILITIES

A. GENERAL

1. The North American Air Defense Command (NORAD) is responsible for providing warning to the Office of Civil and Defense Mobilization (OCDM). Warning is disseminated by OCDM to warning points throughout the nation over the full period wire circuits of the National Warning System (NAWAS).

2. The NAWAS Network is comprised of national warning centers, and state and district warning points within each state which relay warning by telephone or radio to the county warning points.

3. Each county warning point is responsible for relaying warning to the local warning points within its respective county, and the local warning points are responsible for the dissemination of warning to local civil defense authorities who will implement local civil defense plans.

B. THE ATTACK WARNING SERVICE OF THE LAKE COUNTY CIVIL DEFENSE AGENCY

1. The Chief, Communications and Warning Services, appointed by the Director, Lake County Civil Defense Agency, and responsible to him through the Deputy Director for Operations, coordinates and supervises the operations of the Attack Warning Service within the County.

2. The Lake County Attack Warning Service is organized around the facilities and personnel of the Police, Fire, and Communications Services. The telephone is the primary means of transmitting attack warning. The County Warning Point, located in the Lakeview Fire-Police Station is responsible for:

a. Relaying the warning, which is received from the Medford District Warning Point, located in the State Police Headquarters in Medford, to the County Civil Defense Director or his alternate as provided on the Director's alerting list.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX A, PAR. II.

b. Relaying the warning and, when so directed, instructions of the County Civil Defense Director, to all Lake County warning points for further dissemination to local civil defense officials. Refer to Appendix 1, this annex.

3. The Chief, Communications and Warning Services, in coordination with the County Chief, Aviation, will be prepared to make full use of available local aircraft for dissemination of warnings and civil defense instructions when such action is deemed practical and is so directed by the County Civil Defense Director. Preparations for this procedure will include provision for the use of air-to-ground radio, loudspeaker, towed streamers and dropped messages.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Attack Warning Service will:

   a. Maintain all warning points and warning facilities in constant readiness for emergency operations.

   b. Prepare, and keep alerting lists and Standing Operating Procedure (SOP) current. Refer to Par. III, X, 9, this annex.

   c. Train personnel in warning operations and the use of equipment.

   d. Inspect, service, and test warning equipment periodically.

   e. Participate in warning system tests and exercises when so ordered by the County Civil Defense Director.

   f. Provide attack warning coordination and liaison where required.

B. STRATEGIC WARNING PERIOD

1. The Attack Warning Service will:

   a. Test all warning devices and associated equipment.

   NOTE: The testing of warning devices will be conducted in such a manner as not to be confused with an "alert" or "evacuation" or "take cover" signal. Refer to Appendix 3, this annex.

   b. Keep all warning points manned on a 24-hour basis.

   c. Check all warning point alerting lists to determine the immediate availability of civil defense officials listed thereon, and revise as necessary.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX A, PAR. III.

d. Notify local telephone offices to be on the alert for the reception and handling of civil defense warning calls and to ascertain that operators are familiar with emergency calling procedure.

C. TACTICAL WARNING PERIOD

1. The Lake County Warning Point

a. Upon receipt of a warning message from the Medford District Warning Point, the operator will:

(1) Notify the County Civil Defense Director. If he cannot be reached, notify one of the deputy directors listed on the warning point alerting sheet. The deputies will be called in the order in which they are listed until one of them is contacted.

(2) When ordered by the County Civil Defense Director, or in his absence by a deputy director, relay the warning message and specified instructions to the local warning points as specified in Appendix 1, this annex.

(3) Take the actions necessary to sound the appropriate signal:

(a) Sound "alert" or "take cover" in accordance with the County Civil Defense Director's instructions on all established warning devices in Lakeview.

2. All local warning points in Lake County

a. Upon receipt of a warning message from the Lake County Warning Point, the local warning point operators will:

(1) Relay the warning message to:

(a) The local civil defense director.

(b) Other local warning points as specified in Appendix 1, this annex.

(c) Key civil defense personnel as specified in their respective alerting lists.

(2) Take the actions necessary to sound the appropriate warning signal, in accordance with warning message instructions, on their respective alerting devices, or take other action as prescribed by local civil defense authorities. Refer to Appendix 3, this annex, for definition of warning signals.
D. POST ATTACK PERIOD

1. The Attack Warning Service will:
   a. Continue carrying out warning operations including the transmission of radiological data where required.

X. GENERAL

1. Air Raid Warning Termination
   a. After an air raid warning has been disseminated, and it has been determined by NORAD that an attack is no longer imminent or probable, the information will be transmitted over NAWAS and relayed to county and local warning points. Upon receipt of such information, authorities responsible for local civil defense will take action as follows:

   (1) If an attack has not occurred in target areas of the state or adjoining states, announce a "Civil Defense ALL CLEAR" by radio broadcast; fixed, mobile, or portable loudspeakers; messengers, or any other means available.

   (2) If an attack has occurred, announce a "Civil Defense ALL CLEAR" after determining that areas under their jurisdiction are free from serious radiological fallout and other hazards.

2. SCAT (Security Control of Air Traffic) and SCATER (Security Control of Air Traffic and the Control of Air Navigation Radio Aids and Aeronautical Communications)
   a. When the possibility exists that an attack on this country is pending, but such attack is not immediately probable or imminent, the NORAD Commander may, in the interest of national security, implement certain air defense measures such as SCAT or SCATER which will be disseminated over NAWAS and further relayed to county and local warning points prior to the declaration of an air raid warning. Such an announcement will not constitute an air raid warning and public action signals will not be sounded. Civil defense authorities will, upon receipt of SCAT or SCATER, review their state of readiness and be prepared to put their operational plans into effect.

   b. When OCDM is advised that SCAT or SCATER has been terminated, the information will be disseminated over NAWAS for further dissemination by District, county and local warning points.

3. CONELRAD (Plan for Control of Electromagnetic Radiation)
   a. When it is apparent that an air attack is imminent, the NORAD Commander will invoke CONELRAD, a plan devised to deprive the enemy of the use of electromagnetic radiations as aircraft navigational aids and at the same time permit the use of radio broadcast as a media for dissemination of emergency information and instructions to the public.
b. The CONELRAD Radio Alert will be disseminated by OCDM over NAWAS either simultaneously with, or subsequent to, an air raid warning and will be further disseminated by District, county and local warning points.

c. When OCDM is advised that CONELRAD has been terminated, the information will be disseminated as outlined in Par. b, above.

4. Fallout Information

a. Upon receipt of an air raid warning, and periodically thereafter, the latest available meteorological data, for the purpose of plotting fallout patterns, will be furnished to the Lake County Civil Defense Agency by OSCDA over NAWAS through the Medford District Warning Point.

5. Standard Phraseology for Warning Points

a. Operators of all warning points within Lake County will, for purposes of brevity, speed and accuracy, use the phonetic alphabet and standard phraseology prescribed in Appendixes 4 and 7, respectively, this annex.

6. Tests and Exercises

a. Scheduled or nonscheduled tests of NAWAS down to District Warning Points will be conducted daily at the direction of OCDM. OSCDA will periodically arrange for the test to be further relayed to county and local warning points. The texts of all test messages will start and end with the word "TEST."

b. Whenever NAWAS is used in connection with scheduled or nonscheduled exercises, the code word "CHECKERBOARD" will be used to indicate a simulated air raid warning and the code word "FAKER" to indicate simulated enemy aircraft. The texts of all exercise messages will start and end with the word "EXERCISE."

7. Log Form, Calling, and Operating Procedures (Refer to Appendix 6, this annex)

a. The Lake County and local warning point operators shall keep a record on log forms indicating the action taken on each message received and sent. A separate log form will be used for each message; such forms may be reproduced locally, using Appendix 6, of this annex as a guide. Fallout messages will be copied on the form in the space provided. Other emergency messages for which no space is provided will be copied on separate sheets of paper and affixed to the appropriate log form. Calling and operating procedures shown on this form will be used by all warning points.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX A, PAR. III.

8. **Time Indications**

a. Time will be indicated in 24-hour "Z" Time (Greenwich Mean Time) by OCDM Warning Centers. County and local warning points will use local Standard Time. "Z" Time, contained in warnings or warning information, received by District Warning Points from OCDM Warning Centers shall be converted by District Warning Points to the 12-hour clock system using Pacific Standard Time, prior to being relayed to county warning points. Refer to Appendix 5, this annex. (Local Standard Time in Lake County is "Z" hour minus 8 hours; i.e. 1200 "Z" time is 0400 Standard Time.)

9. **Standing Operating Procedure (SOP)**

a. The details of procedure for emergency operations in each warning point will be prescribed in SOP which will include alerting lists with specific names and telephone numbers of key civil defense personnel and alternates and special instructions, not included herein, to warning point personnel.

10. **Precedence System for Telephone and TWX Usage**

a. The Attack Warning Service shall adhere to the precedence system prescribed in Appendix 3, Annex H, Communications Service.

11. **Alerting of Civil Defense Officials**

a. The County Civil Defense Director, on receipt of an attack warning, will alert each of his deputies.

b. Each deputy director, on receipt of an attack warning, will alert each of the service chiefs for whom he is responsible and they in turn will alert their section heads. Refer to Appendix 1, Basic Plan.

IV. **CONTROL AND LINE OF SUCCESSION**

A. **CONTROL**

1. Warning operations in Lake County are under the control of the Lake County Civil Defense Director. Supervision and coordination of attack warning operations are exercised through the Chief, Communications and Warning Services.

2. Local Warning Point Operations in the political subdivisions of Lake County are supervised by local civil defense authorities.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX A, PAR. IV.

B. LINE OF SUCCESSION

1. Chief, Communications and Warning Services
2. Assistant Chief, Communications and Warning Services
3. Assistant Chief, Communications and Warning Services

V. APPENDIXES

No. 1 - Lake County Warning System
No. 2 - Warning Devices
No. 3 - Warning Signals, and Related Civil Defense and Public Actions
No. 4 - Phonetic Alphabet
No. 5 - Time Conversion Chart
No. 6 - National Warning System (NAWAS) Log, Calling and Operating Procedures
No. 7 - Standard Phraseology for Warning Points.
NOTE 1: Warning messages are relayed by the Medford District Warning Point (not shown above) to the Lake County Warning Point.

NOTE 2: Warning Points will relay warning messages and instructions as indicated by the arrows.

NOTE 3: The Lakeview Fire-Police Station keeps the alerting list (radio call and telephone numbers) to be used in contacting each of the local warning points shown above. It is the responsibility of the civil defense director of each town to designate the location of the local warning point, and to see that current telephone numbers of those points are furnished the County Civil Defense Director for inclusion in alerting lists.
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<thead>
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<tr>
<td>Airplane and Motor Courier</td>
<td>Silver Lake - Silver Lake Cafe</td>
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<tr>
<td>Airplane and Motor Courier</td>
<td>Fort Rock - Fort Rock Store (Courier from Silver Lake)</td>
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LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 3 TO ANNEX A
WARNING SIGNALS, AND RELATED CIVIL DEFENSE AND PUBLIC ACTIONS

A. ALERT - A steady tone of sirens or blast of horns or whistles of 3 to 5 minutes duration or longer.
   1. Civil defense personnel will assemble as prescribed in their SOP's. Civil defense plans will be implemented in accordance with the instructions of the County Civil Defense Director and local civil defense authorities.
   2. All persons will be alerted for possible evacuation in event the area is in the path of dangerously radioactive fallout from target areas.

B. EVACUATION (Sirens, horns, or whistles will not be used)
   1. Instructions will be disseminated by mobile radios, airborne loudspeakers, if practicable, telephones and couriers.
   2. When evacuation plans are placed in effect by the County Civil Defense Director, the general public will be advised to evacuate the area and proceed to other areas designated at that time.

C. TAKE COVER - A wailing tone of sirens or series of short blasts of horns and/or whistles of 3 to 5 minutes duration or longer.
   1. Civil defense authorities will implement those plans which can be carried out from refuge areas and maintain communications to the greatest extent possible.
   2. All persons will seek refuge, preferably underground. Instructions to emerge from refuge will be disseminated as in Par. B, above.

D. CIVIL DEFENSE ALL CLEAR - (Refer to Par. III, X, 1, Annex A)
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</table>
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 6 TO ANNEX A
NATIONAL WARNING SYSTEM (NAWAS) LOG, CALLING AND
OPERATING PROCEDURES

NATIONAL WARNING SYSTEM (NAWAS) LOG
OREGON STATE CIVIL DEFENSE

(Revised 15 Oct. 1958)

Message No. ___

(1) Received by __________________________ Warning Point
Received from __________________________ Date ________ at _______ Z hours _______ PST

(2) Check or write in type of data:
ACTUAL WARNING ________ CONELRAD _________ TEST ________

INITIAL AIR RAID WARNING ________ EMERGENCY MESSAGE other than Warning ________

EXERCISE (CHECKERBOARD) ________ SCAT _________ TERMINATION ________

(3) ENEMY AIRCRAFT (FAKERS) OVER ________ Date ________ (location) ________
Time to reference point (s) is ________ (time in hours) ________

(4) SEATTLE ________, HELENA ________, BOISE ________, SALT LAKE CITY ________
SAN FRANCISCO ________, LOS ANGELES ________, PHOENIX ________

(5) TRACK (RAID) INFORMATION:

<table>
<thead>
<tr>
<th>Raid No.</th>
<th>Location</th>
<th>Time</th>
<th>Course</th>
<th>Speed</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(6) TRACK Fallout data as of ________ (AM) (PM) P.S.T. this date follows:

<table>
<thead>
<tr>
<th>Portland</th>
<th>1</th>
<th>2</th>
<th>4</th>
<th>6</th>
<th>8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Klamath Falls</td>
<td>1</td>
<td>2</td>
<td>4</td>
<td>6</td>
<td>8</td>
</tr>
</tbody>
</table>

| Seattle | 1 | 2 | 4 | 6 | 8 |

(7) Disseminated to

<table>
<thead>
<tr>
<th>Telephone Number</th>
<th>Primary</th>
<th>Alternate</th>
<th>Time (P.S.T.)</th>
<th>Proper Terminology used or other remarks</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Upon completion, forward copy to the Oregon State Civil Defense Agency, Salem, Oregon
(See over) __________________________

Signature __________________________

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CALLING PROCEDURE: Upon reaching long distance operator, say, (as appropriate) "CIVIL DEFENSE EMERGENCY - PRIORITY ONE - AIR RAID WARNING," or "TEST, AIR DEFENSE WARNING TEST." If number is (CALLING TELEPHONE NO.), I WANT TO PLACE (STATE THE NUMBER OF) CALLS, FIRST TO (CALLED CITY AND TELEPHONE NO.) SECOND TO (SECOND CALLED CITY AND TELEPHONE NO.), continuing until all calls have been placed with operator. As called places are reached use proper terminology in disseminating the intelligence and warnings. District Warning Points will convert Zulu time to P.S.T., prior to disseminating any time reference to County Warning Points.

PROCEDURE AND TERMINOLOGY FOR COUNTY AND LOCAL WARNING POINTS

AIR RAID WARNING

You answer telephone and hear: "This is Medford District Warning Point, Emergency. This is an AIR RAID WARNING. Repeat, AIR RAID WARNING, Enemy planes over ___, Prepare to copy information: Time to Seattle is __ hrs; Helena __ hrs; Boise __ hrs; Salt Lake City __ hrs; San Francisco __ hrs; Los Angeles __ hrs; Phoenix __ hrs. Acknowledge." (Be sure to record above information in appropriate space on log)

You acknowledge: "This is Lakeview, Lake County Warning Point, Emergency.

After Medford District Warning Point replies, "Roger, Lake County," hang up and disseminate the received warning and information to the Local Warning Points (cities) and key personnel on your alert list.

RECEIPT OF DATA AFTER A WARNING

After having received an Air Raid Warning, you later on answer the telephone and hear: "This is Medford District Warning Point. Prepare to copy information. (Here you will receive enemy data. Copy it on your log.) Acknowledge." You acknowledge: "This is Lakeview, Lake County Warning Point. Emergency.

After Medford District Warning Point replies, "Roger, Lake County," hang up and disseminate data to Local Warning Points and key personnel on your alert list.

SCAT OR CONELRAD

You answer telephone and hear: "This is Medford District Warning Point. SCAT is in effect. Repeat, SCAT is in effect or this is a CONELRAD Radio Alert. Repeat, This is a CONELRAD Radio Alert, Acknowledge." You acknowledge: "This is Lakeview, Lake County Warning Point. SCAT or "CONELRAD Radio Alert," After Medford District Warning Point replies, "Roger Lake County," hang up and disseminate the information to Local Warning Points and key personnel on your alert list.

FALLOUT MESSAGE

You answer telephone and hear: "This is Medford District Warning Point, prepare to copy coded fallout message. Repeat, Prepare to copy coded fallout message, Message follows: Upper fallout data as of ___(AM)(PM) Portland 10603, 20406, 40412, 60413, 80410, Klamath Falls 10704, etc, Acknowledge." You acknowledge: "This is Lake County Warning Point. Roger fallout message," After Medford District Warning Point replies "Roger Lake County" hang up and relay the message to the County Civil Defense Director, and other stations as directed by him.

PERIODIC TESTS

You answer telephone and hear: "This is Medford District Warning Point, Test, Civil Defense Network test, Acknowledge." You acknowledge: "This is Lakeview, Lake County Warning Point. Roger Test," After Medford District Warning Point replies, "Roger Lake County," hang up and disseminate the information to Local Warning Points and key personnel on your alert list.

EXERCISES

You answer telephone and hear: "This is Medford District Warning Point, Exercise CHECKERBOARD, FAKERS over ___, Prepare to copy information, Time to Seattle ___ hrs; Helena ___ hrs; Boise ___ hrs; Salt Lake City ___ hrs; San Francisco ___ hrs; Los Angeles ___ hrs; Phoenix ___ hrs, Exercise, Acknowledge." You acknowledge: "This is Lake County Warning Point Roger EXERCISE CHECKERBOARD," After Medford District Warning Point replies, "Roger Lake County," hang up and disseminate the information to Local Warning Points and key personnel.

TERMINATION OF AIR RAID WARNING, CHECKERBOARD, SCAT AND/OR CONELRAD RADIO ALERT

An AIR RAID WARNING, SCAT, CONELRAD RADIO ALERT or a CHECKERBOARD EXERCISE will be terminated by an appropriate announcement over NAWAS. This information will be disseminated in the manner prescribed for relaying the initial AIR RAID WARNING, CHECKERBOARD, SCAT or CONELRAD RADIO ALERT. The message of Air Raid Warning Termination does not constitute a local Civil Defense All Clear.
<table>
<thead>
<tr>
<th>Phrase</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACKNOWLEDGE</td>
<td>&quot;Let me know that you have received and understand this message.&quot;</td>
</tr>
<tr>
<td>AFFIRMATIVE</td>
<td>&quot;Yes.&quot;</td>
</tr>
<tr>
<td>BREAK</td>
<td>&quot;I hereby indicate the separation between portions of the message.&quot; (To be used only where there is no clear distinction between the text and other portions of the message.)</td>
</tr>
<tr>
<td>CORRECTION</td>
<td>&quot;An error has been made in this transmission (or message indicated). The correct version is ...&quot;</td>
</tr>
<tr>
<td>GO AHEAD</td>
<td>&quot;Proceed with your message.&quot;</td>
</tr>
<tr>
<td>HOW DO YOU HEAR ME?</td>
<td>Self-explanatory.</td>
</tr>
<tr>
<td>I SAY AGAIN</td>
<td>Self-explanatory.</td>
</tr>
<tr>
<td>NEGATIVE</td>
<td>&quot;That is not correct.&quot;</td>
</tr>
<tr>
<td>OUT</td>
<td>&quot;This conversation is ended and no response is expected.&quot;</td>
</tr>
<tr>
<td>OVER</td>
<td>&quot;My transmission is ended, and I expect a response from you.&quot;</td>
</tr>
<tr>
<td>READ BACK</td>
<td>&quot;Repeat all of this message back to me exactly as received after I have given OVER.&quot;</td>
</tr>
<tr>
<td>REPEAT</td>
<td>&quot;I say again.&quot; (Used only with standardized warning, test, or exercise calls.)</td>
</tr>
<tr>
<td>ROGER</td>
<td>&quot;I have received all of your last transmission.&quot; (To acknowledge receipt—shall not be used for any other purpose.)</td>
</tr>
<tr>
<td>SAY AGAIN</td>
<td>Self-explanatory</td>
</tr>
<tr>
<td>SPEAK SLOWER</td>
<td>Self-explanatory</td>
</tr>
<tr>
<td>STAND BY</td>
<td>If used by itself, means: &quot;I must pause for a few seconds.&quot; If the pause is longer than a few seconds or if STAND BY is used to prevent another station from transmitting, it must be followed by the ending, &quot;OUT.&quot;</td>
</tr>
<tr>
<td>Phrase</td>
<td>Meaning</td>
</tr>
<tr>
<td>----------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>THAT IS CORRECT</td>
<td>Self-explanatory</td>
</tr>
<tr>
<td>VERIFY</td>
<td>&quot;Check coding, check text with the originator and send correct version.&quot;</td>
</tr>
<tr>
<td>WORDS TWICE</td>
<td>(a) As a request: &quot;Communication is difficult. Please say every phrase twice.&quot;</td>
</tr>
<tr>
<td></td>
<td>(b) As information: &quot;Since communication is difficult, every phrase in this message will be spoken twice.&quot;</td>
</tr>
</tbody>
</table>
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX C

RATIONING PLAN AND PAYMENT FOR SUPPLIES

I. MISSION

To provide, under war-caused emergency conditions, necessary supply support for civil defense operations, and to insure equitable distribution and economical consumption of available supplies through supervision of the temporary consumer controls established by the Governor over commodities used by the civil population. Refer to Appendix 4, this annex, for Payment for Supplies.

II. ORGANIZATION AND RESPONSIBILITIES

A. A State imposed rationing plan will become effective on assumption of emergency powers by the Governor and will remain in effect until such time as national rationing procedures and controls are instituted by the Federal Government. Refer to Appendix 3, this annex.

B. Supervision of the operation of the rationing plan in Lake County is the responsibility of the Lake County Court. This responsibility is exercised through the County Civil Defense Director to whom is delegated the authority to take action as required to enforce the rationing program.

C. The Lake County Clerk is appointed by the County Civil Defense Director as his representative to carry out the rationing program during an emergency. He will instruct and organize the voting precinct boards as Ration Boards and direct their activities during emergency operations.

D. All Lake County voting precinct boards will be convened to act as Ration Boards following the issuance of the emergency proclamation by the Governor. It will be the responsibility of the Ration Boards, under the direct supervision of the Lake County Clerk, and such deputies as he may appoint, to assist the County Civil Defense Director in administering consumer controls prescribed herein. Refer to Par. III, X, 1 and 2, this annex. The County is authorized to combine two or more voting precinct boards for the specific purpose of acting as a single Ration Board and the geographical area under the jurisdiction of such board will be the same as the area of the voting precinct, or precincts if two or more are combined. Locations of polling places will be obtained from the County Clerk's office.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Lake County Civil Defense Agency will:

   a. Through education and information programs, instruct the public in the need for and mechanics of the rationing system, emphasizing the need for the public to be self-sustaining for a mini-

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LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX C, PAR. III.

Minimum period of two weeks immediately following the declaration of an emergency.

b. Make necessary arrangements with newspaper or printing plants for the printing of emergency ration forms on the declaration of an emergency. Refer to Appendixes 1 and 2, this annex.

2. The Lake County Clerk will:

   a. Organize and instruct the voting precinct boards in their duties and responsibilities as Ration Boards and distribute to each board the standing operating procedures for Ration Boards, prepared and issued by OSCDA.

   b. Instruct voting precinct boards in their duties and responsibilities in connection with administering the rationing program.

B. STRATEGIC WARNING PERIOD

1. The Lake County Civil Defense Agency will:

   a. Alert the Lake County Clerk and advise him to prepare to direct the activities of the Ration Boards.

2. The Lake County Clerk will:

   a. Alert voting precinct boards and advise them to make preparations to assume their duties as Ration Boards.

C. TACTICAL WARNING PERIOD

1. The Lake County Civil Defense Agency will:

   a. Cause the provisions of the Governor's emergency proclamation to be widely disseminated, and insure that all communities in the County are informed of the provisions.

   b. Prohibit the sale to the general public of all commodities specified in the Governor's proclamation except that during the evacuation movement gasoline and lubricants may be sold by designated service stations. Refer to Annex P, Supply Service. When authorized to do so by OSCDA, permit sales to the civil defense services of commodities needed for their operations.

D. POST ATTACK PERIOD

1. The Lake County Civil Defense Agency will:

   a. Instruct all evacuees not being cared for in congregate lodgings to register with the Ration Board for the district in which they are residing.
b. Authorize commercial outlets to make sales to the public and to civil defense services when authority to do so is received from OSCDA, and when local arrangements for institution of controls on purchases have been completed. Inform commercial outlets that until further notice, sales or issues to anyone of commodities named in the Governor's proclamation are prohibited except on presentation of a properly authenticated CD Form 101 or CD Form 102.

c. Supervise and enforce compliance with the rationing program through the use of Lake County Police Service personnel as necessary.

d. Insure that adequate supplies are made available to all civil defense services, including Emergency Welfare Centers, first aid stations, and emergency hospitals. Caution will be exercised to insure that individuals in congregate lodgings do not receive greater food allowances than does the general public.

e. Institute protective measures over essential supplies as requested.

f. Cause records to be kept of all purchase orders, requests, and receipts issued and received for supplies requisitioned or purchased for civil defense services.

g. Be prepared to change from the temporary consumer controls prescribed herein to the Federal rationing system at such time as it becomes effective.

h. Make CD Form 101 and CD Form 102 available to the County Clerk for issue as prescribed in Par. III, X, 1, b, and c, this annex. Assist in making distribution as necessary.

2. The Lake County Clerk will:

   a. Convene the Ration Boards, if this has not been done, for the purpose of establishing consumer controls, and direct them to make certain that persons appearing before them, who reside in their districts are registered. This includes evacuees lodged in private homes but excludes all persons being cared for in congregate lodgings. Supervise and direct the operations of the Ration Boards. Ration Boards will complete and issue a CD Form 101 or CD Form 102 to qualified individuals in accordance with instructions contained on those forms. Refer to Par. III, X, 1, b, (3) and c, (1), this annex.

X. GENERAL

   1. Instructions for use of CD Form 101, Emergency Civil Defense Purchase Order, Appendix 1 hereto, and CD Form 102, Ration Certificate, Appendix 2 hereto are as follows:
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX C, PAR. III.

a. CD Form 101 and CD Form 102 will be the only forms used. Two PAPER MATS of each of these forms have been issued to the Lake County Civil Defense Director, who will at the proper time, use them to reproduce the forms in the desired quantities. These MATS will be properly safeguarded so that in time of need they will be readily available for use by local newspaper or commercial plants in reproducing forms in desired quantities.

b. CD Form 101 is a purchase order and will be used as follows:

(1) By civil defense services in purchasing supplies and services of all types needed for civil defense operations which will be paid for by the State of Oregon and/or the Federal Government. These forms will be filled out by the civil defense service requiring the supplies or services and submitted to the local civil defense supply officer or one of his designated assistants for signature and action. It will be the function of the County Supply Officer to arrange for the delivery of the requested supplies when necessary.

(2) By civil defense supply officers and their designated assistants in authorizing a gratuitous issue of supplies and/or services to nursing homes, hospitals, public institutions, and similar establishments not affiliated with civil defense who certify that they are UNABLE TO PAY FOR THE REQUESTED SUPPLIES AND SERVICE.

(3) By a Ration Board in authorizing a gratuitous issue to individuals registered with it of rationed supplies for individual or family use when these individuals certify they are WITHOUT FUNDS. The Welfare Services delegates to the Ration Boards the authority to issue the Purchase Order, CD Form 101, for this purpose. Refer to Annex O, Welfare Services.

(4) By Welfare Services officials to authorize services for individuals who cannot pay therefor.

(5) CD Form 101 will be prepared in quadruplicate. After the supply officer or his designated assistant, the Ration Board, or the Welfare Services official has approved and signed the form, the original and duplicate copy will be given to the vendor and the triplicate and quadruplicate copies will be sent to the Lake County Chief, Supply Service. This officer will retain the quadruplicate copy and once daily will forward all accumulated triplicate copies to OSCDA.

(6) The County Clerk will make these forms available to all Ration Boards, to civil defense supply officers and their designated assistants, and to Welfare Services officials in each Emergency Welfare Center as soon as possible after the issuance of the Governor's Emergency Proclamation.
c. CD Form 102 is a ration certificate and will be used as follows:

(1) By Ration Boards to authorize qualified individuals and heads of families to purchase supplies which are on the rationed list. To qualify for a CD Form 102, an individual must be permanently or temporarily domiciled in the area over which a Ration Board has jurisdiction, and must be registered with that Board. Individuals being cared for in institutions such as nursing homes, hospitals, congregate lodgings, etc., are not eligible for issuance of this form.

(2) By Chief, Supply Service, and his designated assistants to authorize hotels, restaurants, clubs, nursing homes, hospitals, public institutions and similar establishments located in their areas and not affiliated with civil defense to purchase supplies which are on the rationed list.

(3) CD Form 102 will be prepared in duplicate, the original being presented to the vendor at the time purchases are made, and the duplicate being retained in the office of the issuing agency.

(4) The County Clerk will make these forms available to all Ration Boards and to Chief, Supply Service and his designated representatives as soon as possible after the issuance of the Governor's proclamation.

2. Basis of consumer control measures for use by Ration Boards after authority to sell to the public has been granted:

a. Food Supplies

(1) Initially, food (groceries, meat, and bakery products, cleaners and soap products) will be rationed to the public on the basis of authorization for each individual to purchase five dollars ($5.00) worth in any single seven (7) day period, except that children under seven (7) years of age will be authorized three dollars ($3.00) worth of food items each seven (7) days. This allowance will not be cumulative, that is, an individual cannot apply for more than a seven (7) day allowance at any one time. One individual may be authorized to purchase all the food items for a family group but only the head, guardian, or legitimately acting head of a family may apply for a family warrant. Food items are not considered to include tobaccos, beer, wines, soft drinks, or other nonedible supplies normally sold by grocery stores. If an individual can pay, he will be issued a Ration Certificate, CD Form 102. If an individual cannot pay, he will be issued a Purchase Order, CD Form 101.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX C, PAR. III.

b. Medical Supplies

(1) After they are released, no controls will be exercised over medical supplies dispensed through retail stores. However, an individual presenting a physician's prescription to his civil defense supply officer or his designated assistant, and stating that he is without funds, will be issued CD Form 101 for medical supplies, and he will be required to certify thereon that he cannot pay. This will authorize the druggist to make a gratuitous issue of the supplies.

c. Gasoline

(1) Gasoline, after being released, will be rationed for privately owned vehicles at the rate of 4 gallons per vehicle per week. This restriction does not apply to civil defense vehicles, to equipment or machinery operated exclusively in farming, or to vehicles engaged in business or industry essential to the war effort. Ration Boards and civil defense supply officers and their assistants will keep themselves advised as to local gasoline prices and will enter the appropriate dollar value limitation on the form in those cases where it is necessary to issue CD Form 101.

d. Other Fuels

(1) Initially, diesel fuel, lubricating oils, furnace fuels, etc., will be unrationed unless local conditions indicate necessity for such action by the Lake County Civil Defense Agency.

e. Clothing

(1) Until released by OSCDA, all stocks of clothing will remain "frozen" to the general public to meet the demands of displaced persons in need under the care of the Welfare Services.

3. Instructions to be given vendors relative to handling CD Form 101, and CD Form 102:

a. CD Form 101 will be given to the vendors in duplicate by the purchaser. The vendor will receive only the original of CD Form 102. Vendors will not honor these forms unless they are properly accomplished and signed.

b. When the customer pays for supplies received on presentation of CD Form 102, the vendor will file the original and take no further action. On receipt of a CD Form 101, the vendor will make issue of the supplies specified therein and will follow the instructions contained in the forms relative to recording the exact value of the merchandise issued. He will file the duplicate copy of CD Form 101 for his own records, and will use the original form, plus any attached itemized bills, to secure reimbursement in either of the following ways:
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX C, PAR. III,

(1) He may send the form directly to OSCDA who will arrange for payment through appropriate departments and agencies of state government.

(2) He may use the form in lieu of cash in purchasing replenishment supplies from his wholesaler, provided that the wholesaler agrees to this type of transaction. The cash value of the form will be equal to the total value of the merchandise issued as certified on the form over the vendor's signature. The wholesaler, in turn, may submit all such forms acquired to OSCDA for payment. The form must be endorsed by the party who is transferring his interest in accordance with the instructions contained on the back thereof.

c. Merchants will not advance cash on any CD Form.

4. The rationing plan becomes effective when the Governor assumes his emergency powers and Lake County Civil Defense Agency issues implementing directives.

5. Ration Boards will improvise their own systems for recording dates and amounts of rationed items authorized each individual. The system should be so designed that each applicant's record can be readily checked to insure he is not overdraving his allowance.

6. Supplies in interstate and intercounty transit will not be used by the Lake County Civil Defense Agency or any of its civil defense services without express authorization from OSCDA.

IV. APPENDIXES

No. 1 - CD Form 101

No. 2 - CD Form 102

No. 3 - Governor's Emergency Proclamation

No. 4 - Payment for Supplies
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 1 TO ANNEX C
CD FORM 101

EMERGENCY CIVIL DEFENSE PURCHASE ORDER
NOT VALID UNLESS WAR-CAUSED EMERGENCY HAS BEEN DECLARED BY GOVERNOR

<table>
<thead>
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<th>Name and Address of Vendor: (print or type)</th>
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<tr>
<td>(Name)</td>
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<td>(Street or Box)</td>
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<td>(City or Town)</td>
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<td>(County)</td>
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I certify that I have delivered the merchandise or performed the services listed below at the prices shown.
Vendor's Signature: __________________________ Date: __________

INSTRUCTIONS TO VENDOR

1. The Governor of Oregon has declared an emergency to exist in the State.
2. You are authorized and directed to perform the services or to deliver items specified below at prices no higher than those in effect immediately prior to declaration of the emergency.
3. Do not honor this purchase order unless it is signed by the County Civil Defense Supply Officer or his designated assistant, or by a member of a Ration Board, or Welfare Officer.
4. Substitutions may be made if approved by person receiving the merchandise but any increase in price resulting therefrom will not exceed 2%.
5. If total cost of services or merchandise is $25 or less, an itemized accounting is not required. If cost exceeds $25 show an itemized accounting on this form, or securely attach to this form a signed and itemized bill.
6. To secure payment, sign and submit the original of this purchase order, with itemized bills securely attached thereto, to Oregon State Civil Defense Agency, Salem, Oregon; OR - you may submit this form with attached itemized bills to your jobber in lieu of cash, for merchandise replenishment, if your jobber agrees to this transaction. If you give this form to your jobber, be sure to fill in the endorsement on the back. Retain duplicate copy for your file.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
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I certify that I cannot pay for these items or services.

(Signature of person requesting gratuitous issue) __________________________ (Organization) __________________________

I certify that the items specified above have been received in good order, or that the requested services have been satisfactorily performed.

(Signature of person receiving goods or services) __________________________

I certify that the items or services listed above are necessary and purchase thereof is approved.

(Signature of authorized civil defense issuing officer or member of Ration Board) __________________________

(Town or City) (County) (Date)

CIVIL DEFENSE OFFICIALS AND RATION BOARDS REFER TO INSTRUCTIONS ON REVERSE SIDE

CD FORM 101 ORE
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 1 TO ANNEX C
REVERSE SIDE OF CD FORM 101

INSTRUCTIONS TO ISSUING CIVIL DEFENSE OFFICIALS AND RATION BOARDS

1. Ration Boards are authorized to use this form only for the purpose of permitting individuals who cannot pay therefore to obtain rationed supplies for individual or family use in accordance with current allowances. If the individual can pay, use CD Form 102.

2. Civil defense officials will use this form for the following purposes:
   (a) Purchase of supplies and services of all types required for civil defense operations, including operations of Emergency Welfare Centers, first aid stations, emergency hospitals, etc.
   (b) To authorize a gratuitous issue of rationed supplies to non-civil defense institutions and organizations such as private hospitals, nursing homes, etc., in accordance with current ration allowances.
   (c) To authorize gratuitous issue of nonrationed articles, and of services to individuals who cannot pay therefore.

3. Prepare this form on a typewriter, if practicable. Mark each sheet at top and bottom as: original, duplicate, triplicate, and quadruplicate, as appropriate.

4. If necessary to use more than one page to complete an order, make each page a separate and complete order in itself.

5. Distribution: Original - to vendor
   Duplicate - to vendor
   Triplicate - to Oregon State Civil Defense Agency, Salem, Oregon
   Quadruplicate - to county civil defense supply officer

ENDORSEMENTS

First Endorsement:
My endorsement below constitutes an assignment of $_______, representing the total value of this Purchase Order to (Print name and address of person or firm to whom this order is assigned)

(name) (address)
(signature of endorser) (address) (date)

Second Endorsement:
My endorsement below constitutes an assignment of $_______, representing the total value of this Purchase Order to (Print name and address of person or firm to whom this order is assigned)

(name) (address)
(signature of endorser) (address) (date)

Third Endorsement:
My endorsement below constitutes an assignment of $_______, representing the total value of this Purchase Order to (Print name and address of person or firm to whom this order is assigned)

(name) (address)
(signature of endorser) (address) (date)

Fourth Endorsement:
My endorsement below constitutes an assignment of $_______, representing the total value of this Purchase Order to (Print name and address of person or firm to whom this order is assigned)

(name) (address)
(signature of endorser) (address) (date)
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 2 TO ANNEX C
CD FORM 102

STATE OF OREGON
CIVIL DEFENSE AGENCY

WAR-CAUSED EMERGENCY
RATION CERTIFICATE

NOT VALID UNLESS WAR-CAUSED EMERGENCY HAS BEEN DECLARED BY GOVERNOR

TO ANY MERCHANT: 1. You are hereby authorized and directed to sell to the claimant named below merchandise of the type indicated, at prices not higher than those in effect immediately prior to declaration of the emergency, in an amount not to exceed the maximum value shown.

2. You will secure payment for this merchandise from claimant.

<table>
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<tr>
<th>Name of Claimant:</th>
<th>(Print or type)</th>
<th>Number of Persons:</th>
<th>Maximum Value:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(last name)</td>
<td>(first)</td>
<td>(initial)</td>
<td></td>
</tr>
</tbody>
</table>

Type of Merchandise Authorized:

- ☐ GROCERIES
- ☐ GASOLINE
- ☐ OIL
- ☐ FUEL
- ☐ MEDICINE
- ☐ CLOTHING

- OTHER ________________________ (Describe)

Approved by: (Line out nonapplicable title below)  
(Signature)  
Member of Ration Board for Voting Precinct(s) No. ______  
OR  
Civil Defense Supply Officer (or designated representative) for ______ County.  
Date issued: ______

Valid for period: ______ to ______
(Beginning date) (Ending date)

Signature of Claimant: ________________________  
Address: ________________________ (street) (city) (county)

CD FORM 102 ORE (OVER)  
C-11
INSTRUCTIONS TO RATION BOARDS AND CIVIL DEFENSE OFFICIALS

The certificates contained in this pad are for use only in the event of a war-caused emergency officially declared by the Governor of Oregon.

This form is to be used to authorize individuals to purchase rationed articles within current allowances, for themselves and their families.

This form will not be issued to any individual who is being cared for in an institution operated by civil defense, such as congregate lodgings and civil defense hospitals.

DISTRIBUTION

Original - to Claimant for delivery to supplier
Duplicate - retained by issuing office

CD FORM 102 ORE
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 3 TO ANNEX C
GOVERNOR'S EMERGENCY PROCLAMATION

STATE OF OREGON
EXECUTIVE DEPARTMENT
SALEM

PROCLAMATION

WHEREAS, under the provisions of ORS 401.510 to 401.540 and Chapter 449, Oregon Laws of 1955, as amended, an emergency affecting the general welfare of the State of Oregon is deemed to exist in any area of the State in which the life or property of the people in such area shall become jeopardized and endangered by the imminence of or the results of enemy attack and

WHEREAS, the Governor of the State of Oregon has heretofore filed his finding that an emergency affecting the general welfare of the State does exist by virtue of enemy attack which threatens and materially affects the peace and safety of persons, and the security of property in this state;

NOW, THEREFORE, I, Governor of Oregon, do hereby declare that an emergency exists in the State of Oregon by virtue of enemy attack and do hereby proclaim that commencing with the hour (AM) (PM), this day of , 195, the entire State of Oregon is designated as an emergency disaster area.

During the existence of this emergency, it shall be unlawful for any person to disobey any order given by any law enforcement officer or properly identified civil defense worker of the State of Oregon or any other State or any political subdivision thereof who in the performance of a civil defense duty in the State of Oregon is engaged in the regulation of traffic or in rescue, salvage or protective operations.

I do hereby further proclaim that I, as Governor, by virtue of the powers vested in me by Chapter 449, Oregon Laws 1955, as amended, do forthwith assume control of the distribution and sale of food, clothing, medical supplies, fuels and other necessities. Until further notice the sale, except as noted in the paragraph following, of food, clothing, medical supplies and fuels by wholesale and retail establishments is prohibited. The Director of the Oregon State Civil Defense Agency hereby is authorized and directed to promulgate such orders, rules and regulations as may be necessary to provide for the resumption and regulation of the distribution and sale to the public of food, clothing, medical supplies and fuels under my control.

I do hereby further proclaim that the Oregon State Civil Defense Director shall, and he hereby is authorized to, designate and authorize county and city civil defense directors, in such areas as are necessary, to procure by purchase, condemnation, seizure or other means, local wholesale and retail supplies of food, clothing, medical supplies, fuel and other necessities required for civil defense purposes during the period of the emergency, pursuant to, and in
conformity with, the rules and regulations of the Oregon State Civil Defense Agency; and the provisions of Chapter 449, Oregon Laws 1955, as amended.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the State of Oregon to be hereunto affixed this _____ day of ______, 195__.

__________________________
Governor of Oregon

ATTEST:

__________________________
Secretary of State
I. MISSION

The purpose of this appendix is to set forth responsibilities and procedures for payment of supplies procured during civil defense emergency operations.

II. RESPONSIBILITIES

A. PRE WARNING AND STRATEGIC WARNING PERIODS

1. During these periods all materials, equipment, property, and services procured for civil defense purposes by the Lake County Civil Defense Agency and by the public will be paid for in the normal manner.

2. Certain items of equipment for civil defense purposes may be procured on a matching fund basis, and through the Federal Surplus Property Program in accordance with listings and instructions issued by OSCDA from time to time.

B. TACTICAL WARNING AND POST ATTACK PERIODS

1. During these periods supplies, equipment and services will be paid for as follows:

   a. By the general public. The general public will pay for supplies and services as in normal times. In the event an individual is unable to pay, the rationing plan provides for the gratuitous issuance of the necessities of life.

   b. By industry. All wholesale and retail business concerns will pay for the procurement and distribution of supplies as in normal times.

   c. By Lake County. The County government will pay to the extent of its abilities for the costs of its civil defense emergency operations, exclusive of Emergency Welfare Center operations. Financial and other assistance may be requested from the State when local funds and resources are nearing exhaustion. Refer to Par. III, X, 1, this appendix.


III. METHODS OF PAYMENT

A. GENERAL PUBLIC

  1. Refer to Par. II, B, 1, a, this appendix.
B. TRADESMEN

1. Refer to Par. II, B, 1, b, this appendix.

2. Original purchase orders, CD Form 101, may be used in lieu of cash in transactions between retailers and wholesalers provided all parties to the transaction agree to this use. The monetary value of the purchase order will be equal to the cost of the merchandise issued as certified on the document by the original vendor. Each merchant transferring a purchase order in lieu of cash to another vendor will endorse the document on the back in accordance with instructions contained therein. Any vendor accepting these documents in lieu of cash may have it redeemed by submitting it to OSCDA. On redemption, payment will be made:

   a. To the original vendor if there are no endorsements.

   b. To the person or firm to whom it is endorsed if there is but one endorsement.

   c. To the person or firm to whom last endorsed if there is more than one endorsement.

C. BY LAKE COUNTY

1. Vendors will be paid from County funds to the fullest capacity of the County to pay for all purchases made by the civil defense agency. In the event State or Federal funds are advanced for the specific purpose of defraying costs of civil defense emergency operations, payments may be made from these funds. The County will not request financial assistance from the State until all local financial resources are nearing exhaustion.

2. When authorized by OSCDA, the County may purchase needed items locally and forward copies of purchase orders and certified invoices to OSCDA to effect payment by the State to the vendor.

X. GENERAL

1. Existing county purchase order forms will be used in making all purchases from County funds for civil defense emergency operations, exclusive of Emergency Welfare Center operations. These forms must contain a stamped or written certification that procurement is for civil defense emergency purposes, and will be used until local funds are nearing exhaustion. At this time, authority to purchase at State expense may be requested of the Director, OSCDA. When this authority is granted, supply officers will then require the authorized purchasing agents to use only CD Form 101 in making purchases for civil defense emergency operations. Since the expense of Emergency Welfare Center operations will be defrayed by the State and/or Federal Governments, CD Form 101 will be used at all times in making purchases for these operations.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX D

STRUCTURES

I. MISSION

To indicate the uses and allocation control of existing structures which may be required in emergencies for civil defense purposes.

II. USE OF STRUCTURES

A. It is possible for fallout resulting from the explosion of a nuclear weapon in Oregon or elsewhere to descend on Lake County with dangerous intensity. In such event unevacuated persons must protect themselves by seeking refuge in basements, if available. In view of this, the utilization of structures by the civil defense services of this County will be such as to permit the maximum use of basements as refuge if the need arises.

B. As a means of insuring maximum utility and coordination in the use of structures, Chiefs of Services will obtain approval from the County Civil Defense Director prior to planning for the emergency use of any structures. Clearance with the owner of any structure for its emergency use will be obtained only by the County Civil Defense Director or his specifically authorized agent. A record of all buildings earmarked for civil defense use is maintained by the County Civil Defense Director. In selecting structures for possible civil defense use the following information will be considered:

1. Motels and hotels, lodge halls, schools and churches provide an important amount of emergency lodging space but generally do not have enough basement space to give refuge for those who could be lodged.

2. Commercial and business type structures generally are not suitable for lodging but do often offer an important amount of basement refuge which is readily available, particularly to the "down-town" public on short warning.

3. Structures with basements such as schools, ground floor lodge halls, and empty commercial buildings are useful for temporary first aid stations and hospitals as access for the sick and injured is facilitated and refuge is available if required. This type structure also is practical for mass care lodging and/or feeding.

III. REFERENCES

LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX E

EMERGENCY INFORMATION SERVICE

I. MISSION

To provide a prompt, continuous flow of official civil defense instructions and information to the public at all times prior to, during, and following an enemy attack; to assist the news media; and to provide civil defense services with current situation reports.

II. ORGANIZATION (Refer to Appendixes 1 and 2, this annex)

A. The Chief, Emergency Information Service, is appointed by the County Civil Defense Director and is responsible to him through the Deputy Director for Administration and Logistics for all EIS functions; as such he will appoint a Publications Editor, a Broadcasting Editor and an adequate number of reporters and clerks to provide for 24-hour operations.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Emergency Information Service will:

   a. Prepare plans and train for performance of Emergency Information Service functions. By agreement, certain personnel of the following will be used for the EIS staff:

      (1) The Lakeview "Examiner-Tribune"

      (2) Radio Station KQIK - Lakeview

      Other required personnel for the EIS will be recruited from the County high schools and other available sources.

   b. Survey the County for mimeograph and other reproduction machines with memorandum on locations for emergency use. Such machines will generally be found in schools, business offices, governmental offices, etc. Supplies of paper, stencils and ink should be provided. Portable public address systems, poster materials, etc., should be inventoried.

   c. Survey printing establishments within the County to determine amount of newsprint, ink, and other supplies normally carried. Inventory of equipment should be to determine possibility of interchange of machinery, parts, supplies and services between publishing
facilities. Emergency sources of power supplies for operation of printing presses to include other than electric power, will be located, earmarked and, if practical, tested.

d. Arrange, if possible, for issue of one or more emergency news publications.

e. Prepare and file in a suitable place, stand-by survival information and instruction material for County EIS to have on hand for immediate use, in an emergency.

f. As approved by the County Civil Defense Director and in coordination with the Deputy Director for Administration and Logistics, prepare, plan and conduct a continuing public education program for all persons stressing knowledge of individual survival measures, implementation of such measures, radiological fallout survival techniques, and responsibility for providing aid to target area survivors.

B. STRATEGIC WARNING PERIOD

1. The Emergency Information Service will:

   a. Provide for 24-hour EIS representation at the Lake County Civil Defense Control Center in Lakeview and prepare for emergency service.

   b. Intensify public education measures. All news media methods and facilities will be used to the fullest extent. Protective measures against radiological effects must be repeated frequently.

C. TACTICAL WARNING PERIOD

1. The Emergency Information Service will:

   a. Provide for 24-hour EIS representation at the Lake County Civil Defense Control Center in Lakeview if not already done.

   b. Prepare for post attack service.

   c. Upon the sounding of the "take cover" signal, all EIS personnel will seek the nearest refuge, preferably underground.

D. POST ATTACK PERIOD

1. The Emergency Information Service will:

   a. Secure by any means available, all information as to what has happened and what is being done about it. Confirm all available information.
b. Prepare assembled information as summaries for internal civil defense use, and as basis of emergency information and instructions for the general public.

c. Prepare and distribute emergency information and instructions to the general public by whatever means available.

d. Use available communications for distribution of information in accordance with Annex H, Communications Service.

e. In coordination with the Welfare Services, disseminate instructions for evacuees and to concerned Welfare Services personnel regarding evacuee reception and care.

f. Request publication of emergency newspapers, if practical.

g. Periodically relay summarizations of information to the OSCDA Control Center. Clear this material with the County Civil Defense Director before dispatch.

IV. SUPPLY AND TRANSPORTATION

A. Supply and transportation for Emergency Information Service will be accomplished through normal channels of the Lake County Civil Defense Agency in accordance with Annex P, Supply Service and Annex J, Transportation Service.

V. COMMUNICATIONS

A. All communications will follow communications channels as outlined in Annex H, Communications Service.

VI. APPENDIXES

No. 1 - Emergency Information Service Organization Chart

No. 2 - Job Descriptions
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 1 TO ANNEX E
EMERGENCY INFORMATION SERVICE ORGANIZATION CHART

COUNTY CIVIL DEFENSE DIRECTOR

DEPUTY DIRECTOR ADMINISTRATION & LOGISTICS

CHIEF, EMERGENCY INFORMATION SERVICE

PUBLICATIONS EDITOR

REPORTERS

BROADCASTING EDITOR

REPORTERS
CHIEF, EMERGENCY INFORMATION SERVICE

Directs, supervises and organizes operations of Emergency Information Service which serves as spokesman to the public for the Director and the entire civil defense organization; sees that all press releases, radio scripts, bulletins, official announcements, etc., pass through his hands and have his approval and release instructions; makes press, radio and other public information schedules for staff and clerical positions; keeps all public information records, literature and material involved in his mission; directly contacts, advises and receives information from the Director and from each service officer in the County Civil Defense Organization; is responsible for obtaining necessary personnel, equipment, transportation and communications; prepares staff for, and participates in, training exercises; is one of the advisors to the Director in policy formulation. Supervises receipt of information and its release to news media; directs flow of information to editors; assigns information for processing to publications, and broadcasting editors; and edits written copy.

PUBLICATIONS EDITOR

Responsible for preparation of information and instructions used in emergency publishing. Responsible for preparation of signs, bulletins, posters, bulletin boards, and other public information means.

BROADCASTING EDITOR

Responsible for preparation of information and instructions for emergency broadcasting including CONELRAD if and when facilities for its use exist in Lake County. Prepares material for dissemination by public address system and supervises the use of this media.

REPORTERS

Prepares information and instructions for publication, broadcasting or dissemination as assigned by the respective editors.
I. MISSION

The mission of the Police Service is to protect life and property; maintain law and order; enforce laws and civil defense regulations; regulate and control traffic; coordinate with the FBI and the State Police to prevent sabotage, espionage, and subversive activity; conduct reconnaissance for unexploded explosive ordnance and downed enemy aircraft; and perform radiological monitoring as required to perform its mission.

II. ORGANIZATION AND RESPONSIBILITIES (Refer to Appendix 1, this annex)

A. The Lake County Civil Defense Police Service consists of the Sheriff's Department, the Lakeview Police Department and all auxiliary police which includes 22 Category "B" Police who are available for duty only within the County.

B. Prior to the declaration of an emergency, the relationship between civil defense agencies at all levels and police services on corresponding levels is of an advisory and coordinating nature for civil defense training and planning.

C. The Lake County Sheriff is appointed by the Lake County Civil Defense Director as the Chief, Lake County Civil Defense Police Service, and is responsible to him for the operation of the Civil Defense Police Service during an emergency.

D. The Police Department of Lakeview is responsible to the County Chief, Police Service for the performance of civil defense police tasks within Lakeview.

E. Category "B" Auxiliary Police is made up of auxiliary policemen and is considered as a part of the Lake County Civil Defense Police Service. Upon a declaration of an emergency, all of the 22 Category "B" Police may be called for duty within the County by the Chief, Police Service.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Police Service will:

   a. Maintain Category "B" Police at full strength (22 recruited from the County at large) and conduct necessary training for civil defense service.
b. Prepare Standing Operating Procedure (SOP) for the Police Service and the local police organizations to include:

(1) Assignment of personnel to the Lake County Control Center and description of tasks they will perform.

(2) Procedure for alerting all Police Service personnel.

(3) Assignment of Category "B" Police, and the tasks they will perform, their place of assembly, and the transportation and supplies they will use.

(4) Assignment of personnel by name to the Emergency Welfare Center, and the tasks they will perform.

(5) Communications procedures, capabilities, and utilization, including use of foot or vehicle messengers. Refer to Annex H, Communications Service.

(6) Providing for personal radiological dosage rate records to be maintained on each Police Service person who may become exposed to radiation.

(7) Assignment of personnel to Highway Traffic Control Points and the duties they are to perform.

c. Coordinate planning with owners and operators of facilities for development and implementation of a police protection plan for the protection of their own installations.

d. Coordinate with the Chief, Welfare Services in the movement of evacuees from the Reception Point of the Lakeview Emergency Welfare Center, at the Lake County Fairgrounds to the locations in the County where they are to be cared for.

B. STRATEGIC WARNING PERIOD

1. The Police Service will:

   a. Alert all Police Service personnel, provide 24-hour representation in the Lake County Control Center, and prepare for emergency service.

   b. Test all Police Service communications.

   c. Intensify all security measures.

C. TACTICAL WARNING PERIOD

1. The Police Service will:

   a. Provide 24-hour representation in the Control Center, if this has not been done.
b. Mobilize fully, calling auxiliaries and off-duty personnel and have them report to assigned duty stations.

c. Man all traffic control points specified in Attachment A to Appendix B, this annex.

d. Establish traffic control and maintain law and order in Emergency Welfare Center.

D. POST ATTACK PERIOD

1. The Police Service will:

   a. Direct and control all Police Service activities; continue traffic control as required for operations; establish and enforce safety measures; establish security measures, safeguard property; be prepared to conduct reconnaissance for unexploded explosive ordnance and for downed enemy aircraft and aircrews; conduct Police Service radiological monitoring as required for operations; prevent looting; and assist other civil defense services as required.

   b. Determine losses in Police Service personnel, equipment, and facilities, and assess capabilities of police resources. Report through the County Civil Defense Director to OSCDA.

X. GENERAL

1. All members of the Lake County Civil Defense Police Service will wear an identifying uniform, shoulder patch, helmet, badge, or arm band. Refer to Appendix 5, this annex, for a description of the four types of identification in use by civil defense services.

2. Personal radiation dose-rate records will be maintained by all police units.

3. The Police Service will take protective measures against sabotage with particular references to highway bridges, and public utilities. Evidence of any sabotage will be reported to the Chief, Police Service immediately.

4. The Police Service will designate to the County Civil Defense Director personnel to be trained in radiological monitoring procedures, and assure there are enough trained monitors to conduct their own radiological monitoring in areas of operation in the event of fallout or attack.

5. The responsibilities for regulation and control of traffic within the County are set forth in Appendix 2, this annex.

6. If the "take cover" signal is given, police will direct persons in their vicinity to seek refuge. They will then seek refuge themselves and remain there until directed to emerge by civil defense authorities.
IV. SUPPLY AND TRANSPORTATION (Refer to Annex P, Supply Service, and Annex J, Transportation Service)

A. Each police department will maintain its own records pertaining to the supplies, equipment, weapons, and transportation normally available for its operations.

B. Additional supplies, equipment, and means of transportation needed for operations during emergencies will be requisitioned from the County Civil Defense Supply and Transportation Services.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. The Chief, Police Service is responsible for the over-all control, direction and coordination of the Lake County Civil Defense Police Service.

2. Lines of Succession:
   a. Chief, Police Service
      (1) Sheriff
      (2) Deputy Sheriff
      (3) Deputy Sheriff
   b. Lakeview Police Department
      (1) Chief of Police
      (2) Senior Police Officer
      (3) Police Officer

B. COMMUNICATIONS (Refer to Annex H, Communications Service)

1. The Police Service will utilize communications facilities which are used during normal operations. Where such facilities are inadequate or inoperative during an emergency, the civil defense agency will, to the greatest extent possible, provide the required communications for the Police Service.

2. The Police Service will utilize the appropriate Civil Defense Message Center for receiving and sending messages to and from the various civil defense services.

3. The Police Service radio nets may be used by other civil defense services when approved by the appropriate civil defense director.
VI. MAP

Refer to the Lake County Civil Defense Map

VII. APPENDIXES

No. 1 - Police Service Organization Chart

No. 2 - Highway Traffic Control Plan

No. 3 - Procedures for Explosive Ordnance Reconnaissance, Reporting, and Disposal

No. 4 - Procedures for Guarding and Reporting of Downed Enemy Aircraft and Captured Enemy Aircrewmen

No. 5 - Instructions for the Issuance and Use of Emergency Vehicle Permit Signs, Identification Cards, and Police Passes
I. MISSION

A. To assure and expedite the orderly movement of approximately 3,000 evacuees from the Klamath County Target Area, who have been assigned to Lake County for emergency accomodation, and who are expected to arrive via State Highway 66.

B. To accomplish the expeditious assembly of trucks and buses, enroute to or from the Portland Critical Target Area, and/or the Klamath County Target Area, at the Truck and Bus Assembly Point located in the County Yard, south Lakeview.

C. To route approximately 3,000 evacuees from State Highway 66 to the Lakeview Emergency Welfare Center Reception Point at the County Fairgrounds.

II. RESPONSIBILITIES

A. State Highway 66 has been designated by OSCDA as the evacuation route from the Klamath County Target Area to Lake County.

B. The designation of routes to be used by evacuees leading from the Lakeview Emergency Welfare Center Reception Point at the County Fairgrounds to the locations in the County where they will be cared for, will be as prescribed by the Chief, Police Service.

C. The State Police are responsible for the direction and control of traffic over primary State Highways within the County. During the Strategic Warning and Tactical Warning Periods, and as long as is necessary in the Post Attack Period, the State Police will man the Highway Traffic Control Point in Lakeview at the junction of State Highway 66 and U.S. Highway 395.

D. COUNTY SHERIFF'S DEPARTMENT

1. The County Sheriff's Department is responsible at all times for direction and control of traffic over all highways within the County except those for which the State Police are responsible, (see Par. II, C, above) and except for all streets and highways within the city limits of Lakeview. During a Strategic Warning Period it will be prepared to, and during a Tactical Warning Period, or longer if necessary, it will man the Highway Traffic Control Points listed in Attachment A, this appendix and as shown on the Lake County Civil Defense Map. Highway Traffic Control Points located at a junction of a street or secondary road and a primary State highway for the purpose of directing evacuees to an Emergency Welfare Center will be under operational control of the Sheriff's Department.
E. MUNICIPAL POLICE DEPARTMENT

1. The police department of Lakeview is responsible at all times for the direction and control of all traffic within the city limits and for manning such Highway Traffic Control Points within their jurisdiction as is required by the Chief, Police Service.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Police Service will:
   a. Control traffic in accordance with its normal responsibilities.

B. STRATEGIC WARNING PERIOD

1. The Police Service will:
   a. Be prepared to man Highway Traffic Control Points upon the direction of the County Civil Defense Director. Refer to Attachment A, this appendix and the Lake County Civil Defense Map.

C. TACTICAL WARNING PERIOD

1. The Police Service will:
   a. Man all Highway Traffic Control Points and all emergency traffic controls will be placed into effect. Except for trucks and buses, "all directions" traffic in Lake County will be permitted for one hour, (or longer if extended by the County Civil Defense Director) to permit maximum movement of the population to their homes. When "all directions" traffic terminates, one way traffic towards Lakeview on State Highway 66 from the Klamath County Target Area, and elsewhere if necessary, will be invoked until terminated by the County Civil Defense Director through the Chief, Police Service.

   b. If the evacuation routes become clogged with evacuating vehicles, secondary routes will be used to route traffic around those congested areas.

D. POST ATTACK PERIOD

1. The Police Service will:
   a. Take the actions prescribed in Par. III, C, above, if not already undertaken.
b. As soon as the traffic restrictions invoked to assist the evacuation movement are relaxed upon order of the County Civil Defense Director, vehicles readily identified as necessary for emergency operations, such as fire, police, utilities, ambulances, etc., will not be required to have Emergency Vehicle Permit Signs, as prescribed in Appendix 5, this annex. Police personnel at control points will be so informed. All other vehicles engaged in emergency operations will be required to display these signs.

c. Once the evacuation movement has been completed, every effort will be made to keep unessential traffic to a minimum in order to avoid interference with civil defense emergency operations.

X. GENERAL

1. Regular police officers will be utilized to supervise the activities at Highway Traffic Control Points.

2. Auxiliary police will be assigned to specific Highway Traffic Control Points in sufficient numbers for 24-hour operations.

3. All cargo trucks and all passenger buses, whether loaded or empty, which are moving counter to planned evacuation traffic will be diverted to the County Bus and Truck Assembly Point at the County Yard in south Lakeview. Refer to Annex J, Transportation Service for release of these vehicles.

4. Buses and trucks evacuating from the Klamath County Target Area, if carrying passengers will proceed to the Emergency Welfare Center Reception Point at the County Fairgrounds, Lakeview.

5. Empty buses, and trucks loaded with supplies evacuating from the Klamath County Target Area will be directed to the County Bus and Truck Assembly Point. Refer to the Lake County Civil Defense Map, and Annex J, Transportation Service.

6. Any vehicle in the evacuation movement which breaks down or runs out of gas will be pushed or towed off the highway immediately so as not to impede the movement of other vehicles.

IV. MAP

Refer to the Lake County Civil Defense Map.

V. ATTACHMENT

A. Highway Traffic Control Points
<table>
<thead>
<tr>
<th>Source of Police</th>
<th>Control Point Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>State</td>
<td>Junction of US 395 and State Highway 66, in Lakeview</td>
</tr>
<tr>
<td>Sheriff</td>
<td>On State Highway 66, ½ mile west of Lakeview, at turn-off to Control Center</td>
</tr>
<tr>
<td>Sheriff</td>
<td>On US 395 at weighing station, just north of Lakeview at by-pass to Emergency Welfare Center</td>
</tr>
<tr>
<td>Sheriff</td>
<td>On US 395 3 miles south of Lakeview</td>
</tr>
<tr>
<td>Sheriff</td>
<td>On US 395 at Oregon - California state line</td>
</tr>
<tr>
<td>Sheriff</td>
<td>Junction of US 395 and Fort Rock road</td>
</tr>
<tr>
<td>Sheriff</td>
<td>Junction of US 395 and State Highway 31, at Valley Falls</td>
</tr>
<tr>
<td>Sheriff</td>
<td>Junction of US 395 and the Warner Highway</td>
</tr>
</tbody>
</table>
1. Definition

a. Unexploded Explosive Ordnance is any bomb, shell, rocket, missile or item of ordnance having an explosive filler or detonator, which has failed to function or whose final detonation has been arrested by a delaying device or element.

b. Explosive Ordnance Reconnaissance Agent. An individual who has been trained to observe and evaluate evidence of explosions or the presence of unexploded explosive ordnance, who is capable of initiating required protective measures and rendering subsequent reports to civil defense or other authorities.

2. Responsibilities

a. Sixth U. S. Army, through 53rd Ordnance Detachment, (EODC) stationed at Vancouver Barracks, Washington is responsible for:
   (1) Providing Explosive Ordnance Disposal Teams.
   (2) Establishing and operating an Explosive Ordnance Disposal Control Center.
   (3) Cooperating with and assisting State and local civil defense directors in organizing and training civilian personnel as Explosive Ordnance Reconnaissance Agents.

b. Civil police authorities are responsible for disposal of the following when found in civil areas:
   (1) Abandoned commercial explosives.
   (2) Nonmilitary or "home fabricated" bombs and devices.
   (3) Nonatomic type subversive and sabotage devices. (Military authorities are responsible for disposal of atomic subversive and sabotage devices.)

c. OSCDA is responsible for:
   (1) Establishing a system of reporting unexploded explosive ordnance findings through normal civil defense channels.
   (2) Evaluating each incident, and assigning a recommended category for disposal in accordance with its importance to the war effort.
   (3) Reporting the incident to the 53rd Ordnance Detachment, Vancouver Barracks, Washington, telephone OX 3-1486, extension 242.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 3 TO ANNEX F
PAR. 2.

(4) Arranging for training by Sixth Army personnel of members of State Police, county sheriff's departments, and city and area police designated to receive training in explosive ordnance reconnaissance.

(5) Maintaining records of unexploded explosive ordnance findings.

d. Local civil defense organizations are responsible for:

(1) Screening all reports on unexploded explosive ordnance in their areas, reporting same to OSCDA.

(2) Putting into effect recommendations for safety measures made by members of local or State Police, or a county sheriff's department who have been trained in explosive ordnance reconnaissance relative to unexploded ordnance located in their areas.

(3) Maintaining records of those members of police departments, or sheriff's departments who are qualified as explosive ordnance reconnaissance agents.

(4) Furnishing nontechnical assistance to military disposal teams as required.

3. Operations

a. Handling and reporting unexploded explosive ordnance will be as follows:

(1) Any individual finding an object suspected of being explosive ordnance will notify the nearest police officer, warden, or civil defense control center, reporting exact location, and giving his name, address and telephone number.

(2) The first police officer to arrive at the reported location will take necessary measures to guard the object, prevent tampering with it, and either rope off the area or evacuate personnel in accordance with the safety distances set forth in the Sixth Army Form 525, Attachment A, attached hereto. If the object is suspected of being atomic in nature, all personnel will be evacuated to a distance of 1 mile. No one but members of Sixth Army Disposal Team will be permitted to touch the object. NOTE: Do not disturb, move, or jar any object suspected of being unexploded explosive ordnance. He will then report the matter to the nearest civil defense control center.

(3) The civil defense control center receiving the report will arrange to have a member of a police force or sheriff's department trained in explosive ordnance reconnaissance go to the scene to obtain the information required for the report. Refer to Sixth Army Form 525. When obtained, the control center concerned will transmit the information contained in the report to the State Civil Defense Control Center. The control center will record the agent's name, address, and Explosive Ordnance Reconnaissance Agent's number. It will determine if a guide is available for the Sixth Army Disposal Team and where he may be contacted.
(4) The State Civil Defense Control Center will transmit the report by telephone or other means to the Sixth Army Explosive Ordnance Disposal Control Center at Vancouver Barracks, Washington, giving recommended disposal category. Refer to Par. 2, c, (3), this appendix.

(5) The Sixth Army Explosive Ordnance Control Center will send a disposal team to the scene for disposal action. On completion of the operation the team will fill out the clearance certificate on Form 525 and give this certificate to the reporting reconnaissance agent or to the local civil defense control center.

(6) Upon return by the disposal team of the completed Form 525 to the Sixth Army Explosive Ordnance Disposal Control Center at Vancouver Barracks, the incident is closed out and one copy of Form 525 is forwarded to the State Civil Defense Control Center (rather than State Reconnaissance Center, as indicated on Form 525) where the incident is again closed out.

NOTE: In using Army Form 525, disregard instruction Number 3 on the back. Only one copy of the form will be filled out and it will be forwarded by the local civil defense agency directly to OSCDA after the information contained in Part I has been transmitted to OSCDA and to the county civil defense director by telephone, radio, or other rapid means.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
ATTACHMENT A TO APPENDIX 3, ANNEX F
FORM 525

<table>
<thead>
<tr>
<th>REPORT OF UNE X PLODED (EXPLOSIVE) ORDNANCE</th>
<th>NUMBER</th>
<th>Report Control Symbol</th>
</tr>
</thead>
<tbody>
<tr>
<td>TO: STATE RECONNAISSANCE CENTER</td>
<td>PART I</td>
<td></td>
</tr>
<tr>
<td>1. EXACT LOCATION:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STREET</td>
<td>CITY</td>
<td>STATE</td>
</tr>
<tr>
<td>2. DESCRIBE ORDNANCE - OR ANY PART VISIBLE</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LENGTH</td>
<td>DIAMETER</td>
<td>COLOR</td>
</tr>
<tr>
<td>MARKINGS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Use Reverse Side for Sketch if Desired)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. SIZE OF HOLE OF ENTRY</td>
<td>4. TYPE OF GROUND SURFACE</td>
<td>5. ANY OTHER PERTINENT INFORMATION</td>
</tr>
<tr>
<td>6. EXPLOSION WILL DAMAGE:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ WATER MAINS</td>
<td>☐ GAS MAINS</td>
<td>☐ ELECTRIC CABLES</td>
</tr>
<tr>
<td>☐ BUILDING</td>
<td>☐ TELEPHONE CABLES</td>
<td>☐ SEWERS</td>
</tr>
<tr>
<td>7. PHASE OF ACTIVITY AFFECTED:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ CIVILIAN POPULATION</td>
<td>☐ INDUSTRIAL WAR EFFORT</td>
<td>☐ MILITARY</td>
</tr>
<tr>
<td>☐ COMMUNICATIONS</td>
<td>☐ GENERAL INDUSTRY</td>
<td>☐ TRANSPORTATION</td>
</tr>
<tr>
<td>8. NAME OF REPORTING PARTY</td>
<td>9. WHERE CAN HE BE CONTACTED?</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ADDRESS</td>
<td>PHONE</td>
</tr>
<tr>
<td>10. SIGNATURE OF RECONNAISSANCE AGENT</td>
<td>11. ADDRESS</td>
<td></td>
</tr>
<tr>
<td>EDNA NUMBER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHONE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12. RECOMMENDED CATEGORY</td>
<td>13. SIGNATURE OF STATE CIVIL DEFENSE CONTROLLER</td>
<td></td>
</tr>
<tr>
<td>TO: ARMY EOD CONTROL CENTER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recommended Category</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO: EOD SQUAD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category Assigned</td>
<td>Special Instructions</td>
<td>Signature of Senior EOD Officer</td>
</tr>
<tr>
<td>TO: ARMY EOD CONTROL CENTER</td>
<td>PART IV</td>
<td></td>
</tr>
<tr>
<td>OPERATION COMMENCED</td>
<td>OPERATION COMPLETED</td>
<td></td>
</tr>
<tr>
<td>DATE:</td>
<td>DATE:</td>
<td></td>
</tr>
<tr>
<td>TIME:</td>
<td>TIME:</td>
<td></td>
</tr>
<tr>
<td>I certify that the above incident has been rendered safe.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E.O.</td>
<td>EOD SQUAD</td>
<td></td>
</tr>
<tr>
<td>~ ~ ~ Clearance Certificate ~ ~ ~</td>
<td></td>
<td></td>
</tr>
<tr>
<td>To:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I certify that Incident Number____, located at</td>
<td></td>
<td></td>
</tr>
<tr>
<td>has been disposed of as of this date.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E.O.</td>
<td>EOD SQUAD</td>
<td></td>
</tr>
</tbody>
</table>

DEA FORM 525
12 JUN 92
F-19
WHAT TO DO

1. Make a complete and careful reconnaissance.

2. Begin evacuation procedures.
   - Use Table "A" if ordnance is visible.
   - Use Table "B" if ordnance is buried.

3. Make one copy of this report and be sure that all applicable data for items 1 through 11 has been noted and transmit to next higher channel without delay.
   - Complete part one of this report only.
   - This report may be telephoned before mailing.

4. Enforce evacuation distances.

### TABLE "A"

<table>
<thead>
<tr>
<th>Items</th>
<th>Distances</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small items to 99 lbs</td>
<td>Rope off, allow no one to approach unnecessarily</td>
</tr>
<tr>
<td>Items 100 lbs to 499 lbs</td>
<td>Evacuate 100 yards</td>
</tr>
<tr>
<td>Items 500 to 999 lbs</td>
<td>Evacuate 200 yards</td>
</tr>
<tr>
<td>Items over 1000 lbs</td>
<td>Evacuate at least 300 yards</td>
</tr>
</tbody>
</table>

### TABLE "B"

<table>
<thead>
<tr>
<th>Hole of entry</th>
<th>Distances</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hole of entry less than 8&quot;</td>
<td>No evacuation necessary, rope off 25 yards</td>
</tr>
<tr>
<td>Hole of entry 8&quot; - 10&quot;</td>
<td>Evacuate 25 yards</td>
</tr>
<tr>
<td>Hole of entry 14&quot; - 18&quot;</td>
<td>Evacuate 100 yards</td>
</tr>
<tr>
<td>Hole of entry over 28&quot;</td>
<td>Evacuate to 200 yards</td>
</tr>
</tbody>
</table>
1. Responsibilities

a. The United States Air Force is charged with rapid wartime exploitation and field analysis of downed enemy equipment and uniformed personnel within the boundaries of the United States.

b. Civil defense directors receiving information of downed enemy aircraft or aircrewmen in their jurisdictions are responsible for dispatching law enforcement personnel to the scene to act as guards, and for following the notification procedures prescribed herein.

c. Law enforcement personnel are responsible for taking actions at the scene of the crash as prescribed herein.

2. Notification Procedures

a. Any person having knowledge of the crash of an enemy aircraft or the existence of downed enemy aircrewmen will, prior to taking any other action, make a report immediately by the most rapid means of communication to one of the following:

(1) Nearest Chief of Police Service, who will dispatch law enforcement personnel to the scene. Refer to Par. 4, this appendix.

(2) Nearest local civil defense agency, which will direct its Chief of Police Service to take action as indicated in Par. 4 below.

b. Local civil defense directors, after taking action as indicated in Par. 2, a, (2) above, will immediately, by the most rapid means of communications available to him, submit to OSCDA Chief, Police Service, information as indicated in Par. 3 below.

c. The Chief, OSCDA Police Service will immediately upon receipt of such information communicate the data to the proper United States Air Force Commander.

d. The Chief of the local police services having knowledge of the crash of an enemy aircraft or the existence of downed enemy aircrewmen will immediately report all information available:

(1) To the Federal Bureau of Investigation in accordance with existing agreements between that bureau and the law enforcement agency concerned; and,

(2) To the local civil defense director.
3. Information Desired

a. Desired information includes the following in order of importance:

(1) Location of crash by distance and direction from identifiable landmark or town.

(2) Time and date of crash or sighting of crash.

(3) Name, address, and telephone number of the person or persons who can guide military personnel to the scene of the crash.

(4) Type of aircraft, i.e., propeller-driven or jet; number of engines.

(5) Condition of aircraft, i.e., undamaged, slightly damaged, badly damaged, or completely destroyed.

(6) Fate of the aircraft crew, including:
   (a) Number captured.
   (b) General physical condition.
   (c) The place where prisoners are being held and the name, address and telephone number of the person in charge.
   (d) Number of dead crewmen and location of bodies.

b. Reports should be made immediately and should contain as much data as possible, but should not be delayed if all of the desired information is not initially available.

4. Action at the Scene of the Crash

a. Law enforcement officers at the scene of, or having knowledge of, the crash of an enemy aircraft should make every effort to:

(1) Take charge of and guard the downed enemy aircraft and the wreckage area, including all equipment, material and documents. Prevent the removal of such items until relieved of responsibility by a properly identified FBI Agent or military personnel.

(2) Detain under strict guard all crew members of the enemy aircraft until relieved by properly authorized personnel. Prevent destruction and looting of the aircraft, equipment, papers or documents.

(3) Allow only authorized personnel contact with prisoners and their personal effects.

(4) Take charge of bodies of crew members who may have died as a result of the crash or resisting capture.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 5 TO ANNEX F
INSTRUCTIONS FOR THE ISSUANCE AND USE OF EMERGENCY
VEHICLE PERMIT SIGNS, IDENTIFICATION CARDS, AND POLICE PASSES

I. EMERGENCY VEHICLE PERMIT SIGN (Refer to Attachment A, this appendix)
   A. This sign is for use on vehicles engaged in emergency operations, and
      which are not readily identifiable as such, in order to enable them to
      pass through Traffic Control Points on emergency traffic routes.
   B. The Emergency Vehicle Permit Sign will be furnished by the County Civil
      Defense Director to all city civil defense directors and the county chiefs
      of the civil defense services in accordance with estimated need, and on
      request.
   C. City civil defense directors and county chiefs of civil defense services
      will satisfy themselves as to the right of the applicant to receive this
      sign. The issuing authority will fill in the required information on the
      back of the sign, and will sign it with his own name.
   D. A record of names of persons to whom the vehicle permit signs have been
      issued will be kept by the issuing authority.
   E. The user will affix the sign to the inside bottom right hand section of
      the windshield, using scotch tape or similar material.
   F. A sign will not be issued in advance of occurrence of a disaster which
      would necessitate the emergency use of the vehicle in support of the re-
      lief effort.
   G. Signs will be returned to the issuing authority promptly upon completion
      of the mission for which they were issued.

II. OREGON CIVIL DEFENSE IDENTIFICATION CARD (Refer to Attachment B, this appendix)
   A. This card is issued by civil defense directors to each enrolled civil de-
      fense worker when he has completed the requirements for loyalty oath,
      training, etc., established by local or county civil defense directors,
      It is intended to identify the bearer as a registered civil defense worker,
      and permit his movement within the jurisdiction of issue.

III. EMERGENCY OREGON CIVIL DEFENSE IDENTIFICATION CARD (Refer to Attachment C,
      this appendix)
   A. This card is issued by local or county civil defense directors to properly
      enrolled and qualified civil defense personnel whose assignments of duty
      include the necessity for movement outside the jurisdiction of issue, such
      as mobile support, and will permit the bearer to pass through Traffic Con-
      trol Points. Care will be exercised to insure that it is issued only to
      those who will need it to perform their assigned civil defense tasks.
Utility repair personnel are eligible to receive these identification cards when their names have been certified by company officials to the local or County Civil Defense Director as being essential to the restoration of damaged utility service, and the probability that the certified personnel would be called upon to perform such duties outside the jurisdiction in which they are normally situated. Such certified personnel must comply with all rules of issue before this card is issued to them.

B. Prior to issuing the Emergency Oregon Civil Defense Identification Card, civil defense directors will require the applicant to:

1. Sign the local civil defense rolls.
2. Take the required loyalty oath.
3. Agree to surrender the card to the issuing authority on moving away from the jurisdiction of issue, or upon becoming inactive in duties which justified the original issue.

IV. POLICE PASSES (Refer to Attachment D, this appendix)

A. Responsibility for issuing these passes and controlling their use in Lake County rests with the County Chief, Police Service (County Sheriff). He is authorized to delegate the authority to issue them to the chiefs of city police departments. These passes are used to identify those individuals who are essential to disaster relief work, and they permit the holder to pass police lines. The following rules govern the issuance of this pass:

1. Passes will be completely filled out by the issuing authority, and will be issued for a stated period of time.
2. Holders will surrender the pass to the issuing authority on expiration of the time for which issued.
3. Issuing authorities will maintain records of police passes issued.

B. Civil defense service chiefs will cooperate with the responsible police issuing authority to facilitate the issuance of police passes to personnel of their services who require them.

C. Police authorities will exercise every effort to institute the police pass system for access to the controlled disaster area within the police lines at a time and in a manner calculated to produce the minimum amount of disruption to disaster relief operations.

D. Non-civil defense personnel, such as press representatives, photographers, etc., will be required to obtain the police pass for entry into the controlled disaster area.
V. ATTACHMENTS

A. Emergency Vehicle Permit Sign
B. Oregon State Civil Defense Identification Card
C. Emergency Oregon State Civil Defense Identification Card
D. Police Pass
INSTRUCTIONS

THE USE OF THIS IDENTIFICATION PLACARD IS LIMITED TO ESSENTIAL CIVIL DEFENSE VEHICLES.

PLACARD IS TO BE DISPLAYED ONLY WHEN YOU ARE RESPONDING TO EMERGENCIES UPON PROPER AUTHORIZATION OF CIVIL DEFENSE OFFICIALS.

DISPLAY PLACARD ON RIGHT HAND SIDE OF WINDSHIELD.

PENALTY FOR UNAUTHORIZED USE, NOT MORE THAN $1,000 OR IMPRISONMENT OF NOT MORE THAN ONE YEAR OR BOTH.
OREGON STATE CIVIL DEFENSE IDENTIFICATION CARD

(SAMPLE)

OREGON CIVIL DEFENSE IDENTIFICATION CARD

F-29
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
ATTACHMENT C TO APPENDIX 5, ANNEX F
EMERGENCY OREGON STATE CIVIL DEFENSE IDENTIFICATION CARD

(SAMPLE)

ASSIGNED NUMBER

BEARER'S ADDRESS

CITY OR TOWN

SEX

HEIGHT

WEIGHT

COLOR HAIR

EYES

PHOTO

OREGON CIVIL DEFENSE
IDENTIFICATION CARD

HAS BEEN

EMERGENCY

HAS BEEN TO DUTY AS:

TITRE

SERVICE OR DIVISION

SIGNATURE

F-31
Temporary Pass No.

Valid for .......... hours from time issued

Date of issue .............................................. Time of issue .............................

Place of issue ........................................................................

Purpose issued for ................................................................

Issued to ...............................................................................

Address ................................................................................

Identification Card No. ...........................................................

Vehicle—Make and color ..........................................................

Vehicle—License No. ................................................................

Original—To be issued.
Duplicate—To be retained. ........................................................

Signature of Issuing Authority

(SAMPLE)
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX G

FIRE SERVICE

I. MISSION

To protect life and property by so organizing, training, and utilizing the fire fighting resources within the County (personnel, equipment, and Mobile Fire Support Groups) that they can effectively perform fire functions as a part of civil defense and be prepared to conduct radiological monitoring and decontamination for the Fire Service.

II. ORGANIZATION AND RESPONSIBILITIES

A. ORGANIZATION

1. The Lake County Fire Service is organized around the Lakeview Fire Department and the New Pine Creek Rural Fire Protection District. Refer to Appendix 1, this annex.

2. The Lake County Fire Service Chief is appointed by the County Civil Defense Director as county civil defense Chief, Fire Service.

3. The Lake County Mobile Fire Support Group consists of designated fire fighting units that are organized and trained for mobile support missions. Refer to Annex R, Oregon Civil Defense Operations Plan for Lake County mobile fire support obligations and Appendix 2, this annex for source and description of all operable fire apparatus in the County.

B. RESPONSIBILITIES

1. The Area No. 8 Fire Service Chief has the following responsibilities:

   a. During a war-caused emergency, to act as the dispatching and coordinating agent for the Chief, Fire Service, OSCDA. Dispatching instructions will be transmitted by the Area Fire Service Chief to the Lake County Civil Defense Agency for appropriate action.

   NOTE: Fire Defense Area No. 8 consists of Harney, Klamath and Lake Counties and the Area Fire Service Chief is elected by the County Fire Service Chiefs of these three counties.

2. The Chief, Fire Service, Lake County has the following responsibilities:

   a. To assist and advise the County Civil Defense Director in fire service matters.

   b. To coordinate, assist, and, in an emergency, control the Fire Service of Lake County.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX G, PAR. II.

c. To assure the effectiveness of the County short-wave radio fire communications net, and its use in conjunction with the civil defense Communications Service.

d. The organization, training, coordination and operational control of the County Mobile Fire Support Group.

e. The training of personnel in fire fighting techniques under all anticipated conditions including fallout.

3. The local fire organizations have the following responsibilities:

a. To train, and direct their respective organizations in accordance with County civil defense Fire Service Standing Operating Procedures (SOP) and directives.

b. To formulate own SOP's.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Fire Service will:

a. Train for civil defense operations

b. Prepare a Standing Operating Procedure (SOP) for the Fire Service and the local fire organizations to include:

   (1) Assignment of personnel to the Control Center, and their functions.

   (2) Procedure for alerting all fire personnel as to when and where to report.

   (3) Communications procedures, capabilities, and utilization, including use of foot or vehicle messengers.

   (4) A mutual aid plan of calling up fire units.

   (5) A plan to disperse fire personnel and equipment if evacuation is ordered due to fallout, and a plan to use underground refuge by personnel.

   (6) Provision for the rotation of personnel exposed to radiological fallout in accordance with such instructions as may be received from the Medical and Health Services. Personal radiological dosage rate records will be maintained on each person who has become exposed.
ANNEX G, PAR. III.

(7) Coordinate with all services in the removal or elimination of fire hazards, especially from the sites of the Emergency Welfare Center and Emergency Hospitals.

c. Conduct training and assignment of personnel in numbers sufficient to man the unit apparatus on a 24-hour basis.
d. Periodically test communications.
e. Coordinate planning with owners and operators of facilities for development and implementation of their own fire plans to protect their installations.
f. Assign personnel to be trained in radiological monitoring and decontamination.

B. STRATEGIC WARNING PERIOD

1. The Fire Service will:
a. Provide representation in the Control Center on a 24-hour basis.
b. Be prepared to take refuge from fallout or to disperse personnel and equipment.
c. Be prepared to alert all on and off-duty personnel including auxiliaries.
d. Man Fire Service Alarm System alerting fire units where applicable.

C. TACTICAL WARNING PERIOD

1. The Fire Service will:
a. Mobilize and hold all personnel in readiness for operations and take the appropriate actions prescribed in Par. III, B, just preceding.

D. POST ATTACK PERIOD

1. The Fire Service will:
a. Direct all radiological monitors with fire units to take readings in the immediate vicinity of their locations and report same through channels to the County Civil Defense Director.
b. Receive from the fire departments, reports as to the local fire situation, status of fire personnel, equipment, and facilities. Transmit these reports to the Chief, Fire Service.
c. Maintain constant communications with Control Center.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX G, PAR. III.

d. Submit requests for mutual aid and mobile support units when required, through command channels.

e. Be prepared to take refuge from fallout or to disperse personnel and equipment.

f. Be prepared to dispatch the Mobile Fire Support Group when instructed by OSCDA.

X. GENERAL

1. Fire departments will develop SOP's to conform with this annex. Such plans will be subject to approval of the Chief, Fire Service.

2. All firemen and auxiliaries will wear an identifying uniform, shoulder patch, or arm band.

3. If the "take cover" signal is given, seek the nearest available refuge, preferably underground, and remain there until informed by civil defense authorities that it is safe to emerge.

4. Strict enforcement of fire prevention and safety regulations will be required in the Bus and Truck Assembly Point, and the Emergency Welfare Center. Efforts will be made to increase fire fighting capabilities in these locations.

5. Personal radiation dose-rate records will be maintained by all fire units.

6. Each fire unit will carry out radiological decontamination insofar as its equipment will allow.

7. Fire units will utilize existing mutual aid plans and agreements during operations.

8. In case of known or suspected sabotage, full information in the case will be given promptly to the Police Service and the County Civil Defense Director.

9. The Mobile Fire Support Group will move to designated Assembly Area upon orders of the County Civil Defense Director. Refer to Appendix 2, this annex.

IV. SUPPLY AND TRANSPORTATION

A. SUPPLY

1. Each fire unit is responsible for its own supply of equipment and will carry a 48-hour food and petroleum supply when called for civil defense service outside of the County.

2. Each fire unit will complete an inventory of equipment on hand to ascertain its adequacy, condition, and adaptability for support missions.
3. The County Chief, Fire Service will be responsible for the establishment and current maintenance of an inventory of all fire fighting resources, including personnel and equipment, within the County. This will include data on State, Federal and industrial equipment which may be employed in emergencies. Copies of such inventories will be furnished to each fire department within the County, the Area Fire Service Chief, and the Chief, Fire Service, OSCDA.

4. When any equipment is damaged or lost as a result of its use outside of the city or the County to which it belongs in an emergency proclaimed by the Governor, such loss will be administered in accordance with pertinent state laws.

5. The Chief, Fire Service will designate a supply liaison officer to coordinate all Fire Service supply matters with the Lake County Supply Service.

B. TRANSPORTATION

1. All available transportation equipment of Fire Service will be utilized.

2. Additional transportation equipment if required will be requested through civil defense channels. Refer to Annex J, Transportation Service.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Specific control responsibilities are delineated throughout this annex when applicable. The following is order of command succession for the Fire Service positions indicated:

   a. The Chief, Fire Service:
      (1) Chief, Lake County Fire Service
      (2) Chief, Lakeview Fire Department
      (3) Assistant Chief, Lakeview Fire Department

2. Fire Service personnel in uniform will be considered adequately identified. The "Emergency" OSCDA Identification Card, designed for issue to civil defense personnel having mobile support responsibilities will be issued to the Fire Service personnel. Refer to Appendix 5 to Annex F, Police Service.

B. COMMUNICATIONS (Refer to Annex H, Communications Service)

1. All available means of communication will be used. SOP's of the fire departments will provide for maximum use of radio communications and also provide for messenger service by vehicle and foot courier.
VI. MAP

Refer to Lake County Civil Defense Map.

VII. APPENDIXES

No. 1 - Fire Service Organization Chart
No. 2 - List of Fire Fighting Apparatus

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LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 1 TO ANNEX G
FIRE SERVICE ORGANIZATION CHART

LEGEND:

- Command
- Coordination
- Dispatching Responsibility and Coordination
F.D. Fire Department
R.F.P.D. Rural Fire Protection District
NOTES: 1. This table shows the amount and description of serviceable fire apparatus in Lake County and the number of trained crewmen that are considered necessary for three shift (24-hour) operation on mobile support missions. The figures in the column - "Total Personnel" are based on the following crew strengths:

- **Pumpers, 500 GPM capacity or more**: 15 each
- **Tankers**: 9 each

2. **FD - Fire Department**
3. **RFPD - Rural Fire Protection District**
4. **GPM - Gallons per minute**
5. **W/p - Tankers with pumps**
6. **T/500 - Tank capacity 500 gallons, applies to pumpers with water tanks**
7. The apparatus and crews dispatched on a support mission are termed the "Lake County Mobile Fire Support Group." The tentative assembly area is Dairy in Klamath County.

<table>
<thead>
<tr>
<th>Title of Fire Unit</th>
<th>Pumpers with GPM and Tank Capacities</th>
<th>Tankers, Capacities In Gallons</th>
<th>Total Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lakeview FD</td>
<td>1 - 500 T/150</td>
<td>1 - 2200 w/p</td>
<td>24</td>
</tr>
<tr>
<td></td>
<td>1 - 1000 T/300</td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>New Pine Creek RFPD</td>
<td>1 - 500 T/300</td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>TOTALS</td>
<td>3</td>
<td>1</td>
<td>54</td>
</tr>
</tbody>
</table>
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
ANNEX H
COMMUNICATIONS SERVICE

I. MISSION

To provide communications for the control and coordination of operations of the Lake County Civil Defense Agency.

II. ORGANIZATION (Refer to Appendix 1, this annex)

A. The Chief, Communications and Warning Services, appointed by and responsible to the Lake County Civil Defense Director coordinates and supervises the operations of the Communications Service.

B. The Communications Service of the Lake County Civil Defense Agency consists of the communications facilities and personnel of the Radio Amateurs Civil Emergency Service (RACES), governmental agencies, and commercial and industrial firms which have been incorporated in the civil defense organization throughout the County. Refer to Appendix 2, this annex.

C. The Communications Center of the Lake County Civil Defense Agency is located at the County Road Department Shops, Lakeview. It is organized around the communications facilities of the Police and Fire Services, RACES, and the West Coast Telephone Company.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Communications Service will:

   a. Prepare and maintain the County Communications Standing Operating Procedure (SOP). To insure maximum effectiveness of the Communications Service, the SOP will include the following basic provisions:

      (1) Description of all communications tasks.

      (2) Assignment of required and available communications facilities to each task.

      (3) Assignment of communications tasks to those agencies and organizations that are available for service and capable of operating required equipment.

      (4) Assignment of personnel to specific tasks and training therein.

      (5) Detailed organization and operations instructions for the County Communications Center, and specific assignment of qualified personnel to the various tasks.

H-1
b. Arrange for the utilization by the Communications Service, of the radio and wire facilities and personnel of other civil defense services on a limited basis during emergencies and provide communications for those services which lack such facilities.

c. Arrange with the officials of the below listed activities, for the utilization during emergencies, of their communications facilities and personnel, for civil defense communications operations as follows:

(1) Radio Broadcasting Station KQIK:
   (a) For transmittal of civil defense instructions and emergency information to the public.

(2) The West Coast Telephone Company:
   (a) Installation of the following telephone lines and instruments:

<table>
<thead>
<tr>
<th>Place</th>
<th>Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Control Center</td>
<td>2 lines</td>
</tr>
<tr>
<td>Emergency Welfare Center Headquarters</td>
<td>1 line</td>
</tr>
<tr>
<td>Bus and Truck Assembly Point</td>
<td>1 line</td>
</tr>
<tr>
<td>County Supply Point</td>
<td>1 line</td>
</tr>
<tr>
<td>Lake County Clerk's Office for Ration Board Communications</td>
<td>1 line</td>
</tr>
</tbody>
</table>

(3) The following forest products and mining firms operating radios on the indicated frequencies to relay civil defense messages, support radiological monitoring teams to the extent practicable, and to perform such special radio missions as may be prescribed in pertinent Standing Operating Procedure (SOP):
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX H, PAR. III.

<table>
<thead>
<tr>
<th>Name of Firm</th>
<th>Location</th>
<th>Frequency mc</th>
<th>Call Sign</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adams Lumber Company</td>
<td>Lakeview</td>
<td>153.05</td>
<td>KOE 413</td>
</tr>
<tr>
<td>American Forest Products Corpora-</td>
<td>Lakeview</td>
<td>49.46</td>
<td>KOE 433</td>
</tr>
<tr>
<td>tion</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lakeview Logging Company</td>
<td>Lakeview</td>
<td>49.22</td>
<td>KOF 382</td>
</tr>
<tr>
<td>Lakeview Lumber Products Company</td>
<td>Lakeview</td>
<td>49.3</td>
<td>KOI 934</td>
</tr>
<tr>
<td>Lakeview Mining Company</td>
<td>Lakeview</td>
<td>49.86</td>
<td>KOI 264</td>
</tr>
</tbody>
</table>

(4) The California-Oregon Power Company, Lakeview, 37.58 mc 4OF3, call sign KOC 479, to relay civil defense messages, support radiological monitoring teams to the extent practical, and to perform such special radio missions as may be prescribed in pertinent Standing Operating Procedures (SOP).

d. Arrange with officials of the above activities, and other activities having radio facilities which may be incorporated in the Communications Service, to disperse mobile and portable equipment from areas within the County which are threatened by fallout contamination, to emergency relocation points as specified by civil defense authorities during emergencies.

e. Establish and maintain radio equipment in the Lake County Civil Defense Communications Center, for operating at the frequencies listed in Par. II, A, 2, of Appendix 2, this annex.

f. Participate in communications tests and exercises.

g. Provide communications liaison with OSCDA, the civil defense agencies of other counties, other civil defense services, and commercial and industrial firms as appropriate.

h. Maintain current inventories, for planning purposes, of communications facilities in Lake County which may be available during emergencies.

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LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX H, PAR. III.

B. STRATEGIC WARNING PERIOD

1. The Communications Service will:

   a. Activate the Communications Center on a 24-hour basis; test all
      radio equipment, and be prepared to establish communications with
      OSCDA and Lake County RACES units.

   b. Alert RACES personnel to be prepared to establish communications
      with the County Civil Defense Communications Center on County
      RACES nets from the Emergency Welfare Center headquarters, in accordance
      with SOP.

   c. Be prepared to disperse all communications personnel and mobile
      and portable equipment, particularly radio, if so ordered by the
      County Civil Defense Director.

   d. Advise officials of the activities listed in Par. III, A, 1, c,
      this annex, to be prepared to take the actions prescribed in the
      appropriate sub-paragraphs of the above reference.

C. TACTICAL WARNING PERIOD

1. The Communications Service will:

   a. Activate the Communications Center on a 24-hour basis, if not already
      activated, and establish communications with OSCDA.

   b. Direct Lake County RACES units to establish communications with
      the County Civil Defense Communications Center on County RACES
      nets.

   c. Request the West Coast Telephone Company to take the actions pre­
      scribed in Par. III, A, 1, c, (2) above.

   d. Alert the firms listed in Par. III, A, 1, c, (1) through (4) above,
      to be prepared to function under their SOP.

   e. Prepare to furnish messenger service between the offices and ac­
      tivities listed in Par. III, A, 1, c, (1) through (4) above, and the
      County Control Center.

   f. Prepare to dispatch all available sound units to their prescribed
      locations at the Emergency Welfare Center headquarters, or other
      locations in accordance with need.

D. POST ATTACK PERIOD

1. The Communications Service will:

   a. Make reports to OSCDA as approved by the County Civil Defense
      Director. Refer to Par. III, X, 4, 1, Basic Plan.
b. Coordinate communications operations with the civil defense services providing mobile support to the Klamath County Target Area.

c. Provide maximum communications support to radiological monitoring operations.

d. Disperse communications equipment and operating personnel in accordance with the instructions of civil defense authorities if threatened by fallout or other hazards.

X. GENERAL

1. The Chief, Communications and Warning Services will provide for the expeditious relay of warning, and warning intelligence and information including reports of fallout and other hazards.

2. The communications facilities of each civil defense service will be utilized primarily to support its own civil defense operations. The facilities of each service will, however, in the absence of other channels of communications, be utilized to handle emergency civil defense messages, or the messages of other civil defense services.

3. Radio transmission will not be made during a CONELRAD Radio Alert unless it pertains to civil defense operations. Refer to Par. III, X, 3, Annex A, Attack Warning Service.

4. The details of procedure for operations of the Communications Service in civil defense communications centers will be prescribed in SOP which will include the names, addresses, and telephone numbers of personnel; their emergency assignments; the utilization of specific equipment; equipment earmarked for dispersal in event of fallout, and by whom; and other special instructions not prescribed in this annex or its appendixes.

5. The communication precedences established by the Federal Communications Commission for telephone and TWX usage during emergencies is prescribed in Appendix 3, this annex.

6. Tactical call signs and authenticators, issued by OSCDA, will be used as directed by that authority.

7. "Standing Operating Procedure and Training Manual for Stations in the Amateur Emergency Service" is provided by OSCDA, and a copy is available at the Lake County Civil Defense Agency Communications Center.

IV. SUPPLY AND TRANSPORTATION

A. SUPPLY

1. Maintaining an adequate supply of spare parts for the repair of Lake County RACES equipment is a responsibility of the Chief, Communications and Warning Services.
2. Material and supplies for the maintenance and repair of communications facilities furnished by the West Coast Telephone Company and other commercial and industrial firms will be available under operating procedures of the companies concerned.

3. During emergencies, additional RACES supplies and equipment will be purchased through normal channels if available. If not available through normal channels, such equipment will be requisitioned through the Lake County Civil Defense Agency Supply Officer. Refer to Annex P, Supply Service.

B. TRANSPORTATION

1. Transportation of communications personnel, supplies and equipment will be arranged for through the Chief, Transportation Service, Lake County Civil Defense Agency.

V. CONTROL AND LINE OF SUCCESSION

A. CONTROL

1. Over-all control and coordination of civil defense communications within the state will be exercised by OSCDA after the Governor has proclaimed a state of emergency. Control, direction, and coordination of civil defense communications within Lake County will be exercised by the County Civil Defense Director, through his Chief, Communications and Warning Services.

B. LINE OF SUCCESSION

1. The Chief, Communications and Warning Services

2. The Radio Officer

VI. APPENDIXES

No. 1 - Communications Service Organization Chart

No. 2 - Location; Facilities; Personnel Requirements of Communications Centers

No. 3 - The Federal Communications Commission’s Precedence System for Public Correspondence Message Telephone and TWX Services Essential to the National Defense and Security
I. LOCATION

A. The Communications Center of the Lake County Civil Defense Agency is located at the County Road Department Shops, Lakeview.

B. Radio Station KQIK is located one (1) mile north of Lakeview on U.S. Highway 395.

C. The West Coast Telephone Company office is located in Lakeview.

D. See Par. III, A, 1, c, (3) and (4), this annex for location of various industrial firms that will assist in civil defense communications.

II. FACILITIES

A. Communications facilities in the Lake County Civil Defense Agency Communications Center:

1. Wire

   a. The one telephone line and instrument now provided will be augmented by two (2) lines off of the West Coast Telephone Company Lakeview exchange and by four (4) additional instruments.

2. Radio Equipment

   a. State - Counties RACES net 3993 kc, 1894.5 kc, 6A3, and 3507.5 kc 0.1A1.


   c. County Sheriff's net - 45.98 mc 40F3. One (1) base station, 4 mobile and 6 portable units.

   d. Lakeview City Police operate their radios on the Sheriff's net. They have one (1) mobile unit.

   e. County Road Department operates its radios on the Sheriff's net. It has five (5) mobile units and one (1) remote control base.

   f. The Lake County Disaster Association operates one (1) ambulance on the Sheriff's net.

   g. The following are available to the Control Center by telephone or messenger relay:
(1) State Police net - 47.18 mc.

(2) State Highway Department net - 42.94 mc with five (5) mobile units.

(3) The industries listed in Par. III, A, 1, c, (3) and (4), this annex.

B. Landline facilities (other than telephone) which will assist the Communications Service are:

1. The Western Union Telegraph Company, Lakeview.

2. The National Teletypewriter Service, Lakeview.

III. PERSONNEL REQUIREMENTS

The Communications Center for the Lake County Civil Defense Agency: The following personnel will be obtained from the Lake County RACES organization; county and city governmental agencies; Lake County Boy Scout groups and the various cooperating commercial organizations:

<table>
<thead>
<tr>
<th>Position</th>
<th>Each Shift</th>
<th>Total for 24-hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Com Center Chief</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Com Center Clerk</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Telephonist</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td>Radio Operator (RACES net)</td>
<td>2</td>
<td>6</td>
</tr>
<tr>
<td>Radio Operator (Police and Fire net)</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Messenger</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>11</strong></td>
<td><strong>33</strong></td>
</tr>
</tbody>
</table>
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 3 TO ANNEX H
THE FEDERAL COMMUNICATIONS COMMISSION'S PRECEDENCE SYSTEM FOR PUBLIC CORRESPONDENCE MESSAGE TELEPHONE AND TWX SERVICES ESSENTIAL TO THE NATIONAL DEFENSE AND SECURITY

I. Gradations of Precedence to be Provided, and Precedence Indicators therefore:

<table>
<thead>
<tr>
<th>Group Order of Precedence</th>
<th>Types of Telephone &amp; TWX Calls to Which Applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GROUP 1</strong></td>
<td></td>
</tr>
<tr>
<td>Precedence Indicator:</td>
<td></td>
</tr>
<tr>
<td>&quot;Priority 1 Emergency&quot;</td>
<td></td>
</tr>
<tr>
<td>The precedence indicator &quot;Priority 1 Emergency&quot; shall be used only for calls which directly concern the matters described herein.</td>
<td></td>
</tr>
<tr>
<td>(1) Immediate dangers due to the presence of the enemy.</td>
<td></td>
</tr>
<tr>
<td>(2) Intelligence reports on matters leading to enemy attack requiring immediate action.</td>
<td></td>
</tr>
<tr>
<td>(3) Urgent calls to or from the United States Armed Forces and their Allies.</td>
<td></td>
</tr>
<tr>
<td>(4) Proclamations of Civil Defense Emergency.</td>
<td></td>
</tr>
<tr>
<td>Calls in this group shall be given precedence over all other calls.</td>
<td></td>
</tr>
<tr>
<td><strong>GROUP 2</strong></td>
<td></td>
</tr>
<tr>
<td>Precedence Indicator:</td>
<td></td>
</tr>
<tr>
<td>&quot;Priority 2 Emergency&quot;</td>
<td></td>
</tr>
<tr>
<td>The precedence indicator &quot;Priority 2 Emergency&quot; shall be used only for calls which require immediate completion for the national defense and security, the successful conduct of war, or to safeguard life and property, other than those set forth in Group 1 above, and such indicator may be used for calls concerning the matters listed herein.</td>
<td></td>
</tr>
<tr>
<td>(1) Initial reports of damage due to enemy action.</td>
<td></td>
</tr>
<tr>
<td>(2) Civil defense activities immediately subsequent to and resulting from enemy attack.</td>
<td></td>
</tr>
<tr>
<td>(3) Calls that require immediate completion to or from the United States Armed Forces and their Allies.</td>
<td></td>
</tr>
<tr>
<td>(4) Natural disaster of extreme seriousness and widespread damage.</td>
<td></td>
</tr>
<tr>
<td>Calls in this group shall be given precedence over all other calls, except those in Group 1.</td>
<td></td>
</tr>
</tbody>
</table>
Group Order of Precedence

GROUP 3

Precedence Indicator: "Priority 3 Emergency"

The precedence indicator "Priority 3 Emergency" shall be used only for calls which require prompt completion for national defense and security, the successful conduct of war or to safeguard life or property, which do not merit Group 1 or Group 2 precedence, and such indicator may be used for calls concerning the matters listed herein.

Types of Telephone & TWX Calls to Which Applicable

(1) Civil defense or the public health and safety.
(2) Important governmental functions.
(3) Supply and movement of food.
(4) Maintenance of essential public services.
(5) Production or procurement of essential materials and supplies.
(6) Calls that require rapid completion to or from the United States Armed Forces and their Allies.

Calls in this group shall be given precedence over all other calls, except those in Groups 1 and 2.

B. Calls of the types listed in each group herein above shall have no precedence over other calls within the same group. Where necessary to obtain a circuit for the immediate completion of a telephone call having Priority 1 Emergency precedence, any telephone conversation in progress other than one having priority shall be interrupted. Upon specific request of the calling party, a conversation in progress at the called telephone station shall be interrupted to complete calls having Priority 1, Priority 2 and Priority 3 Emergency precedence.

II. Persons Authorized to use the Precedence System

The precedence system shall be available for use by the President of the United States, the Vice President, Cabinet Officers, members of the United States Congress, Federal, State and Municipal Governmental Departments and Agencies, essential war industries, and services such as communications, transportation, power, public utilities, press associations, news media, health and sanitation services, the American Red Cross Organization, and such other individuals and organizations as may be designated.
The effectiveness of the system will depend upon whole-hearted cooperation on the part of persons authorized to employ it. Users should familiarize themselves with the purposes to be served by the use of each precedence group and the types of calls which may be assigned the respective precedences. It must always be remembered that the entire system will operate successfully only if the use of the precedence indicators is limited strictly to the intended purposes. Each authorized user, therefore, should consider whether each call requires any special precedence and exercise care not to request a higher precedence than the circumstances require.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX J

TRANSPORTATION SERVICE

I. MISSION

To provide transportation of supplies, equipment and personnel for local civil defense operations and to assist distressed areas upon request from OSCDA.

II. ORGANIZATION (Refer to Appendix 1, this annex)

A. The Transportation Service is organized around the existing commercial transportation industry operating in Lake County, utilizing facilities, personnel and equipment made available by the transportation industry, private owners, school districts and government agencies. Equipment, facilities and personnel of the transportation industry remain under the management control of the industry.

B. The Chief, Transportation Service is appointed by the County Civil Defense Director and is responsible to him through the Deputy Director for Administration and Logistics.

C. Chiefs of Branches are appointed by the County Civil Defense Director to represent the various branches of transportation (rail, bus, truck and air), who will be responsible to the Chief, Transportation Service.

D. The Chiefs of Branches, under the supervision of the Chief, Transportation Service will be responsible for the conduct and operation of their branches during an emergency, including nonindustrial transportation such as farm vehicles, school buses and local government owned vehicles.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Transportation Service will:

a. Acquaint personnel of the transportation industry with their functions in civil defense emergencies.

b. Enlist the voluntary cooperation and participation of private owners of transportation equipment including local branches of the transportation industry, in civil defense transportation matters.

c. Make arrangements to establish and operate a Bus and Truck Assembly Point. Refer to Appendix 2, this annex for its location, organization and functions.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX J, PAR. III.

d. Train and equip one-half (½) motor transport unit in Lakeview, and one-half (½) service and repair unit. Be prepared to mobilize these units at the County Highway Department Yard in south Lakeview.

e. Prepare plans to include the following:

(1) A listing of the locations, ownership, and availability of ambulances, school buses, taxis, trucks, both privately owned and those owned by the transportation industry and government agencies.

(2) A listing of drivers for the above vehicles.

(3) Assignment of vehicles and drivers to meet the requirements of mobile support units and services.

(4) Fueling and servicing of transportation Service vehicles in accordance with Supply Service plans.

B. STRATEGIC WARNING PERIOD

1. The Transportation Service will:

   a. Provide representation in the County Control Center by each branch of transportation on a 24-hour basis and prepare to activate the Bus and Truck Assembly Point.

   b. Alert transportation personnel to prepare for emergency operations.

C. TACTICAL WARNING PERIOD

1. The Transportation Service will:

   a. Provide representation in the County Control Center by each branch of transportation on a 24-hour basis, if this has not already been done.

   b. Activate the Bus and Truck Assembly Point. Refer to Appendix 2, this annex.

   c. Mobilize motor transport units and service and repair units at the County Highway Department Yard in south Lakeview.

D. POST ATTACK PERIOD

1. The Transportation Service will:

   a. Provide transportation required to meet the needs of county civil defense services. Utilize county resources in meeting intracounty requirements to the fullest extent before requesting transportation assistance from OSCDA through the County Civil Defense Director.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX J, PAR. III.

b. Make preparations to render transportation assistance to other areas when requested by OSCDA through the County Civil Defense Director.

c. Assist the Police Service in directing buses and trucks to the Bus and Truck Assembly Point where they will await instructions.

d. Be prepared to remove transportation equipment from areas threatened by radiological fallout, and to assist in the evacuation of people and removal of critical supplies from these areas.

e. Reassign transportation equipment to parent terminals as rapidly as the situation permits.

f. Coordinate with the ICC Representative and keep the County Civil Defense Director informed of the number, type, ownership and nature of the cargo of vehicles being held at the Bus and Truck Assembly Point.

X. GENERAL

1. Drivers of vehicles released from the Bus and Truck Assembly Point will be given specific routing instructions to insure avoidance of the evacuation areas and noninterference with civil defense emergency operations.

2. Each branch of the transportation industry will instruct all personnel that before engaging in any operations in a disaster area, or in an area of suspected fallout contamination, that they will check with local radiological defense personnel to determine if it is safe to enter the area and how long they can remain therein. They will also be instructed in basic decontamination procedures for themselves and for equipment.


5. Typical functions of motor transport units and service and repair units are:

a. Transportation of evacuees and their baggage within the County or elsewhere on mutual aid.

b. Transport of supplies.

c. Transport of sick and injured.

d. Transport of labor parties.

e. Movement of medical personnel, hospital teams, and first aid teams.
IV. SUPPLY

A. The Chief, Transportation Service will arrange with the Chief, Supply Service for fuel and lubricants for vehicles of the Transportation Service.

B. Transportation Service supplies, equipment, and facilities owned by the transportation industry will be utilized as required to service and repair any vehicle of the Transportation Service. Each agency providing supplies or services to the Transportation Service will keep records of such transactions, supported by receipts in each case. These records will provide the basis for reimbursement for services rendered. Supplies and services not available within the transportation industry will be obtained by purchase through commercial channels or by requisition on the County Supply Service. Refer to Annex P, Supply Service.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Line of succession for Chief, Transportation Service:
   a. Chief, Transportation Service.
   b. Assistant Chief, Transportation Service.

2. Line of succession for Chiefs of Branches:
   a. Bus and Truck Branch
      (1) Chief, Bus and Truck Branch.
      (2) Assistant Chief, Bus and Truck Branch.
   b. Rail Branch
      (1) Chief Clerk, Rail Branch.
      (2) Assistant Clerk, Rail Branch.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX J, PAR. V.

c. Air Branch
   (1) Civil Aviation Key Area Designee - Key Area No. 14.
   (2) Assistant Key Area Designee.
   (3) Second Assistant Key Area Designee.

3. Line of succession for Bus and Truck Assembly Point Chief:
   a. Chief, Bus and Truck Assembly Point.
   b. Assistant Chief, Bus and Truck Assembly Point.

B. COMMUNICATIONS

1. Normal communications will be maintained through commercial telephone companies, and other regular channels, if possible.

2. When necessary, during emergencies, communications facilities will be provided by the Lake County Civil Defense Agency.

VI. APPENDIXES

No. 1 - Transportation Service Organization Chart

No. 2 - Plan for the Establishment and Operation of the Bus and Truck Assembly Point

No. 3 - Tables of Organization and Equipment for Motor Transport Units and Service and Repair Units
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 2 TO ANNEX J
PLAN FOR THE ESTABLISHMENT AND OPERATION OF
THE BUS AND TRUCK ASSEMBLY POINT

I. MISSION

A. To provide for the establishment and operation of a County Bus and Truck Assembly Point for the purpose of:

1. Assembling and detaining trucks and buses which are proceeding over highways toward or from an evacuation area after an attack warning has been received. The Bus and Truck Assembly Point is located at the Lake County Highway Department Yard in south Lakeview. Refer to Lake County Civil Defense Map.

2. Providing data to the transportation industry which would permit it in coordination with the ICC Representative to reconsign or reroute vehicles.

3. Providing for early control of essential supplies carried on commercial vehicles destined for, or dispersing from evacuation areas.

4. Providing for the earliest possible release of trucks and buses in order that they may proceed to nearest home terminals or alternate headquarters.

II. ORGANIZATION

A. The operating staff of the Bus and Truck Assembly Point will be composed of the following as a minimum. A sufficient number of assistants will be assigned for round-the-clock operations.

1. One (1) ICC Representative.

2. One (1) Assembly Point Chief who supervises operations.

3. One (1) Assistant Chief for dispatching.

4. One (1) Traffic Control Officer for directing and regulating traffic.

5. One (1) Representative from Supply Service for classifying contents of vehicles.

6. One (1) Clerical Assistant for general duties.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Transportation Service will:

   a. Make necessary arrangements for the use of the Bus and Truck Assembly Point at Lakeview.
b. Recruit and train personnel to staff the Bus and Truck Assembly
Point, utilizing personnel from local offices of the bus and
truck industries insofar as possible.

c. Make arrangements with Chief, Supply Service for the provision
of fuel and servicing facilities for vehicles held in the Bus
and Truck Assembly Point.

B. STRATEGIC WARNING PERIOD

1. The Transportation Service will:
   a. Prepare to activate the Bus and Truck Assembly Point. Mobilize
      the motor transport unit and the service and repair unit. Pre­
      pare for operations.

C. TACTICAL WARNING PERIOD

1. The Transportation Service will:
   a. Activate the Bus and Truck Assembly Point and prepare for operations.
   b. Receive in the Assembly Point all bus and truck traffic directed
      thereto by the Police Service, including trucks and buses dispersing
      from evacuation areas.
   c. Check destination and type of cargo on trucks from bills of lading
      or by inspection, (Supply Service and ICC Representatives). Trucks
      carrying supplies for an evacuation area will be reported to OSCDA
      through the County Civil Defense Director and held awaiting dis­
      position instructions.
   d. Order from Supply Service necessary fuel and servicing supplies
      for vehicles held in Bus and Truck Assembly Point.

D. POST ATTACK PERIOD

1. The Chief of the Bus and Truck Assembly Point will:
   a. Release empty trucks and buses for civil defense missions upon
      orders from the County Civil Defense Director.
   b. Dispatch loaded trucks as directed.
   c. Assist industry in regaining control of its equipment as rapidly
      as possible after evacuation traffic from other areas has ceased.

IV. SUPPLY

A. Local transportation industries will be requested to provide such supply
   assistance as they may be able to furnish.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 2 TO ANNEX J
PAR. IV.

B. Supplies not available locally will be requisitioned from the County Supply Service.

C. The Chief of the Bus and Truck Assembly Point will:

1. Provide the Bus and Truck Assembly Point with adequate directional signs, log forms, emergency vehicle permit signs, flashlights, road maps, office supplies, etc.

2. Keep adequate records of all transactions pertaining to the Bus and Truck Assembly Point.

V. COMMUNICATIONS

A. Normal communications will be maintained through the local telephone company and other regular channels if possible.

B. When necessary, communications facilities of other civil defense services may be utilized.
I. SUGGESTED TABLES OF ORGANIZATION AND EQUIPMENT:

<table>
<thead>
<tr>
<th>Motor Transport Unit Organization</th>
<th>Motor Transport Unit Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel Required</strong></td>
<td><strong>Duty Performed</strong></td>
</tr>
<tr>
<td>One Unit</td>
<td>1/2 Unit</td>
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<tr>
<td>1</td>
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<td><strong>32</strong></td>
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</table>

*For light cargo or ambulance service.

<table>
<thead>
<tr>
<th>Service and Repair Unit Organization</th>
<th>Service and Repair Unit Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel Required</strong></td>
<td><strong>Duty Performed</strong></td>
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<td>One Unit</td>
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<tr>
<td><strong>16</strong></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>

*Mechanics serve as assistant drivers on light trucks.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX K

ENGINEERING SERVICE

I. MISSION

To perform emergency engineering functions within the County as may be required to meet situations arising from a nuclear attack on a target area.

II. ORGANIZATION AND RESPONSIBILITIES

A. The Lake County Engineer is appointed as Chief, Engineering Service by, and is responsible to, the Lake County Civil Defense Director. He is responsible for operation of the Engineering Service within the County, and advises the Director and acts on general engineering matters.

B. The personnel and equipment of the Engineering Service consist of that which is obtainable from the County and City governments, the State Highway organization in Lake County, private operators, and commercial stocks as agreed upon.

C. The State Highway Maintenance Superintendent assigned to Lake County is appointed Deputy Chief, Engineering Service by the County Civil Defense Director and as such will serve as assistant to his chief and for him in his absence.

III. OPERATIONS

A. Engineering Service operations required in emergencies (as distinguished from routine engineering work performed by local engineering agencies) will be performed under the direction and coordination of the Chief, Engineering Service, by appropriate local agencies of government, contractors, and industries as agreed upon.

B. To enable prompt and effective accomplishment of foreseeable engineering tasks the Chief, Engineering Service will take necessary steps to maintain adequate information as to the location, description, conditions and amount of engineering equipment from all sources within Lake County. Manning sources for this equipment and essential data and plans for such personnel also will be developed.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX L

UTILITIES SERVICE

I. MISSION

To provide direction and assistance to the operating utilities in the maintenance, preservation and restoration of electric, and landline (telephone and telegraph) services during and following a war-caused emergency.

II. ORGANIZATION (Refer to Appendix 1, this annex for Organization Chart)

A. CONCEPT OF ORGANIZATION

1. The organization of the Utilities Service for operations during and following a war-caused emergency is based upon existing public and private utilities operating under their own management control in coordination one with another, and in conformity with such guidance by the Lake County Civil Defense Agency as is necessary to attain maximum over-all effectiveness.

B. THE CHIEF, UTILITIES SERVICE

1. The Chief, Utilities Service is appointed by and responsible to the County Civil Defense Director through the Deputy Director for Administration and Logistics. As Chief, he is responsible for the coordination of the Utilities Service within the County, during an emergency.

C. Branch Chiefs of Utilities Service and their successors are appointed by the County Civil Defense Director. Refer to Par. V, A, this annex. Branch Chiefs of the following designated utilities are responsible to the Chief, Utilities Service for the maintenance and operation of their respective utility during an emergency:

1. Electric Utilities
2. Landline (Telephone and Telegraph)

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Utilities Service will assist the operating utilities in the accomplishment of the following where applicable:

   a. Recruiting and training of personnel from related local industries for the purpose of augmenting the staffs of the various utilities for round-the-clock operations.

L-1
b. Arranging for the training of utility operating personnel in radiological monitoring and decontamination procedures.

c. Preparing plans for evacuation of utility personnel to alternate locations if evacuation is ordered.

d. Preparing and maintaining up-to-date maps indicating transmission and distribution systems, shut-off locations, points of tie-in with similar utilities in adjacent communities and similar information vital to continued operations.

e. Locating and inventorying supplies and equipment available for emergency use.

f. Determining the source and nature of primary and auxiliary power supply.

g. Arranging for required service at the Emergency Welfare Center.

B. STRATEGIC WARNING PERIOD

1. The Utilities Service will:
   a. Alert all utility personnel to be prepared for emergency operations.
   b. Disseminate relevant information and recommend actions to key utility personnel.
   c. Maintain close liaison with the County Control Center on a 24-hour basis.
   d. Insure that all possible assistance is available to the management of the various utilities and take such coordinating action as is appropriate.

2. Utilities Management should, if applicable, take the following actions:
   a. Review emergency plans.
   b. Prepare to take appropriate shutdown and closure action.
   c. Prepare for the protection of personnel by evacuation and/or use of available refuge.
   d. Take such action as is deemed practical regarding relocation and dispersal of supplies and equipment.

C. TACTICAL WARNING PERIOD

1. The Utilities Service will:
   a. Provide representation in the County Control Center on a 24-hour basis, if this has not already been done.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX I, PAR. III.

b. Activate emergency operations plans and prepare for expanded operations to meet civil defense requirements.

c. Assist operating utilities in establishing security measures.

D. POST ATTACK PERIOD

1. The Utilities Service will:

   a. Mobilize stand-by personnel for the establishment of a 24-hour operating schedule.

   b. Conduct radiological monitoring of facilities and be prepared to evacuate utility personnel and/or direct them to refuge in areas threatened by fallout.

   c. Report the Lake County utility situation to the Oregon State Civil Defense Agency through the County Civil Defense Director as quickly as possible.

   d. Coordinate closely with Emergency Information Service in keeping the public advised as to status of electric and landline communications services.

X. GENERAL

1. Electric Utility Plans

   a. In event damage necessitates curtailment of electric service, and if not otherwise instructed, the following established priorities will become effective:

       FIRST PRIORITY GROUP

       Water pumping and purification
       Essential electric utility service
       Sewage disposal
       Transportation
       Hospitals - emergency hospitals (schools, auditoriums, churches, warehouses, etc.)
       Emergency communications
       Food preservation
       Military establishments
       Mass care centers
       Control centers (civil defense, police, fire, light, water, etc.)
       Doctors' offices and clinics

       SECOND PRIORITY GROUP

       Residences - farms - hotels - apartments
       Newspapers - commercial radios - television
       Food processing
       Public institutions (prisons, mental, etc.)
       Stores (wholesale, retail and warehouses)
THIRD PRIORITY GROUP

Defense manufacturing plants
Offices (general)
Central heating stations
Air raid shelters, ventilating and lighting

FOURTH PRIORITY GROUP

Street lights
Street control signals
Industrial plants (nondefense)

FIFTH PRIORITY GROUP

Billboards - advertising media - unessential lighting, etc.
Floodlighting
All nonessential uses

2. U. S. Department of Interior functions:

a. The U. S. Department of Interior is responsible for certain phases of national preparedness including electric power. This responsibility is vested locally in Utility Operating District No. 3 with headquarters at 216 Main Street, Medford, Oregon. The "Utility Operating District Chief" is the Superintendent of Production, California-Oregon Power Company.

b. Following an attack it becomes the immediate duty of the Utility Operating District Chief of District No. 3, with assistance of the Chief, Electric Utilities Branch, to appraise any damage to the Lake County Electric Utilities and transmit this information to his superior and to OSCDA. This information will be used in connection with the over-all determination by Federal and State authorities as to electric power capabilities, etc.

IV. SUPPLY AND TRANSPORTATION

A. SUPPLY

1. Each operating utility, during an emergency, will make available from its own inventory, stand-by or idle facilities, such equipment and supplies as may be spared to a damaged utility.

LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX L, PAR. IV.

B. TRANSPORTATION

1. Vehicles designed for repair and maintenance operations will remain under the control of the utility concerned. Where additional transportation equipment is required, it will be requested from the Chief, Transportation Service.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. The operations of each utility will be directed by its own management. The use of their services will be coordinated by the respective Branch Chief, Utilities Service.

2. Following is the order of command succession for the Utilities Service positions indicated:

   a. Chief, Utilities Service
      (1) City Maintenance Superintendent, Lakeview
      (2) Assistant City Maintenance Superintendent, Lakeview

   b. Chief, Electric Utilities Branch
      (1) Manager, California-Oregon Power Company
      (2) Assistant Manager, California-Oregon Power Company

   c. Chief, Landline Branch
      (1) Manager, West Coast Telephone Company
      (2) Assistant Manager, West Coast Telephone Company

B. COMMUNICATIONS

1. Utilities will use their own private communications facilities augmented by existing commercial facilities. Additional requirements will be requested from the civil defense Chief, Communications Service.

VI. APPENDIX

No. 1 - Utilities Service Organization Chart
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX M

MANPOWER SERVICE

I. MISSION

To accomplish maximum efficiency in the utilization of the manpower of Lake County in time of emergency to include the provision of mobile support requirements, and to provide for the maximum utilization of evacuees received in the County.

II. ORGANIZATION

A. The Chief, Manpower Service is appointed by and responsible to the County Civil Defense Director through the Deputy Director for Administration and Logistics. He is the Manager of the State Employment Office at 1st and E Streets in Lakeview. As Chief he is responsible for the control and direction of Manpower Service within the County.

B. The Chief, Manpower Service will organize two (2) registration and recruitment teams consisting of:

1. One Assistant Chief, Manpower Service
2. One Registration Clerk
3. One Telephone Operator

These teams will be available for County-wide assignment.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Manpower Service will:

   a. Conduct training to acquaint Manpower Service personnel with their functions under emergency conditions.

   b. Provide the Assistant Chiefs with SOP's for guidance in their operation to include the following:

      (1) Maintenance of current information as to emergency manpower resources and the requirements of the civil defense services of the County.

      (2) Provision of assistance and coordination in pre attack recruitment and earmarking of personnel for the civil defense services.
Necessary modification of normal placement methods to provide the most flexible and rapid procedures possible under emergency conditions.

Recruitment of evacuee manpower at the County Emergency Welfare Center and other places of accommodation following an attack.

Protection of Oregon State Unemployment Compensation Commission (OSUCC) personnel, property, and records, and training in radiological defense.

Payment of unemployment compensation benefits to persons entitled thereto.

Coordination with the Lake County Selective Service System Board in the utilization of manpower.

B. STRATEGIC WARNING PERIOD

1. The Manpower Service will:
   a. Assure 24-hour liaison with the County Control Center.
   b. Alert registration and recruitment teams for operations.
   c. Assist in the procurement of manpower to fill existing vacancies in civil defense organizations.

C. TACTICAL WARNING PERIOD

1. The Chief, Manpower Service will report to the County Control Center for operations.

2. The Assistant Chiefs, Manpower Service will mobilize registration and recruitment teams and be prepared for operations.

D. POST ATTACK PERIOD

1. The Manpower Service will:
   a. Register and classify evacuees as to occupation for assignment to civil defense tasks. As work forces are assembled, this information will be reported to the Chief, Manpower Service at the County Control Center.
   b. If sufficient manpower resources are not available, request assistance of the Manpower Service OSCDA, through the County Civil Defense Director.
IV. SUPPLY AND TRANSPORTATION

A. SUPPLY

1. Supplies for registration and classification of work forces are stored in the Lakeview office of the Employment Service and will be delivered to the Lake County Control Center for distribution.

B. TRANSPORTATION

1. Maximum use will be made of normal transportation equipment. Request for additional transportation facilities will be directed to the Chief, Transportation Service at the County Control Center. Refer to Annex J, Transportation Service.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Line of succession:

   a. The Chief, Manpower Service

      (1) Manager, OSUCC Office in Lakeview
      (2) Manager, American Forest Products
      (3) Manager, Lakeview Lumber Products
      (4) Manager, Lakeview Logging Company

   2. Identification (Refer to Appendix 5, Annex F, Police Service)

      a. Manpower Service personnel will be issued appropriate means of identification pursuant to the above cited reference.

B. COMMUNICATIONS (Refer to Annex H, Communications Service)

1. Normal communications will be used when available.

VI. APPENDIX

No. 1 - Manpower Service Organization Chart
ALL LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 1 TO ANNEX M
MANPOWER SERVICE ORGANIZATION CHART

COUNTY CIVIL DEFENSE DIRECTOR

DEPUTY DIRECTOR
ADMINISTRATION & LOGISTICS

ALL CIVIL DEFENSE SERVICES

CHIEF, MANPOWER SERVICE

TOUCH MANPOWER TEAMS EACH WITH:
1 - ASSISTANT CHIEF
1 - REGISTRATION CLERK
1 - TELEPHONE OPERATOR

CHIEF, MANPOWER SERVICE OSCDA

LEGEND:
--- Command
--- Coordination
I. MISSION

The mission of the Medical and Health Services is to provide for the augmentation, mobilization, organization and direction of the required medical and public health facilities, resources and personnel of regularly constituted health and medical organizations within Lake County; to furnish immediately safeguards for the health of the community, care for the emergency sick and injured; protection against biological and chemical agents and measures for the expeditious care of the dead, in the event of an emergency.

II. ORGANIZATION (Refer to Appendix 1, this annex)

A. The Medical and Health Services consist of the Emergency Medical Division and the Public Health Division. These Divisions are organized as indicated in Attachment A, Appendix 2 and Attachment A to Appendix 3, this annex.

B. The senior physician at the Lakeview Hospital is designated as Chief, Medical and Health Services by the Lake County Civil Defense Director and is responsible to him for the direction and coordination in all matters pertaining to the provision of medical care and protection of the public health.

C. The Chiefs, Public Health Division and Emergency Medical Division, are appointed by the Chief, Medical and Health Services from public agencies or private practitioners as appropriate. They are responsible to the Chief, Medical and Health Services, for all matters relating to operations of their own division.

III. OPERATIONS

A. The Chief, Medical and Health Services will:

1. Provide over-all direction and supervision of the operations of the Medical and Public Health Divisions.

B. Specific actions to be performed by each of the above divisions during operations are enumerated in the appendixes of this annex which pertain to the division.

1. Refer to Appendix 2, Emergency Medical Division.

2. Refer to Appendix 3, Public Health Division.
IV. SUPPLY AND TRANSPORTATION

A. SUPPLY (Refer to Annex P, Supply Service)

1. In an emergency, the Medical and Health Services supplies expected to be available initially will be those on hand in doctors' offices, hospitals, dispensaries, mortuaries, nursing homes and retail drug stores. Local medical supply resources will be utilized to the fullest extent before assistance is requested from state or federal sources.

2. It is expected that medical and public health service types of supplies will be in short supply. Utmost economy in their use will be required. Every available means will be employed to indoctrinate the Medical and Health Services and the public in this matter. When necessary to replenish medical supplies, request will be made to OSCDA.

3. The sale of medical supplies will be "frozen" when the Governor proclaims an emergency due to the imminence of, or results of enemy attack. Authorization for sales to be resumed will be given by the County Civil Defense Director.

B. TRANSPORTATION (Refer to Annex J, Transportation Service)

1. Normal transportation facilities will be employed as available.

2. Requirements for additional transportation will be submitted to the County civil defense Transportation Service.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Succession to command of the Lake County Medical and Health Services:
   a. The Senior Physician, Lakeview Hospital.
   b. Chief, Emergency Medical Division.
   c. Assistant Chief, Emergency Medical Division.

B. COMMUNICATIONS

1. Civil Defense Medical and Health Services at all levels will, to the extent possible, use normal commercial telephone and telegraph facilities as a primary means of communication. Where normal communications are inadequate civil defense Communications Services will be utilized. Where necessary, messenger service will be employed.
VI. MAP

Refer to Lake County Civil Defense Map.

VII. APPENDIXES

No. 1 - Medical and Health Services Organization Chart
No. 2 - Emergency Medical Division
No. 3 - Public Health Division
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 1 TO ANNEX N
MEDICAL AND HEALTH SERVICES ORGANIZATION CHART

COUNTY CIVIL DEFENSE DIRECTOR

OPERATIONS

CHIEF, MEDICAL & HEALTH SERVICES

CHIEF, PUBLIC HEALTH DIVISION

CHIEF, EMERGENCY MEDICAL DIVISION
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 2 TO ANNEX N
EMERGENCY MEDICAL DIVISION

I. MISSION

A. To provide over-all emergency medical care in time of disaster, including mass casualty care resulting from enemy action, and medical care for the non-casualty evacuees.

NOTE: The accomplishment of this mission will require the maximum use of all medical, dental, nursing, mortuary and ancillary personnel surviving a disaster, the augmentation of this personnel by all trained medical auxiliaries available, the utilization of all existing hospitals and the establishment of emergency hospitals with civil defense hospital equipment, the prepositioning of first aid stations and the coordinated utilization of all existing medical supplies and drugs.

II. ORGANIZATION (Refer to Attachments A and B, this Appendix)

A. The Lake County Emergency Medical Division headed by the Second Senior Physician, Lakeview Hospital, consists of the following sections: Physicians, Dentists, Nurses, Laboratory (clinical), Hospitals, Pharmacists, Ambulance, Administration and Supply.

B. Each section is supervised by a Chief of Section appointed by the Chief, Emergency Medical Division.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Emergency Medical Division will:

a. Train and equip the component elements of the Emergency Medical Division, including the activities listed in Par. II, A, preceding. Coordinate activities with other civil defense services and the American Red Cross. Prepare and keep current Standing Operating Procedures (SOP) for guidance of the division.

b. Assist in enlisting and training auxiliary personnel, such as nurses aides, and support the first aid and disaster nursing programs of the American Red Cross and other organizations within Lake County, including the schools.

c. Provide necessary medical and administrative personnel for the initial activation of first aid stations and emergency hospitals at the following locations in Lakeview:
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 2 TO ANNEX N, PAR. III.

(1) First Aid Stations:
   (a) Masonic Hall
   (b) County Court House Basement
   (c) City Fire Department Basement

(2) Emergency Hospitals
   (a) County Court House
   (b) Elks Building

d. Provide storage and maintenance for first aid stations and civil
defense emergency hospital equipment allocated to or procured for
their jurisdiction.
e. Make necessary provisions for the activation and operation of an
emergency obstetrical center at the Eagles Hall in Lakeview.
f. Coordinate with the local hospital and nursing home in the develop­
ment of their disaster plan. Refer to Appendix 3, Par. III, X, 6,
Annex N, Medical and Health Services, Oregon Civil Defense Operations
Plan.
g. Provide facilities in the Emergency Welfare Center for a medical
clinic, hospitalization and isolation.
h. Provide for second echelon facilities for medical treatment of
casualties from the Klamath Falls Target Area to include: Life
saving surgery; hemorrhage treatment; burn and wound dressing;
fracture splinting; similar second echelon measures; provision of
short term holding facilities prior to sorting and transfer of
casualties to main support hospitals where advanced surgery and
continuation of treatment started at second echelon installations
will be continued.
i. Coordinate with the Red Cross in the over-all blood program.
j. Identify the location and nature of medical supplies and equipment
within the County.

B. STRATEGIC WARNING PERIOD

1. The Emergency Medical Division will:
   a. Provide representation at the Control Center on a 24-hour basis and
      alert Emergency Medical Division personnel.
   b. Recommend to all hospitals:
      (1) Discharge ambulatory and non-critical patients.
(2) Discourage elective surgery.

(3) Stockpile drugs and medical supplies to the maximum capacity.

(4) Alert auxiliary personnel.

(5) Check disaster plans.

(6) Increase food stocks. Fill all fuel tanks and check all auxiliary power sources.

c. Recommend to all pharmacies in Lake County to stockpile maximum amounts of essential drugs and medical supplies.

C. TACTICAL WARNING PERIOD

1. The Emergency Medical Division will:

a. Provide Emergency Medical-Division representation in the Control Center on a 24-hour basis if this has not been done.

b. Mobilize all Emergency Medical Division personnel, including auxiliaries.

c. As applicable, receive patients from hospitals and nursing homes being moved from the evacuation areas to relocation sites.

d. Activate the medical facilities in the Emergency Welfare Center.

e. Be prepared to assign medical personnel reporting in from target areas to medical facilities in localities where they are needed.

D. POST ATTACK PERIOD

1. The Emergency Medical Division will:

a. Furnish medical care under disaster conditions to provide for the best possible aid to the greatest number of people in the interest of national survival.

b. Transfer and redistribute casualties within its area of responsibility to permit more efficient and effective use of emergency medical facilities and personnel. Where distribution of casualties to other counties is indicated, coordinate this distribution through OSCDA.

c. Submit to OSCDA an over-all casualty assessment report as soon as it has been compiled from reports submitted by all local Medical and Health Services.

d. Assist the Public Health Division in immunization programs and other preventive and sanitation measures.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 2 TO ANNEX N, PAR. III.

e. Report to OSCDA medical and ancillary personnel and any medical supplies and drugs which may be available for use in other localities having a greater need for them.

f. Assist in instituting such local controls over the sale of medical supplies and drugs as the situation may require. Refer to Par. IV, Annex N, and to Annex C, Rationing Plan and Payment for Supplies.

X. GENERAL

1. Refer to Par. X, Appendix 3, to Annex N, Medical and Health Services, Oregon Civil Defense Operations Plan.

2. Maintain medical and personnel record cards.

3. Establish call and alert plan for Medical and Health Services personnel.

4. Disposition of the dead will be made in accordance with normal practices.

IV. SUPPLY AND TRANSPORTATION

A. SUPPLY

1. Refer to Par. IV, A, Annex N, Medical and Health Services.

B. TRANSPORTATION

1. Refer to Par. IV, B, Annex N, Medical and Health Services.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Succession to command of the Emergency Medical Division:
   a. Second Senior Physician, Lakeview Hospital.
   b. To be appointed.
   c. To be appointed.

B. COMMUNICATIONS

1. Refer to Par. V, Annex N, Medical and Health Services.
VI. MAP

Refer to Lake County Civil Defense Map.

VII. ATTACHMENTS

A. Emergency Medical Division Organization Chart

B. Organization and Equipment of Emergency Medical Division First Aid Teams
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
ATTACHMENT A TO APPENDIX 2, ANNEX N
EMERGENCY MEDICAL DIVISION ORGANIZATION CHART

COUNTY CIVIL DEFENSE DIRECTOR

OPERATIONS

CHIEF, MEDICAL & HEALTH SERVICES

CHIEF, EMERGENCY MEDICAL DIVISION

PHYSICIANS SECTION

LABORATORY SECTION

DENTISTS SECTION

AMBULANCE SECTION

PHARMACISTS SECTION

ADMINISTRATION & SUPPLY SECTION

NURSES SECTION

HOSPITALS SECTION

N-13
First Aid Teams

<table>
<thead>
<tr>
<th>Table of Organization</th>
<th>Table of Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Physician</td>
<td>First Aid Station Unit (1 per team) (As described in FCDA Contributions Manual, M25-1, &quot;Annex 8-A, Group 1, Medical Supplies and Equipment for One First Aid Station and Attached Litter Bearers&quot;)</td>
</tr>
<tr>
<td>1 Dentist</td>
<td>Pocket knife (boy scout type) (1 per person)</td>
</tr>
<tr>
<td>3 Nurses</td>
<td>Water bottle or canteen (1 per person)</td>
</tr>
<tr>
<td>1 Pharmacist</td>
<td>Arm Band (CD or Red Cross) (1 per person)</td>
</tr>
<tr>
<td>1 Clergyman</td>
<td>Identification card (1 per person)</td>
</tr>
<tr>
<td>5 Litter Bearer Leaders</td>
<td>Flashlight (1 per person)</td>
</tr>
<tr>
<td>3 Clerical Assistants</td>
<td>Time piece (1 per person)</td>
</tr>
<tr>
<td>8 First Aiders</td>
<td>First Aid Kit, portable (1 per person as required) with contents as follows, drawn from the First Aid Station:</td>
</tr>
<tr>
<td>7 Nurses' Aides</td>
<td>6 roller bandages, gauze, 2&quot; x 6 yds.</td>
</tr>
<tr>
<td>-</td>
<td>6 bandages, muslin, triangular, compressed, 27 x 37 x 52&quot;</td>
</tr>
<tr>
<td>30 TOTAL</td>
<td>1 dressing, first aid, large</td>
</tr>
<tr>
<td></td>
<td>2 dressings, first aid, medium</td>
</tr>
<tr>
<td></td>
<td>2 dressings, first aid, small</td>
</tr>
<tr>
<td></td>
<td>1 pencil, indelible</td>
</tr>
<tr>
<td></td>
<td>1 pencil, skin, for skin marking</td>
</tr>
<tr>
<td></td>
<td>12 large safety pins</td>
</tr>
<tr>
<td></td>
<td>1 pair scissors, bandage, lister</td>
</tr>
<tr>
<td></td>
<td>1 book emergency medical tags</td>
</tr>
<tr>
<td></td>
<td>1 tourniquet</td>
</tr>
<tr>
<td></td>
<td>1 pouch, canvas, with carrying strap (first aid kit)</td>
</tr>
</tbody>
</table>

Splints, drugs, ointments, etc., will be drawn from supplies at fixed first aid stations as required.

Transportation:

The following transportation will be needed to move personnel, supplies and equipment:

1. 30-passenger bus, or 6 passenger cars, per team
2. Van to hold 4,406 pounds (345 cubic feet) of medical equipment and supplies per team

NOTE: This team is for use in Lake County only and is not listed in the "Support Obligations" of the County in the Oregon Civil Defense Operations Plan.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 3 TO ANNEX N
PUBLIC HEALTH DIVISION

I. MISSION

To control and prevent communicable disease through immunization, rodent and insect control, mass housing sanitation, supervision of food and water sanitation and sewage and garbage disposal, and to provide for infant and maternal care, occupational and industrial health, biological and chemical warfare defense.

II. ORGANIZATION (Refer to Attachment A, this Appendix)

A. In an emergency the County Health Department will become the basis for the County Civil Defense Public Health Division and will function under the Lake County Chief, Medical and Health Services.

B. The Public Health Division, headed by the third Senior Physician, Lakeview Hospital, is comprised of a Preventive Medicine Section; a Water Supply and Sewage Disposal Section; a Public Health Laboratory Section and an Environmental Sanitation Section, each headed by a Section Chief, appointed by the Chief, Public Health Division.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Public Health Division will:

   a. Train and equip personnel to perform their assigned mission utilizing existing city and county health departments.

   b. Be prepared to combat chemical and bacteriological warfare.

   c. Procure equipment necessary to handle communicable disease in an emergency.

   d. Establish public health preventive disease measures and regulations for use in an emergency.

   e. Recruit and train auxiliary public health nurses and nurses aides, sanitarians and clerical assistants.

   f. Determine the location and average stock levels of supplies and equipment required for emergency sanitation and public health measures.

   g. Survey buildings and areas earmarked for housing evacuees with special emphasis on sanitary conditions related to ventilation, sewage, toilet facilities, availability to potable drinking water, and water for bathing and washing clothes, dishes, etc. Coordinate with the Chief, Emergency Welfare Service.
h. Provide sanitation training for congregate lodging managers and food preparation personnel.

i. Prepare and keep current a Standing Operating Procedure (SOP) for the guidance of the Public Health Division. Include the line of succession for the Public Health Division and each of its sections, measures for notification of personnel and locations to which each staff member shall report in an emergency.

j. Actively sponsor the total immunization programs.

k. Maintain constant surveillance over the incidence of communicable disease or the appearance of exotic disease in the County.

l. Develop a Standing Operating Procedure for the sampling, analysis and reporting of CB contamination in the atmosphere, water supply sources and food supplies during emergencies.

m. Establish emergency sanitation standards for food sanitation and housing, and for occupational and industrial health.

n. Adopt emergency measures for vector control.

B. STRATEGIC WARNING PERIOD

1. The Public Health Division will:

   a. Provide representation in the Control Center on a 24-hour basis.

   b. Alert all public health personnel, including auxiliaries, and review plans.

   c. Determine advisability of a mass inoculation program for residents of Lake County and recommend appropriate action.

   d. Prepare instructional warning circulars to be posted in all congregate lodgings. Coordinate with the Emergency Information Service.

C. TACTICAL WARNING PERIOD

1. The Public Health Division will:

   a. Provide representation in the Control Center on a 24-hour basis.

   b. Prepare for emergency sanitary protection and treatment of water supplies, for the sanitary disposal of sewage and waste, and for the coordination of the operations of these systems.

   c. Mobilize all Public Health Division personnel, including auxiliaries,
D. POST ATTACK PERIOD

1. The Public Health Division will:
   a. Keep the OSCDA Chief, Public Health Division, informed as to the public health situation within Lake County, through the County Civil Defense Director.
   b. Inaugurate a health education program for evacuees.
   c. Perform sanitary inspections of public eating places, and kitchens and sculleries in mass feeding centers, and congregate lodgings.
   d. Require strict compliance with regulations concerning trash and garbage disposal, insect and rodent control, and disposal of human wastes. Insure compliance by inspection.
   e. Maintain strict segregation and quarantine of patients with contagious diseases.
   f. Initiate mass inoculation programs, as possible.
   g. Be prepared, on orders of the County Civil Defense Director to transfer Public Health Division personnel to other areas.

X. GENERAL

1. The Public Health Division is responsible for the training of civil defense services to meet the problems presented by chemical and biological warfare.

2. The Public Health Laboratories Section co-operates with the Emergency Medical Division in assisting in the procurement of supplies and establishment of coordinated laboratory services. It will also provide necessary laboratory services for biological and chemical warfare. Additional emergency laboratories will be established where and when indicated to augment existing facilities.

3. The Public Health Division is responsible for the sanitation aspects of public water supplies, sewage and waste disposal, and for the adequacy of water purification measures. The physical operation of water works, sewage and waste disposal systems, is a responsibility of the individual owners of the utility.

IV. SUPPLY AND TRANSPORTATION

A. SUPPLY

1. Refer to Par. IV, A, Annex N, Medical and Health Services.

B. TRANSPORTATION

1. Refer to Par. IV, B, Annex N, Medical and Health Services.
V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Succession to command of the Public Health Division:
   a. Third Senior Physician at Lakeview Hospital.
   b. To be appointed.
   c. To be appointed.

B. COMMUNICATIONS

1. Refer to Par. V, Annex N, Medical and Health Services.

VI. MAP

Refer to Lake County Civil Defense Map.

VII. ATTACHMENTS

A. Public Health Division Organization Chart
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
ATTACHMENT A TO APPENDIX 3, ANNEX N
PUBLIC HEALTH DIVISION ORGANIZATION CHART

COUNTY CIVIL DEFENSE DIRECTOR

OPERATIONS

CHIEF, MEDICAL & HEALTH SERVICES

CHIEF, PUBLIC HEALTH DIVISION

CHIEF, PREVENTIVE MEDICINE SECTION

CHIEF, PUBLIC HEALTH LABORATORY SECTION

CHIEF, WATER SUPPLY & SEWAGE DISPOSAL SECTION

CHIEF, ENVIRONMENTAL SANITATION SECTION

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LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX O

WELFARE SERVICES

I. MISSION

A. To provide at least the minimum of food, housing and other essentials necessary to maintain life for the homeless and others who are in need because of enemy attack or threat of enemy attack; provide financial assistance, guidance and registration for evacuees and an inquiry service to locate missing relatives. To provide welfare staffs supplemented by volunteers.

B. To provide meals and lodging for civil defense workers in the "front line" and elsewhere as directed.

II. ORGANIZATION (Refer to Appendix 1, this annex)

A. The Lake County Public Welfare Commission Administrator has been appointed by the County Civil Defense Director as Chief, Welfare Services. He is responsible for the conduct of the Welfare Services program within the County to include organization, administration and operations.

B. County Welfare Services are organized along lines similar to the OSCDA organization and are composed of seven sections each headed by a section chief as follows: Reception, Registration and Inquiry, Financial Assistance and Related Services, Lodging, Feeding, Clothing, and Office Management and Supply.

C. The Lake County Emergency Welfare Center is located at the County Fair Grounds in Lakeview. Refer to Attachment G, Appendix 3, this annex, for information on capacity and minimum number of welfare personnel required.

III. OPERATIONS

A. PRE WARNING PERIOD

1. Welfare Services Functions:

   a. Coordinate Welfare Services activities with other civil defense services by making known to them the location of the Emergency Welfare Center with its capacity, the location of the headquarters, lodging and feeding sites, and the need for police, fire, communications, first aid and other services within the Center.

   b. Inform the Police Service (traffic control) how many incoming evacuees will arrive and where they will be directed.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX 0, PAR. III.

c. Maintain a current Welfare Services Standing Operating Procedure (SOP) showing the assignments and functions of Welfare Services personnel to include the following:

(1) Selection of personnel by name as County Welfare Services section chiefs, their alternates, their assigned responsibilities, and the location to which they are assigned.

(2) Procedure for alerting welfare personnel in an emergency.

d. Section chiefs are responsible for the organization and functions of their sections as outlined in Appendix 3, this annex, and in the SOP.

e. Train Welfare Services personnel and volunteers under the supervision of the Chief, Welfare Services.

(1) Each section chief is responsible for the actual recruiting and training of persons in his service section. Training manuals are furnished to each service section through OSCDA Welfare Services.

(2) In conducting the training program, arrange for cooperation by the local Red Cross Chapter Disaster Committee. Refer to Column 3, Attachment G, Appendix 3, this annex as guide for the minimum number of persons to be trained.

f. Stockpile R & I forms and mats at Welfare Services headquarters at the Lake County Fairgrounds in Lakeview and arrange through the County Civil Defense Director to have 3,000 each of Registration and Inquiry forms printed for Lake County immediately upon receipt of a tactical warning.

g. The Chief, Welfare Services, will coordinate with the Chief, Religious Affairs Service for the provision of spiritual needs in the Emergency Welfare Center and for the use of church facilities and personnel.

B. STRATEGIC WARNING PERIOD

1. The Welfare Services will:

a. Review and revise plans as necessary and prepare to put them into effect.

b. Provide Welfare Services representation in the Control Center on a 24-hour basis as required.

c. Prepare to implement upon the direction of the County Civil Defense Director plans for the staffing and operation of the Emergency Welfare Center, and the feeding and lodging of civil defense personnel engaged in the performance of civil defense assignments.

d. Estimate needs and prepare to request funds from OSCDA Welfare Services to cover all Welfare Services programs in Lake County.
C. TACTICAL WARNING PERIOD

1. The Welfare Services will:
   a. Provide Welfare Services representation in the Control Center on a 24-hour basis if this has not been done.
   b. Activate the Emergency Welfare Center and carry out welfare functions as outlined in Appendix 3, this annex, and the SOP.
   c. Mobile feeding teams will mobilize at the County Fairgrounds with their equipment and food supplies and stand by for orders to move to their assigned Assembly Areas. Refer to Appendix 2, this annex.
   d. In the event the "take cover" signal is sounded all persons will seek the nearest refuge, preferably underground.

D. POST ATTACK PERIOD

1. The Chief, Welfare Services will:
   a. Assume direction of the Welfare Services operations throughout the County.
   b. Maintain contact with other chiefs of services. Make requests for aid from other services through the proper services chiefs.
   c. Determine losses in personnel and equipment. If required, request additional welfare personnel to augment the local staff from Welfare Services, OSCDA.
   d. Develop and evaluate information pertaining to Emergency Welfare needs and take necessary action to supply these needs.
   e. Request funds from OSCDA to cover Welfare Services programs.

2. The Assistant Chief, Welfare Services will:
   a. Assist the Chief, Welfare Services in coordinating operations.
   b. Assume the duties and responsibilities of Chief, Welfare Services if necessary.

3. The Chief, Reception Section will:
   a. Insure that Reception Section is functioning and assist the Emergency Welfare Center Manager in coordinating the activities of the Reception Section.
   b. Obtain and evaluate information pertaining to Reception Service needs county-wide.
4. The Chief, Registration and Inquiry Section will:
   a. Insure that Registration and Inquiry Section is functioning county-wide, and assist the Emergency Welfare Center Manager in coordinating the activities of the Registration and Inquiry unit.
   b. Set up the physical layout of the County central registry, including provision of supplies.
   c. Distribute R & I forms to the R & I Sections in the Emergency Welfare Center.
   d. Obtain and evaluate information pertaining to R & I Section needs county-wide.
   e. Obtain from the Emergency Information Service information for release to evacuees in the Emergency Welfare Center.
   f. In conjunction with the U. S. Post Office in Lakeview put into effect a program for expediting receipt and delivery of Registration, Inquiry, Safety Notification and Emergency Change of Address forms.
   g. Maintain liaison with Medical and Health Services to obtain Hospital and Mortuary Registrations.

5. The Chief, Lodging Section will:
   a. Insure that the Lodging Section is functioning county-wide and assist the Emergency Welfare Center Manager in coordinating the activities of the Lodging Section.
   b. Obtain and evaluate information pertaining to lodging needs county-wide.
   c. Request the Emergency Welfare Center Lodging Section to submit periodic reports on the numbers of evacuees lodged in congregate lodgings and private homes.
   d. Provide the Reception Section with information regarding the sites and capacities of lodgings, (congregate and private homes), and assist them with re-assignment of evacuees from fallout areas to areas free from fallout if such a condition exists.
   e. Request Medical and Health Services to provide periodic sanitation inspections of areas in the Emergency Welfare Center.

6. The Chief, Feeding Section will:
   a. Insure that the Feeding Section is functioning and assist the Emergency Welfare Center Manager in coordinating the activities of the Feeding Section.
b. Obtain and evaluate information pertaining to Feeding Section needs.

c. Arrange for the Emergency Welfare Center Feeding Section to submit food requests for referral to the Supply Service.

d. Make arrangements with Supply and Transportation Services for distribution of foodstocks.

e. Request the Medical and Health Services to designate sources of safe water supply in the Emergency Welfare Center and to provide sanitation service in congregate feeding areas.

7. The Chief, Clothing Section will:

a. Insure that the Clothing Section is functioning county-wide and assist the Emergency Welfare Center Manager in coordinating the activities of the Clothing Section.

b. Obtain and evaluate information pertaining to the Clothing Section needs.

c. Make county-wide appeals to the public for used clothing which will be distributed to evacuees in need.

8. The Chief, Financial Assistance and Related Services Section will:

a. Insure that the Financial Assistance and Related Services Section are functioning and assist the Emergency Welfare Center Manager in coordinating the activities of the Financial Assistance and Related Services Section.

b. Obtain and evaluate information pertaining to Financial Assistance and Related Services Section needs.

c. Provide the Financial Assistance and Related Services Sections in the Emergency Welfare Center with a scale obtained from OSCDA, of financial assistance allowance per person on a weekly basis to cover food, clothing, rent, fuel and personal items. Also, provide them with the fair-rental fees for private buildings and homes to be used as congregate and/or family lodgings as established by OSCDA.

d. Work closely with R & I Section to expedite reuniting unattached children with their families.

e. Assist the Emergency Welfare Center Manager in designating suitable sites in the Emergency Welfare Center for caring for unattached children until they are reunited with their families or failing that, placed in foster homes.
f. Prepare to meet the needs of delinquent children and youths through group care, foster home care and institutional care.

g. Assist the Emergency Welfare Center Manager in providing facilities for the aged and infirm in the Emergency Welfare Center where specialized care can be given them.

9. The Chief, Office Management and Supply Section will:

a. Be responsible for providing the necessary supplies.

b. Assist the Emergency Welfare Center Manager in coordinating activities of the Office Management and Supply Section.

c. Maintain an inventory of supplies and real and personal property purchased, borrowed, rented or confiscated for use by Welfare Services.

d. Maintain records showing all fiscal allocations received from the State and Federal Government, and balances on hand.

e. Provide technical and supervisory instruction and assistance to the Emergency Welfare Center Manager on administrative, fiscal and budget matters.

f. Supervise the Welfare Services Motor Pool and make arrangements locally for repair and maintenance services.

g. Provide facilities for safekeeping vital documents and other valuable materials.

h. Establish a central file system, including fiscal, budget, and personnel records.

X. GENERAL

1. Welfare Services personnel will be obtained from the following sources:

a. Lake County Public Welfare Commission.


c. The personnel and volunteer staff of the Lake County American Red Cross Chapter and other private and public welfare organizations and institutions.

d. Volunteers from various groups having competence in any of the allied social work services, i.e., counsellors, interviewers, school teachers, recreation workers, food and clothing industry workers and hotel and restaurant people.

2. Mobile Support Feeding Teams

a. Refer to Appendix 2, this annex.
3. **Emergency Welfare Center**
   a. Refer to Appendix 3, this annex.

4. **Role of American Red Cross**
   a. Refer to Appendix 4, this annex.

5. The Welfare Services delegates to the Ration Boards authority to issue the Purchase Order CD Form 101 to families or individuals who certify they are without funds.

IV. **SUPPLY, FISCAL AND TRANSPORTATION**

A. **SUPPLY**

1. Maximum use will be made of any Welfare Services supplies including supplies and equipment which the Lake County Chapter of the American National Red Cross may have available for disaster use.

2. Requests for supplies and equipment that cannot be met by Welfare Services shall be directed to the Chief, Supply Service, Lake County Civil Defense.

B. **FISCAL** (Refer to Par. IV, Annex O, Welfare Services, Oregon Civil Defense Operations Plan)

1. Allocation of funds for Welfare Services will be made to the Lake County Public Welfare Commission by the State Public Welfare Commission.

2. All civil defense purchase orders (CD Form 101) will be issued in accordance with Annex C, Rationing Plan and Payment for Supplies. Funds to pay for such purchase orders will be disbursed and proper records maintained in accordance with State and Federal regulations.

C. **TRANSPORTATION** (Refer to Annex J, Transportation Service)

1. Maximum utilization will be made of normal transportation equipment. Requests for additional transportation will be made through the Chief, Transportation Service.

V. **CONTROL AND COMMUNICATIONS**

A. **CONTROL** (Refer to Par. II, Organization, this annex)

1. **Line of succession of Lake County Civil Defense Welfare Services Staff:**

2. Alternates for the above staff members will be appointed and noted in the SOP.
B. COMMUNICATIONS (Refer to Annex H, Communications Service)

1. Normal communications media will be utilized to the maximum extent.

2. If communications become inadequate or inoperable requests for assistance shall be made to the Chief, Communications Service, Lake County Civil Defense Agency.

VI. MAP

Refer to Lake County Civil Defense Map.

VII. APPENDIXES

No. 1 - Welfare Services Organization Chart
No. 2 - Mobile Feeding Teams
No. 3 - Emergency Welfare Centers
No. 4 - Role of the American National Red Cross.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 1 TO ANNEX O
WELFARE SERVICES ORGANIZATION CHART

COUNTY
CIVIL DEFENSE
DIRECTOR

OPERATIONS

CHIEF,
WELFARE SERVICES

CHIEF,
RECEPTION
SECTION

CHIEF,
LODGING
SECTION

CHIEF,
CLOTHING
SECTION

CHIEF,
FEEDING
SECTION

2 MOBILE
FEEDING TEAMS

CHIEF,
REGISTRATION &
INQUIRY SECTION

CHIEF,
FINANCIAL ASSISTANCE &
RELATED SERVICES SECTION

CHIEF,
OFFICE MANAGEMENT
AND SUPPLY SECTION

WELFARE CENTER
MANAGER

WELFARE CENTER

0-9
A. ORGANIZATION OF MOBILE FEEDING TEAMS

1. Welfare Services will organize and train two mobile feeding teams which will be used during disasters. Cooking and feeding equipment for teams will be furnished by OSCDA.

2. Mobile feeding team managers will assign personnel, supplies and equipment to vehicles. They will arrange for obtaining for each team one passenger vehicle, one pickup and two cargo trucks (2½ tons each) from the Transportation Service of the County.

3. Each team will carry with it enough food for one day for 500 people. The initial supply of food will be requisitioned from Lake County. Thereafter food will be requisitioned from local civil defense supply officers at the Assembly Area.

4. Team personnel will be prepared to be away from their homes for seven days. Each member will take required personal effects and clothing.

5. Personnel of each mobile feeding team shall consist of: 1 head cook who is the team manager, 9 cooks, 10 food handlers and, if required, additional personnel who may be recruited from local sources.

B. OPERATIONS

1. Feeding teams will assemble at the County Fairgrounds at Lakeview.

2. Mobile support feeding teams of Lake County will, when requested by OSCDA and instructed by the County Civil Defense Director, report to the Dairy Assembly Area in Klamath County.

3. Upon the arrival of the feeding teams at the Assembly Area, the manager will report to the Assembly Area commander.

4. Mobile feeding teams will, at the direction of the Assembly Area commander move out to the positions around the target area perimeter to feed the civil defense units in that area.

5. Civil defense units will move back from front line positions in shifts to feeding team locations for feeding or where practicable food may be prepared at the feeding team location and transported forward to civil defense units.

6. Feeding team managers will request replenishment of food, fuel and other supplies through the civil defense agency of the county in which operating.
7. The feeding of all mobile support personnel in an Assembly Area is the function of the local Welfare Services. Mobile feeding teams will not be used for this purpose because their function is to feed civil defense workers engaged in operations after they have departed from the Assembly Area.

C. ASSIGNMENTS

<table>
<thead>
<tr>
<th>County</th>
<th>Number of Teams</th>
<th>Assigned Assembly Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lake</td>
<td>2</td>
<td>Dairy</td>
</tr>
</tbody>
</table>
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 3 TO ANNEX 0
EMERGENCY WELFARE CENTERS

I. MISSION
To care for people deprived of the basic necessities of life because of enemy attack. The Emergency Welfare Center will have the following services: Reception, Lodging, Feeding, Clothing, Registration and Inquiry, Financial Assistance and Related Services, and other civil defense activities.

II. ORGANIZATION
A. An Emergency Welfare Center is an area to which evacuees are directed by traffic control and from where they will be redirected to congregate lodgings, hospitals and/or places where specialized care can be given them. Refer to Attachment B, this appendix.

B. The Emergency Welfare Center is the basic operational organization of the Welfare Services. It is managed by an Emergency Welfare Center Manager who has jurisdiction over all welfare resources and operations within the boundaries of his center. The manager reports directly to the County Welfare Services Chief. Refer to Attachment A, this appendix.

C. The Emergency Welfare Centers have been designated as shown on Attachment C, this appendix. The evacuee capacity and personnel assignment for each center is also shown.

D. The Chief, Welfare Services, appoints the managers of the Emergency Welfare Centers and delegates to them the over-all responsibility for the development, coordination and supervision of their centers.

E. The staff organization of an Emergency Welfare Center is shown in Attachment A, this appendix.

F. The schematic layout of an Emergency Welfare Center is shown in Attachment C, this appendix.

III. OPERATIONS
A. PRE WARNING PERIOD

1. Managers, Emergency Welfare Centers, will organize staffs to provide Welfare Services within the Centers and designate buildings and sites for headquarters, distribution points and other resource facilities for care of evacuees.

2. Managers, Emergency Welfare Centers, will prepare SOP's for their centers to include the following:
   a. A roster of the Center's headquarters staff and their alternates.
b. Evacuee capacity of the Center and the personnel needed to care for them.

c. A map of the Center area showing boundary lines, building sites for headquarters, evacuee distribution point, and areas for lodging, feeding, and R & I Services. Also, show locations of first aid station buildings.

d. Methods and procedures for carrying out the functions of the Emergency Welfare Centers.

3. Reception Section in Emergency Welfare Centers:

   a. The Emergency Welfare Center Reception Section will determine the location of the Distribution Point in the Center and plan for the movement of evacuees from there to places where care will be given. Refer to OSCDA Reception Services Training Manual.

4. Lodging Section in Emergency Welfare Centers:

   a. The Emergency Welfare Center is divided into several Lodging Areas with a Lodging Area headquarters staff as outlined in Attachment E, this appendix.

   b. The Emergency Welfare Center Lodging Section will make surveys of the lodging facilities within the Center, determine the number of evacuees who can be lodged there and establish some system of tagging or control in the movement of evacuees in the Center. Emergency Lodging Survey Form, Attachment F, this appendix, is the standard form used and is furnished by OSCDA.

   c. The Lodging Section will make known to the County Chief, Lodging Section, the estimated number of evacuees that can be processed in the Center.

   d. Lodging resources are of the following types:

      (1) Congregate (schools, churches, grange halls, etc.)
      (2) Commercial (hotels, motels)
      (3) Private homes and apartments

   e. Lodging facilities other than private homes will be staffed as shown on Attachment F, this appendix. Personnel now employed in the operation of the normal civilian activities utilizing these buildings will be used as the lodging cadre. Volunteers will supplement these staffs.

5. Feeding Section in Emergency Welfare Centers:

   a. The primary responsibility of the Emergency Welfare Center's Feeding Section is mass feeding, including the feeding of those assigned to congregate lodging facilities and, when necessary, evacuees en-route to other counties.

   b. The Emergency Welfare Center Feeding Section will specify (from the lodging survey) the location of feeding facilities in the
Center, determine the number of persons who can be fed, establish a system for control in the feeding process and prepare menus.

c. Normally, feeding evacuees in private homes will not be the responsibility of the Welfare Services Feeding Section; however, if for any reason evacuees in private homes cannot be fed there, the Feeding Section will be responsible for feeding them and will assign them to a feeding facility.

d. Feeding resources are:
   (1) Congregate lodging buildings with cooking facilities.
   (2) Restaurants to cook food for distribution to evacuees.

6. Clothing Section in Emergency Welfare Centers:
   a. Each Emergency Welfare Center will include a clothing warehouse where clothing will be collected, sorted, sized, stored and distributed. Provisions will be made for cleaning of clothing if required.

7. Registration and Inquiry Section (R and I) in Emergency Welfare Centers will:
   a. Train the required staff.
   b. Provide for an R and I Section program.
   c. Set up a file system for Registration and Inquiry cards. Refer to OSCDA Registration and Inquiry Services Manual.

8. Financial Assistance and Related Services (FA and RS) Section in Emergency Welfare Centers will be responsible for providing financial assistance and related services.

B. STRATEGIC WARNING PERIOD

1. Emergency Welfare Center Managers will:
   a. Alert their staffs and prepare to activate and man their Centers.
   b. Have their staffs review plans and SOP's so that necessary services can be provided to evacuees when they arrive.

C. TACTICAL WARNING PERIOD

1. Emergency Welfare Center Managers will:
   a. Activate Emergency Welfare Centers and put plans into effect.

D. POST ATTACK PERIOD

1. Emergency Welfare Center Managers will:
   a. Continue to operate according to plans and do everything deemed necessary in the performance of their duties to care for the people in their Centers.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 3 TO ANNEX O
PAR. III.

X. GENERAL

1. Staffing
   a. Staffs for the Emergency Welfare Centers will be obtained from the following sources:
      (1) State Public Welfare Commission.
      (2) Professional and volunteer staffs of the local Red Cross Chapter and private and other public welfare organizations and institutions.
      (3) Volunteers from various groups having competence in one of the allied social work services, for example: counselors, interviewers, school teachers, recreation workers, food and clothing industry workers, hotel and restaurant people.
      (4) Evacuee volunteers.

IV. SUPPLY AND TRANSPORTATION

A. SUPPLY

1. Food
   a. Foodstuffs required for use in Emergency Welfare Centers will be purchased through normal commercial channels.
   b. Insofar as possible, perishable foodstuffs will be utilized in preference to nonperishable in order to prevent their possible loss through spoilage. Care will be exercised not to accumulate stocks of food in excess of immediate requirements.
   c. Care will be exercised to insure that individuals being fed in Emergency Welfare Centers do not receive greater food allowances than those subsisting themselves outside of the Center.

2. Petroleum Products
   a. Emergency Welfare Center Managers will make timely arrangements with the civil defense supply officer for an adequate supply of petroleum products for use as fuel in heating and cooking appliances, and in vehicles assigned to the Center. Utmost economy will be effected in using these products, and care will be exercised to insure they are not diverted to unauthorized purposes.

3. Clothing and Miscellaneous Supplies
   a. Purchase of supplies in this category will be made through normal commercial channels. Under no circumstances, will luxury items or nonessential items be purchased.
4. Maintenance and Repair
   a. Services necessary for the repair, maintenance, or operation of facilities essential to the functioning of the Emergency Welfare Center, and which cannot be provided by the Emergency Welfare Center staff, will be obtained from local tradesmen or artisans in the normal manner insofar as possible. Where services cannot be obtained locally, the local civil defense supply officer will be requested to obtain them from the nearest other source.

5. Procurement
   a. All supplies and services required for the operation of an Emergency Welfare Center will be purchased through the local civil defense supply officer, using CD Form 101 for the purpose. Refer to Annex C, Rationing Plan and Payment for Supplies, for instructions relative to the use of this form.

6. Fiscal
   a. Refer to Par. IV, Annex 0.

B. TRANSPORTATION

1. The Emergency Welfare Center organization will requisition additional transportation from the County Civil Defense Transportation Service through its Transportation Section and in accordance with the procedures and policies set forth in Annex J, Transportation Service.

V. COMMUNICATIONS

A. The Emergency Welfare Center Manager, through the Communications Service, will estimate the telephone requirements of his headquarters and make an advance request for emergency installation of additional telephones and/or lines which will be needed in any of the Center's operational units. In making the estimates and before submitting a formal request, the Chief, Communications Service, will be consulted.

B. To supplement the telephone service, use of messenger services will be needed. The procedures for internal communications of the Emergency Welfare Center are the responsibility of the Emergency Welfare Center Manager. He is also responsible for the organization of a messenger service for the Center. Assistance in setting up a communications system can be obtained through the Communications Service.
VI. ATTACHMENTS

A. Organization of Emergency Welfare Center
B. Flow Chart of Evacuee Distribution From a Target Area
C. Typical Organization of an Emergency Welfare Center
D. Emergency Welfare Center Structures and Facilities
E. Organization of Lodging (Congregate)
F. Emergency Lodging Survey Form
G. Location of Emergency Welfare Center
Evacuees leaving the Target Area on evacuation routes will pass through Emergency Aid Areas on their way to county destination. Only those requiring emergency assistance and certain predesignated civil defense personnel will be allowed to stop in an Emergency Aid Area. Local welfare services personnel will assist only in feeding and lodging those people required to stop and the civil defense personnel assigned to duty in the areas.

Upon arrival in a county, the evacuees will be directed (Reception Service) to Emergency Welfare Centers. From there they are assigned to congregate lodgings (Lodging Services) where they will be lodged, fed (Feeding Services) and registered (Registration and Inquiry).

Financial aid, personal counseling, employment and other services will be available through the Financial Assistance and Related Services, Employment and other organizations headquartered in the Emergency Welfare Centers.
This chart shows the movement of incoming evacuees from Distribution Points (DP) to Lodging Area Headquarters, where assignments are made. In this case Emergency Welfare Center Headquarters Building serves as Lodging Area Headquarters for Lodging Area "C".

**LEGEND**

- **LODGING AREA BOUNDARY**
- **HQ**: LODGING AREA HEADQUARTERS.
- **LAF**: LODGING AND FEEDING FACILITIES.
- **DP**: DISTRIBUTION POINTS.
- **EVACUEE MOVEMENT**
  - **L**: LODGING ONLY.
  - **F**: FEEDING ONLY.
EMERGENCY WELFARE CENTER STRUCTURES & FACILITIES

LEGEND
- COMMAND
- COORDINATION
- ASSISTANCE
- PRIVATE HOMES LODGING
ORGANIZATION OF LODGING (COMMUNITY)

ATTACHMENT B TO APPENDIX 3, ANNEX O
LACE COUNTY CIVIL DEFENSE OPERATIONS PLAN
## LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
### ATTACHMENT F TO APPENDIX 3, ANNEX O
### EMERGENCY LODGING SURVEY FORM

<table>
<thead>
<tr>
<th>COUNTY:</th>
<th>LOCATION: (City or Area)</th>
<th>Page</th>
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### LODGING CLASSIFICATION

<table>
<thead>
<tr>
<th>Lodging Classification</th>
<th>Name of Lodging, Location &amp; Phone</th>
<th>Sleeping Capacity</th>
<th>Feeding Capacity</th>
<th>Type Heat (Oil, Coal, Gas, Etc.)</th>
<th>No. Toilets</th>
<th>No. Shower Facilities</th>
<th>Water Supply (Well, City, Etc.)</th>
<th>Name, address, and phone of person to contact regarding this lodging</th>
</tr>
</thead>
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</tr>
</tbody>
</table>

For how many will blankets or other bedding be provided locally in the lodging?

### PERSONNEL AVAILABLE: (See reverse side)

### REMARKS:

* Following are classifications which should be used in describing types of emergency lodgings:

  "A" An emergency lodging completely equipped with sanitary, heating, cooking and feeding facilities to care for the total number of persons who can sleep in the structure.

  "B" An emergency lodging completely equipped with sanitary and heating facilities to care for the total number of persons who can sleep in the structure but with inadequate or no cooking and feeding facilities.

  "C" An emergency lodging equipped with sanitary facilities to care for the total number of persons who can sleep in the structure but with no heating or cooking and feeding facilities.

(over)
Based on revised Table of Organization given in OSCDA Mass Care Services Guide, the following is a guide for welfare teams capable of operating emergency lodgings for up to 250, 500, and 1,000 people.

TEAM: **52 people for 1,000 capacity lodging**

a. One lodging manager and two assistants.
b. One head cook, nine cooks, ten food handlers.
c. Three home nursing and three first aiders.
d. Six staff aids for Registration and Information.
e. Two recreationists.
f. Two caseworkers, six social welfare aids.
g. Three caretakers.
h. Four cars and drivers.

TEAM: **30 people for 500 capacity lodging**

a. One lodging manager and one assistant.
b. One head cook, four cooks, five food handlers.
c. Two home nursing and two first aiders.
d. Four staff aids for Registration and Information.
e. Two recreationists.
f. Two caseworkers, two social welfare aids.
g. Two caretakers.
h. Two cars and drivers.

TEAM: **20 people for 250 or less capacity lodging**

a. One lodging manager and one assistant.
b. One head cook, two cooks, four food handlers.
c. One home nursing and one first aider.
d. Two staff aids for Registration and Information.
e. One recreationist.
f. One caseworker, two social welfare aids.
g. One caretaker.
h. Two cars and drivers.
The following place is designated as an Emergency Welfare Center:

<table>
<thead>
<tr>
<th>Location</th>
<th>Capacity</th>
<th>Trained Personnel Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fairgrounds, Lakeview</td>
<td>3,000</td>
<td>156</td>
</tr>
</tbody>
</table>
The role of the American National Red Cross in Oregon follows:

1. The American National Red Cross has an important part in all civil defense planning because of its legal and traditional role in disaster relief in the United States. It is a Federal corporation, chartered by Congress, with definite operations including the furnishing of relief to persons suffering from the effects of disaster and has been the principal disaster relief agency in the United States for many years.

2. In preparation for and during war-caused disaster, the Red Cross will assist, to the extent of its ability, in the development and operation of a program of civil defense in the following phases:
   a. Training civil defense workers and the general public in first aid.
   b. Training in home care of the sick and injured, and nurses aid activities.
   c. Provision of food, clothing and lodging on a mass care basis during an immediate emergency period.
   d. Participation in a wartime nationwide blood program.
   e. Making available its existing organized chapter volunteers and resources for participation in civil defense activities.

3. During natural disaster, the Red Cross program under its Congressional Charter, is to provide food, lodging, clothing, registration and inquiry services; supplemental medical aid; rehabilitation to disaster-affected individuals and families. However, civil defense will assume over-all direction and leadership for the disaster situation.

4. In a war-caused disaster, the Red Cross County Chapter Disaster Committee becomes a component of local civil defense organizations and is responsible for mass care which means the provision of food, clothing and lodging on a collective basis, to an assembly of unhomed people as distinguished from individual assistance. It will not be responsible for registration and inquiry; medical care; warning; rescue; evacuation or rehabilitation. Heretofore Mass Care per se was considered a section of Welfare Services. However, because of the magnitude of the functions of each component part, Mass Care Section is divided into a Lodging Section, Feeding Section and Clothing Section of the Welfare Services and will hereafter be known by these headings. The County Chapter Disaster Chairman will be an assistant to the Chief, County Welfare Services.

5. In natural disaster the Red Cross will finance its own program; it cannot finance governmental responsibilities. In war-caused disaster those operational functions assumed by Red Cross will be financed by funds made available through civil defense.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX P

SUPPLY SERVICE

I. MISSION

The mission of the Supply Service is to keep food, clothing, medical supplies, petroleum products, and other necessities essential to civil defense operations, flowing to the Lake County Civil Defense Services.

II. ORGANIZATION AND RESPONSIBILITIES (Refer to Appendix 1, this annex)

A. The Lake County Civil Defense Supply Service consists of a Chief, Supply Service, with supply branches for food, medical, petroleum products, and clothing and miscellaneous items each under the direction of a branch chief. A Civil Defense Authorized Purchasing Agent is on the staff of the Chief, Supply Service.

B. The Chief, Supply Service, is appointed by the County Civil Defense Director. Responsibility for supervision of civil defense Supply Service activities has been delegated to him by the County Civil Defense Director.

C. Each branch chief is appointed by the County Civil Defense Director from among representative members of the respective industries or other qualified persons. Each is responsible to the Chief, Supply Service, for advice, recommendations, and assistance in the planning for and conduct of Supply Service operations in a civil defense emergency. Each chief of a supply branch will designate sufficient qualified personnel to permit continuous operations during an emergency.

D. The County Civil Defense Director appoints the Civil Defense Authorized Purchasing Agent. During civil defense operations, he is responsible to the Chief, Supply Service, for advice and assistance in all matters pertaining to the purchase of supplies for civil defense purposes. Refer to Appendix 4, Annex C, Payment for Supplies.

E. Procurement, transportation, storage, and distribution of supplies for civil defense purposes are based on existing commercial organizations and facilities, and will follow existing commercial channels and procedures insofar as practicable.

F. Other civil defense services will establish liaison with the Supply Service on supply matters pertaining to their respective services.

III. OPERATIONS

A. PREWARNING PERIOD

1. The Supply Service will:
a. Train and equip the branches of the Supply Service. Refer to Appendix 1, this annex.

b. Prepare a Standing Operating Procedure (SOP) for the Supply Service to include:

(1) Assignments of personnel to the County Control and Communications Center and their functions.

(2) Procedures for alerting personnel of the Supply Service.

(3) Job descriptions for Supply Service personnel assigned to the Bus and Truck Assembly Point. Refer to Appendix 2 to Annex J, Transportation Service.

(4) Designation by name of the service stations which will remain open to fuel both civil defense and evacuee vehicles at Lakeview, Paisley and Silver Lake.

(5) Locations of main and alternate operating offices of the local food, clothing, petroleum and medical supply industries, with names and phone numbers of key personnel.


d. Estimate anticipated emergency supply requirements and inform the County Civil Defense Director of any expected supply deficiencies.

e. Procure supplies for civil defense purposes through regular trade channels by following normal commercial procedures.

f. Make arrangements for evacuation of the Supply Service and assist industries in making plans and arrangements to move to alternate locations if evacuation is ordered.

g. Designate by name, Supply Service representatives to report to the Bus and Truck Assembly Point at the Lake County Highway Department Yard in south Lakeview on activation of the Point by the County Civil Defense Director. Instruct these representatives in their functions, which will be to assist the Bus and Truck Assembly Point Chief in supply matters, and to determine the nature of cargoes on all trucks reporting in, either from bills of lading or by inspection. Information on the nature of the cargo will be transmitted to the Chief, Supply Service at the Control Center, as obtained.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX P, PAR. III.

B. STRATEGIC WARNING PERIOD

1. The Supply Service will:

   a. Alert all Supply Service personnel and provide 24-hour representation in the Control Center.

   b. Prepare for emergency operations.

   c. Recommend to the petroleum industry to fill all service station, farm, and other gasoline storage containers, and keep all available gasoline tank trucks filled.

   d. Recommend that commercial establishments build up stocks of non-perishable foodstuffs, medical supplies, and petroleum supplies to maximum capacity.

C. TACTICAL WARNING PERIOD

1. The Supply Service will:

   a. Mobilize all elements of the Supply Service, provide representation in the Control Center, and direct designated representatives to proceed to the Bus and Truck Assembly Point, if this has not been done.

D. POST ATTACK PERIOD

1. The Supply Service will:

   a. If the "take cover" signal is given, seek the nearest available refuge, preferably underground, and remain under protective cover until advised by civil defense authorities that it is safe to emerge.

   b. Ascertain losses in supply resources from all causes and inform OSCDA, through the County Civil Defense Director, of the results.

   c. Provide adequate supply support to other civil defense services insofar as possible.

   d. If so directed by the County Civil Defense Director, be prepared to operate a County Supply Point at the Lakeview City Yard and the Lakeview Armory, for temporary storage and distribution of special supplies which OSCDA may make available.

   e. Utilize available supply sources within own jurisdiction to the maximum, including requisitioning from all private sources as required, before applying to OSCDA for assistance. The individual, family, community, and County will exhaust its own resources before requesting aid.

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f. Prepare to direct dispersal of supplies from areas threatened by fallout, if practical.

g. Give the County Civil Defense Director timely information of prospective supply shortages.

X. GENERAL

1. Supplies will be paid for as specified in Appendix 4, Annex C, Payment for Supplies.

2. The Supply Service will utilize existing commercial facilities, procedures and outlets insofar as available, for the procurement, storage and distribution of various supplies required for civil defense operations. All such facilities and outlets will remain under the management control of the owners.

3. Petroleum Products

   a. The County Civil Defense Director will designate certain service stations to remain open for the refueling of civil defense and evacuee vehicles. When the evacuation movement has ceased, these service stations will continue to refuel civil defense vehicles, but all other vehicles will come under any commodity control procedures which may be in effect. Refer to Par. III, A, 1, b, this annex.

   b. Service stations will not dispense gasoline into any containers other than the regular fuel tanks when servicing evacuee vehicles.

   c. Evacuees will pay for all gasoline purchases unless they certify they are without funds. In such event, the service station operator will make a gratuitous issue of gasoline, and to receive payment will transmit receipts, signed by the evacuee, to his County Civil Defense Director.

4. In the event procurement cannot be effected within the County, the County Civil Defense Director will forward the requirements to the State Civil Defense Director.

5. Requests for supplies for civil defense purposes which are to be paid for by county, state or federal funds, will be forwarded to the Civil Defense Authorized Purchasing Agent, or his designated representatives, who will arrange for the purchase and delivery of the requested supplies. He will keep records of all purchase orders, requisitions and receipts issued and received for supplies requisitioned or purchased for civil defense purposes.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX P, PAR. III.

6. The Supply Service will obtain from the RADEF Service and Medical and Health Services advice on the usability of crops and processed foods which may have been contaminated by fallout. It will also obtain information as to what measures are possible to decontaminate contaminated crops and foods. This information will be passed on to the public through coordination with the Emergency Information Service.

7. The Supply Service will initiate requests to OSCDA for the procurement of special items required by the County for civil defense purposes, and not available locally in commercial stocks.

8. When private property is acquired by means other than outright purchase, a properly authenticated requisition will be furnished the owner.

9. The County Civil Defense Director will require the Chief, Supply Service, to designate a sufficient number of assistants throughout the County to facilitate the issuance of ration certificates and emergency civil defense purchase orders in each locality only to authorized hotels, restaurants, nursing homes, hospitals, etc. Refer to Annex C, Ration Plan.

IV. TRANSPORTATION (Refer to Annex J, Transportation Service)

A. Commercial organizations will utilize normal transportation facilities, equipment, personnel and procedures in procuring and distributing available supplies.

B. When normal transportation facilities, equipment, and personnel are not available, or are insufficient, requests for assistance will be made to the local civil defense director who will arrange with the Transportation Service to provide necessary transportation.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Line of Succession of Chief, Supply Service:
   a. Assistant Chief, Supply Service
   b. Chief, Food Supply Branch
   c. Chief, Petroleum Supply Branch

2. Line of Succession for Purchasing Agent:
   a. Assistant Purchasing Agent
   b. Assistant (as designated currently)
   c. Assistant (as designated currently)
3. **Line of Succession for Branches:**
   
a. Chief, Food Supply Branch
   
   (1) Assistant Chief, Food Supply Branch
   
   (2) Assistant (as designated currently)
   
   (3) Assistant (as designated currently)

b. Chief, Medical Supply Branch

   (1) Assistant Chief, Medical Supply Branch
   
   (2) Assistant (as designated currently)
   
   (3) Assistant (as designated currently)

c. Chief, Petroleum Supply Branch

   (1) Assistant Chief, Petroleum Supply Branch
   
   (2) Assistant (as designated currently)
   
   (3) Assistant (as designated currently)

d. Chief, Clothing and Miscellaneous Supply Branch

   (1) Assistant Chief, Clothing and Miscellaneous Supply Branch
   
   (2) Assistant (as designated currently)
   
   (3) Assistant (as designated currently)

B. **COMMUNICATIONS** (Refer to Annex H, Communications Service)

1. The Supply Service will, to the greatest extent possible, utilize normal commercial telephone and telegraph facilities as primary means of communications. Where such facilities are inadequate or inoperative during an emergency, the civil defense Communications Service will be requested to provide necessary communications services.

2. The Supply Service will utilize appropriate civil defense message center for receiving and sending messages to and from various civil defense services.

VI. **MAP**

Refer to Lake County Civil Defense Map.

VII. **APPENDIX**

No. 1 - Supply Service Organization Chart

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LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX Q

RELIGIOUS AFFAIRS SERVICE

I. MISSION

To provide for the spiritual needs of the people, to help maintain public morale and to utilize church facilities and manpower to the fullest extent during emergencies.

II. ORGANIZATION (Refer to Appendix 1, this annex)

A. The County Civil Defense Director of Lake County is responsible for the supervision of the Religious Affairs Service, and for the coordination of its activities with those of other civil defense services.

B. The Lake County Religious Affairs Service is organized around the churches of all faiths and denominations and synagogues in Lake County.

C. The Religious Affairs Service Chief is appointed by the County Civil Defense Director and is responsible to him through the Deputy Director for Administration and Logistics.

D. Two alternate chairmen, both clergymen, appointed by the County Civil Defense Director will serve subordinately to the Chief as:

1. Chief, Congregation Activities. (Laymen)

2. Chief, Clergy Activities.

E. The Religious Affairs Council is appointed by the Chief, Religious Affairs Service with the approval of the County Civil Defense Director.

1. The Council will be composed of representatives of the churches and clergy within the County. The Chairman is the Chief, Religious Affairs Service.

2. The Council is responsible for assisting and advising the Chief, Religious Affairs Service in religious matters as they pertain to civil defense operations, and for transmission of approved civil defense policies to all denominations and faiths.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Religious Affairs Service will:

   a. Prepare for the protection and/or evacuation of vital church records and valuables in the event of emergency.

Q-1
b. Prepare to assist the Welfare Services in the use of religious facilities as Emergency Welfare Centers during an emergency.

c. Develop educational programs to instruct congregations in the following as applicable:
   (1) Necessity for taking cover in case of radioactive fallout.
   (2) Importance of having a family plan.
   (3) Importance of calm, confident, orderly action in an emergency.
   (4) Importance of volunteering for civil defense assignments.

d. Estimate emergency requirements for church supplies.

e. Prepare for the utilization of clergymen during subsequent warning periods.

B. STRATEGIC WARNING PERIOD

1. The Religious Affairs Service will:
   a. Provide Religious Affairs Service representation in the Control Center on a 24-hour basis.
   b. Alert all Religious Affairs Service personnel to be prepared for emergency action.
   c. Be prepared to disperse or otherwise protect essential church records and valuables.
   d. Be prepared to disperse church supplies essential to the conduct of religious services.

C. TACTICAL WARNING PERIOD

1. The Religious Affairs Service will:
   a. Provide Religious Affairs Service representation in the Control Center on a 24-hour basis if this has not been done.
   b. Be prepared to execute plans for dispersal or other measures for the protection of vital church records and valuables.
   c. Provide inter-service coordination with the Emergency Information Service to include provisions for using well-known clergymen on their radio and loud speaker public information programs for solace and reassurance to the people.
D. POST ATTACK PERIOD

1. The Religious Affairs Service will:
   a. Direct the clergy to report to Emergency Welfare Center and hospitals in accordance with local civil defense operations plans, to provide aid, comfort, counsel, and religious services to evacuees and to the sick and afflicted.
   b. Coordinate with Medical and Health Services in arranging religious services for the dead.
   c. In accordance with local civil defense plans, make maximum use of church facilities in meeting the emergency.
   d. Be prepared to evacuate from areas threatened by fallout.
   e. Ask OSCDA through the County Civil Defense Agency for assistance if required.

X. GENERAL

1. The role of the clergy in civil defense emergency operations is primarily spiritual. Their activities are directed toward bringing comfort, reassurance, and self-control to the people through teaching the Word of God, administration of the sacraments and other rites of the church, and by their individual bearing and conduct.

2. Insofar as possible, clergy will serve people of their own faith or denomination. However, the clergy will be prepared to assist persons of other faiths as required.

3. A disaster will bring an unprecedented demand for sacramental rites or ordinances. Careful planning on each level is required to anticipate these demands.

4. The clergy should train lay assistants to help in every possible way. They will be especially helpful in keeping church records and in managing any church facilities which may be used for welfare purposes.

5. In civil defense planning at all levels involving the clergy, or the use of church facilities, agreements between adjoining ecclesiastical authorities and authorizations from proper church officials should be obtained.

IV. SUPPLY AND TRANSPORTATION

A. SUPPLY

1. Religious supplies which are available locally or procurable through local denominational or commercial channels, will be utilized to the maximum extent possible.
2. Supplies not available locally will be requisitioned through the local civil defense supply officer.

3. Supplies which are considered to be essential to the Religious Affairs Service consist of:
   a. Communion equipment
   b. Vestments
   c. Scripture portions
   d. Hymn books, prayer books, etc.

B. TRANSPORTATION

1. Transportation requirements will be submitted to the local civil defense transportation officer.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Civil defense requests and directives from any level of the Religious Affairs Service to lower echelons will be issued through established civil defense channels. Direct communication in technical matters, however, is authorized.

2. Care will be taken to preserve the integrity of established lines of denominational control insofar as the exigencies of the situation will permit.

3. The Chief, Religious Affairs Service will maintain a roster of all staff members, indicating name, denomination, assignment, address, and telephone number.

4. Line of succession:
   b. First Alternate Chairman, Religious Affairs Council.
   c. Second Alternate Chairman, Religious Affairs Council.

B. COMMUNICATIONS (Refer to Annex H, Communications Service)

1. As far as possible, the Religious Affairs Service will utilize the facilities employed in normal day-to-day activities. Where these are inoperative, assistance of the Communications Service will be requested.
VI. MAP

Refer to Lake County Civil Defense Map.

VII. APPENDIX

No. 1 - Religious Affairs Service Organization Chart
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
ANNEX R
SUPPORT

I. PURPOSE

The purpose of this annex is to present for ready reference the mobile support responsibilities of Lake County, in the Post Attack Period, as established by the Oregon Civil Defense Operations Plan.

II. ORGANIZATION AND RESPONSIBILITIES

A. Lake County is responsible for organizing and equipping Mobile Support Units as listed in this annex and for dispatching them to the designated Assembly Area on request of OSCDA.

B. Specific organizations of these units are enumerated in the annexes of this plan.

III. OPERATIONS

A. PRE WARNING PERIOD

1. Mobile Support Unit Commanders will prepare Standing Operating Procedures (SOP's) covering the following:
   a. Training of personnel.
   b. Procurement of supplies needed upon activation of the unit.
   c. Means of communicating with all personnel and instructions as to where and when to report.

B. STRATEGIC AND TACTICAL WARNING PERIODS

1. Mobile Support Units will be alerted and will prepare to engage in operations.

C. POST ATTACK PERIOD

1. Upon instructions from OSCDA, the Lake County Civil Defense Director will direct the movement of Mobile Support Units to the Assembly Area at Dairy, unless otherwise instructed.

2. The Lake County Civil Defense Director will inform OSCDA of the expected time of arrival of Mobile Support Units in the Assembly Area.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX R, PAR. III.

X. GENERAL

1. Mobile Support Units
   a. Welfare Services
      (1) Mobile Feeding Teams
   b. Radiological Defense Service
      (1) Radiological Monitoring Squad
   c. Fire Service
      (1) Pumpers (500 GPM or over)
   d. Transportation Service
      (1) Motor Transport Unit
      (2) Service and Repair Unit

Training will be given all personnel in radiological defense. During operations close contact will be maintained with radiological monitoring units to keep informed as to fallout conditions. In event radiological radiation within permissible limits is experienced, personnel will be rotated in accordance with instructions of the Medical and Health Services. Records of personal dosage rates will be maintained on each person who has been exposed.

IV. SUPPLY

A. Mobile Support Units will take with them from their home stations equipment, rations, and petroleum supplies to last through the first 48 hours. Thereafter these units will obtain supplies from the County in which they are operating.

V. CONTROL

A. The Mobile Support Units of Lake County will be operated under their own leaders. Upon departure for a Klamath County Assembly Area, Mobile Support Units will be under the operational control of OSCDA until arrival at the Assembly Area at which time they pass to the operational control of Klamath County. If sent to Assembly Areas established for the Portland CTA, the Mobile Support Units remain under operational control of OSCDA until released to a designated County or to the City of Portland for operations.
I. MISSION

The mission is to minimize the effects on personnel of ionizing radiation produced by nuclear attack by: providing radiological training; procuring, distributing and maintaining specialized radiological equipment; plotting fallout patterns; conducting radiological monitoring; keeping the public and civil defense services informed of radiation intensity levels; verify as radiologically safe the routes in the County used by evacuees; and decontaminating personnel equipment and facilities insofar as possible.

II. ORGANIZATION (Refer to Appendixes 1 and 2, this annex)

A. The Chief, Radiological Defense Service (RADEF) is appointed by and responsible to the County Civil Defense Director through the Deputy Director for Operations. As Chief he is responsible for the control and direction of all protective measures to be employed for defense against radioactive fallout. He will coordinate functions of the RADEF Service with those of the Medical and Health Services. The RADEF Service will consist of a weather section, a monitoring section, an instrument maintenance section, and a physics and radiological analysis section, each headed by a section chief appointed by the Chief, RADEF Service.

III. OPERATIONS

A. PRE WARNING PERIOD

1. The Radiological Defense Service will:

   a. Equip and train the Radiological Service to include one (1) Radiological Monitoring Squad for mobile support and two (2) for service within Lake County. Refer to Appendixes 2 and 3, this annex.

   b. Keep current a Standing Operating Procedure including personnel assignments and succession to command.

   c. Plot upper fallout weather data at stated intervals for indoctrination in the receipt, interpretation and plotting of the upper fallout weather code.

   d. Maintain progressive training of RADEF personnel for operational readiness, and provide radiological training for other civil defense services and for the education of the public in basic radiological defense measures.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX S, PAR. III.

e. Procure and distribute radiological detection instruments, dosimeters and chargers, radiological training equipment including radiological source material.

f. Organize a maintenance program for the repair of radiological equipment.

g. Arrange with the Chief, Communications Service to assign specific mobile RACES units to each radiological monitoring team to insure receipt of adequate and prompt radiological data at the civil defense Control Center.

h. Recommend protective measures to be taken by the public, RADEF personnel, and other civil defense services, against radioactive fallout.

i. Coordinate with the Chief, Air Branch (Civil Aviation Key Area No. 14 Designee) of the Transportation Service in training for radiological monitoring from the air, as feasible.

B. STRATEGIC WARNING PERIOD

1. The Radiological Defense Service will:

   a. Provide Radiological Defense Service representation in the Control Center on a 24-hour basis.

   b. Alert all monitoring personnel.

   c. Plot all upper fallout weather bureau observations to determine fallout probabilities and trends. Disseminate this information to monitoring teams and squads.

   d. Check and calibrate all instruments.

C. TACTICAL WARNING PERIOD

1. The Radiological Defense Service will:

   a. Provide Radiological Defense Service representation in the Control Center on a 24-hour basis, if this has not been done.

   b. Be prepared to mobilize all monitoring personnel, including water works personnel trained as monitors, and direct them to calibrate all detection instruments if this has not been done and be prepared to proceed to assigned locations.

   c. Plot latest upper fallout weather data received and disseminate pertinent information to monitors and others concerned.
D. POST ATTACK PERIOD

1. The Radiological Defense Service will:
   a. Mobilize all monitoring squads and teams, if not already accomplished. As required, direct squads to proceed to designated areas for monitoring operations.
   b. Plot and transmit hourly the location and time of arrival of radioactive fallout (of intensities in excess of 1 r/hr) to OSCDA. Monitor from the air, if feasible, as well as from the ground.
   c. Be prepared to dispatch the mobile support radiological monitoring squad from Lake County, to the aid of another county, if so ordered by the County Civil Defense Director.
   d. Provide technical advice and guidance to other services on monitoring and decontaminating procedures.
   e. Transmit warnings to all communities in the County in the path of fallout, with an estimate of the effects to be expected and recommended action.

X. GENERAL

1. The Radiological Defense Service will be so organized that each of its activities can be conducted on an around-the-clock basis for an indefinite period.

2. All instruments must always be maintained in operating condition.

3. Radiological monitoring instruments available for use by radiological monitoring squads are located as follows:

<table>
<thead>
<tr>
<th>Place</th>
<th>Number of Instruments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Department Office, Lakeview</td>
<td>1</td>
</tr>
<tr>
<td>Lake County Control Center</td>
<td>2</td>
</tr>
</tbody>
</table>

IV. SUPPLY AND TRANSPORTATION

A. SUPPLY (Refer to Par. IV, A, Annex N, Medical and Health Services and to Annex P, Supply Service)
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN

ANNEX S, PAR. IV.

1. The Radiological Defense Service will obtain general supplies through the regular civil defense supply system of the County. Supplies peculiar to radiological defense will be obtained from OCDM through OSCDA in types and quantities recommended by the OSCDA Medical and Health Services.

B. TRANSPORTATION

1. The Lake County Civil Defense Director will take action to provide ground monitors with adequate transportation. This will involve utilizing civil defense services vehicles and private vehicles. Private aircraft may be used for aerial monitoring subject to conditions imposed by "Scater."

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Succession to command of the Radiological Defense Service:
   a. Chief, Radiological Defense Service
   b. Chief, Radiological Analysis Section
   c. Chief, Monitoring Section

B. COMMUNICATIONS

1. Existing radio and wire facilities will be utilized for the transmission of radiological data within Lake County.

2. Radiological monitoring teams of the RADEF Service will utilize the fixed, mobile, and portable communications equipment of RACES organizations or communications equipment made available by other civil defense services, local taxi companies, and industrial firms in accordance with local civil defense plans. Refer to Annex H, Communications Service.

3. Meteorological data, for the purpose of plotting fallout patterns, will be disseminated by OSCDA during emergencies on the state circuit of the National Warning System. Refer to Par. III, X, 4, Annex A, Attack Warning. Additional meteorological data may be obtained from the Medford Weather Bureau at any time.

VI. MAP

Refer to Lake County Civil Defense Map.
VII. APPENDIXES

No. 1 – RADEF Service Organization Chart

No. 2 – Organization and Equipment of Mobile Support Radiological Reconnaissance (Monitoring) Units

No. 3 – Guidance for Operations in Radioactive Fallout Areas

No. 4 – Emergency Plan in Case of Serious Radioactive Contamination by Means Other Than Fallout
I. MONITOR

A. The monitor is the basic unit in the RADEF organization.

B. A monitor is an individual trained in: the use and care of a Radiological Detection Instrument and in the interpretation and evaluation of its readings; the nature of radiological hazards and safety measures pertaining thereto; basic mapping and map reading; marking contaminated areas; preparation of records and transmission of intelligent radiological data; and in the fundamentals of personnel and material decontamination.

C. Monitors are broadly divided into two classes:

1. General Area Monitors (operate normally as teams).

2. Protective Service Monitors. These normally are members of the other civil defense services, trained and equipped as monitors, whose specific duties are to conduct radiological monitoring for their service in its immediate area of operations.

D. The following equipment is the minimum which is considered necessary for a Radiological Monitor:

1. Ion Chamber Counter, 0.5 to 500 r/hr (larger range when available)
2. Dosimeter
3. Film Badge
4. Reliable Timepiece
5. Suit of protective clothing
6. Pencil and notebook

II. MONITORING TEAM

<table>
<thead>
<tr>
<th>Table of Organization</th>
<th>Table of Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Team Leader</td>
<td>1 Ion Chamber Counter, 0.5 to 500 r/hr (larger range when available)</td>
</tr>
<tr>
<td>2 Monitors</td>
<td>6 Dosimeters</td>
</tr>
<tr>
<td>1 Communications Man</td>
<td>6 Film Badges</td>
</tr>
<tr>
<td>1 Mapping and Record Clerk</td>
<td>6 Protective Clothing, Suits</td>
</tr>
<tr>
<td>1 Messenger</td>
<td>6 Reliable Timepieces</td>
</tr>
<tr>
<td>6 TOTAL PERSONNEL</td>
<td>1 Walkie Talkie (or equivalent)</td>
</tr>
<tr>
<td></td>
<td>As required (Mapping and Plotting Material)</td>
</tr>
<tr>
<td></td>
<td>(Marking Signs for Contaminated Areas)</td>
</tr>
</tbody>
</table>
III. MONITORING SQUAD

<table>
<thead>
<tr>
<th>Table of Organization</th>
<th>Table of Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Squad Leader</td>
<td>1 Car (for Squad Leader) equipped with:</td>
</tr>
<tr>
<td>1 Mapping and Record Clerk</td>
<td>Two-way Radio</td>
</tr>
<tr>
<td>1 Communications Man</td>
<td>1 Walkie Talkie</td>
</tr>
<tr>
<td>1 Messenger</td>
<td>1 Ion Chamber, 0.5 to 500 r/hr (larger range when available)</td>
</tr>
<tr>
<td>2 Monitoring Teams</td>
<td>1 Geiger-type instrument</td>
</tr>
<tr>
<td>16 TOTAL PERSONNEL</td>
<td>4 Dosimeters</td>
</tr>
<tr>
<td></td>
<td>4 Protective clothing, suits</td>
</tr>
<tr>
<td></td>
<td>4 Flashlights</td>
</tr>
<tr>
<td></td>
<td>4 Pencils and notebooks</td>
</tr>
<tr>
<td></td>
<td>1 Car tool set</td>
</tr>
<tr>
<td></td>
<td>1 Saw</td>
</tr>
<tr>
<td></td>
<td>1 Axe</td>
</tr>
<tr>
<td></td>
<td>1 Tow Cable</td>
</tr>
<tr>
<td></td>
<td>1 First Aid Kit</td>
</tr>
<tr>
<td></td>
<td>1 Contamination-proof Water Container</td>
</tr>
<tr>
<td></td>
<td>3 days Emergency rations</td>
</tr>
<tr>
<td></td>
<td>1 Crow bar</td>
</tr>
<tr>
<td></td>
<td>1 Hydraulic jack</td>
</tr>
<tr>
<td></td>
<td>2 Cars (for monitoring teams)</td>
</tr>
<tr>
<td></td>
<td>2 Team equipment shown in Par. II, Sets</td>
</tr>
</tbody>
</table>

IV. Monitoring Team and Squad organization set forth above is flexible and may be adjusted to meet the requirements of the area and the population to be serviced.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 3 TO ANNEX S
GUIDANCE FOR OPERATIONS IN RADIOACTIVE FALLOUT AREAS

I. For post attack survival or support operations within fallout areas, all civil defense services will be guided by the following criteria relative to the exposure of personnel to radioactivity:

Maximum exposure in any one day - 25 r
Maximum exposure in any one week - 100 r
Total exposure over two months or longer - 200 r

Personnel who have been exposed to the maximum allowable total dose of 200 r should be permanently removed from the exposure area and relieved of any further risk of exposure.

II. In the absence of any other means of determining the dose which will be received in performing particular tasks in fallout areas, determination by actual trial may be resorted to. For example, if it is desired to operate transportation equipment over a certain route in a fallout area, the best method of determining the actual dose which would be acquired is to test run the selected route with a piece of equipment and with the equipment operator wearing a dosimeter. Here the concept of the "point of no return" is applicable. The last chance the operator has of turning back without exceeding his exposure limit occurs when he is at that location where his dosimeter reads one-half of the limit. This location, then, represents the maximum distance to which equipment of this particular type operating at the same speed as used on the test run, may go and return immediately. The decision to go beyond this limit should be made only if actual monitoring has shown that the equipment can reach the far side of the contaminated area before the operator received more than the permissible dose.

III. The "actual trial" principle outlined above may be applied in one form or other to all aspects of survival or support operations in radiologically contaminated areas. In essence, it means that individuals working in contaminated areas must watch their dosimeters and figure the time and space factors so that they can spend the maximum time doing useful work and still be able to quit the contaminated area before exceeding the maximum dose.
LAKE COUNTY CIVIL DEFENSE OPERATIONS PLAN
APPENDIX 4 TO ANNEX S
EMERGENCY PLAN IN CASE OF SERIOUS
RADIOACTIVE CONTAMINATION BY MEANS OTHER THAN FALLOUT

A. It is possible that an accident involving a nuclear reactor or radioactive materials, either in use or in shipment, could result in release of radioactivity in such manner and quantity as to be hazardous to the public. For example, an incident might result from the involvement in a traffic accident of a truck carrying radioactive material. Although containers for radioactive materials in shipment are designed to withstand most accidents of this type, a rupture of the container could result in radioactive material escaping to the surrounding environment.

B. In the event such an incident occurs, the local civil defense director will, by the most rapid means possible, report the matter to OSCDA and immediately thereafter will notify the Hanford Operations Office of the Atomic Energy Commission. The telephone number is Richland 2-1111, Extension 6-5441, in Richland, Washington. OSCDA, on receipt of this report will also contact the Hanford office of the AEC to insure that the incident has been reported to them. The Hanford office will, on receipt of this information, immediately dispatch trained personnel to the scene to deal with the situation. Pending arrival of these trained personnel, local authorities will take such of the following actions as are appropriate and possible in order to preserve the life and health of people in the vicinity:

1. If any person is alive and trapped in the wreckage, make every effort possible to rescue him.

2. Restrict area of accident. Keep public as far from scene as practical. Souvenir collection should be forbidden.

3. Segregate and retain those who have had possible contact with the radioactive material until they can be examined further. Obtain names and addresses of those involved.

4. Remove injured from area of accident with as little contact as possible and hold at a transfer point. Take any measures necessary to save life, but carry out as minimal first-aid and surgical procedures as possible until help is obtained from radiological team physicians or other physicians familiar with radiation medicine. DO NOT take injured to local hospital or doctor's office unless certain that he is not contaminated with radioactivity.

5. In incidents involving fire, fight fires from upwind as far as possible, keeping out of any smoke, fumes, or dust arising from the accident. Treat as fire involving toxic chemicals. Do not handle suspected material until it has been monitored and released by monitoring personnel. Segregate clothing and tools used at fire until they can be checked by radiological emergency teams.

6. In the event of a radiological incident involving a vehicle accident, de-tour all traffic around scene of accident. If not possible, move vehicle shortest distance necessary to clear right of way. If radioactive material
is spilled, prevent passage through area unless absolutely necessary. If right of way must be cleared before AEC radiological assistance arrives, wash spillage to shoulders of right of way with minimum dispersal of wash water.

7. Do not eat, drink, or smoke in the area. Do not use food or drinking water that may have been in contact with material from the accident.

8. DO NOT try to do too much prior to the arrival of radiation specialists and physicians.
MAP SECTION