

# OSLAB NEWS & REVIEW

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## COVID-19 & CONTINUING EDUCATION

The Oregon State Landscape Architect Board (Board) is cognizant of how the ongoing government restrictions on public gatherings and events have likely changed the plans for some Registered Landscape Architects (RLAs) with respect to their completion of continuing education activities. The Board is unsure if there are other indirect impacts from the COVID-19 public health emergency on the ability of RLAs to complete continuing education activities. The Board asks two things of RLAs at this time.

First, the Board would like to hear from RLAs that are experiencing difficulties with the completion of continuing education. The Board has heard from only a few RLAs so far and does not have sufficient information at this time to justify changes in the status quo requirements for continuing education. However, the Board plans to revisit this issue at its summer quarterly meeting. Input from RLAs about issues that have been encountered relative to continuing education would help inform the Board's discussion.

Second, the Board encourages RLAs to review the many types of continuing education activities that can be completed to satisfy Board requirements. See Board rule [OAR 804-025-0020](#) for details. Also note that the Board allows RLAs to complete online activities. Online options may not be as desirable to many RLAs, but these options likely need to be considered by more RLAs in 2020. For information on how to document activities that you have not previously completed to meet continuing education requirements, you might want to review the examples of acceptable documentation on the [continuing education page](#) of the Board's website. Since the Board provides a lot of flexibility, not every single type of continuing education activity potentially allowed under Board rules is reflected in these examples. Remember also that if you are not able to obtain verification of completion from a sponsor (e.g., certificate, letter, or transcript showing completion), you can document this and instead prepare a written summary. Written summaries are also appropriate for self-directed activities that do not involve a sponsor. A written summary needs to cover the subject matter, relationship to practice, the credits anticipated, the title of the activity, the location of activity, and the name of the presenter (if applicable).

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## COVID-19 & CONTINUING EDUCATION (CONT. FROM P.1)

The Board also reminds RLAs that there are several instances when continuing education exemptions can be requested, and one of those is when a RLA experiences disability, illness, or other extenuating circumstances that prevent practice. Extenuating circumstances can include an inability to practice due to office closure, layoff, or taking care of a family member. It is important for RLAs to remember this option of requesting an exemption when facing such a situation. However, the Board does not approve exemptions retroactively so please request an exemption prior to certifying continuing education compliance at the time of registration renewal!

## BUSINESS REGISTRATION REMINDERS



Have you experienced a change in your employment situation, perhaps related to impacts of the COVID-19 public health emergency or perhaps as part of a next step in your career? If so, please keep in mind that the Board requires a business providing landscape architecture services in Oregon to hold a business registration. The Board's business registration requirement applies to any form of business, including sole proprietorships. This requirement should not be confused with separate business registration requirements of the Oregon Secretary of State. There are instances where business registration with the Secretary of State's office may not be required, but registration with the Board is required. The Board's business registration is the mechanism used to implement the statutory requirement that the public be able to determine the person responsible for the landscape architecture services provided by a business.

Here are a few important reminders about business registration requirements:

- ◆ At least one business owner, officer, or employee must be a RLA holding an active registration in good standing with the Board. This RLA must have full authority, accountability, and responsibility on behalf of the business to enter into contracts for landscape architectural services, to directly provide such services, and to otherwise make decisions regarding the execution and outcome of such services. This RLA must be designated by filing a Statement of Responsibility with the Board as part of the business registration.
- ◆ All professional landscape architecture documents issued by a business that require stamp and signature under state law must bear the stamp and signature of a RLA designated as in responsible charge and also the business name.
- ◆ A RLA in responsible charge for the business must maintain, and make available to the Board upon request, adequate records to demonstrate the nature and extent of the supervision and control over and detailed knowledge of the work stamped and signed.
- ◆ The business must hold a separate registration for each office from which landscape architecture services are provided in Oregon. Each office, regardless of physical location, that provides landscape architectural services in Oregon must have a designated RLA in responsible charge.
- ◆ More than one RLA may be designated as in responsible charge of landscape architecture services provided through a business or business office. Also, a RLA may be designated as in responsible charge of more than one office of a business provided that the RLA can adequately supervise the landscape architecture services provided in Oregon.
- ◆ A business can also request a Board registration based on intent to offer services in Oregon.
- ◆ A business registration must be displayed at the place of business where the public visiting the office can readily view it or otherwise provided to the public upon request. Businesses might want to post the business registration on their websites.

For more information about or assistance with business registration, please review the Board's [business registration rules](#), the [business registration page](#) of the Board's website, or contact the Board office.

**OSLAB NEWS & REVIEW**

**REGISTRATION UPDATE**

**NEW REGISTRATIONS (since the last newsletter)**

Landscape Architects with Initial Registration in Oregon

Cragg, Amy	LA1036	02/27/2020
Hanson, Taj	LA1037	02/27/2020
Olin, Christopher	LA1038	02/27/2020
Stamm, Kwatee	LA1039	02/27/2020
Tella, Lori	LA1040	02/27/2020
Wood, Desirae	LA1041	02/27/2020



New Landscape Architects by Reciprocity

Chaddick, James	LA1042	03/09/2020	NV
Fehringer, Jared	LA1035	02/19/2020	WY
Mihan, James	LA1045	05/22/2020	ID
Wood, Christopher	LA1044	03/24/2020	TN
Zoll, Gregory	LA1043	03/15/2020	CA

New Business Registrants

Kiser Vogrin Design LLC	L538	05/14/2020	TN	Christopher Wood, RLA
Landscape Dynamics	L537	03/30/2020	OR	Gregory Zoll, RLA
The Satre Group	L539	05/19/2020	OR	Richard Satre, RLA

**REGISTRATION CHANGES (since the last newsletter)**

Individuals with delinquent registration (more than 60 days past renewal date):

Ascari, Stefano	LA1003	02/29/2020	Italy
Gilliland, Michael	LA0264	12/31/2019	OR
Lewis, David	LA0293	12/31/2019	OR (not renewing)
Sindell, Mark	LA0652	01/31/2020	WA
Walker, Peter	LA0047	01/31/2020	CA

Individuals with delinquent registration reinstated to active status:

Beauchamp, Mark	LA0849	02/29/2020	PA
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Individuals granted inactive or inactive emeritus status:

Cook, Dale	LA0850	02/29/2020	(until 02/29/2025)
Perove, Alexandra	LA0894	05/19/2020	(until 05/19/2025)
West, Margaret	LA0991	04/09/2020	(until 09/30/2025)

Individuals with inactive or inactive emeritus status that has expired:

Johnson, Bruce	LA0049	01/31/2020	OR (emeritus expired)
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**2020 Meetings**

- ◆ Feb. 27
- ◆ May 8
- ◆ August 5
- ◆ Nov. 12

**MISSION:**

To regulate the practice of landscape architecture in Oregon.

Stay home, stay safe everyone!



**OSLAB Wants To Hear From YOU!**

- Feedback ?
- Ideas ?
- Questions ?

**CONTACT THE BOARD OFFICE!**

**CONTINUING EDUCATION UPDATE**

The following registrants recently passed continuing education audits:

Burtzos, Sandra	LA0543	Holmes, Ben	LA0834
Cavender, Larry	LA0241	McNair, George	LA0312
Faha, Michael	LA0242	Miller, Larry	LA0808
Grantham, Trent	LA0634	Stewart, Mary	LA0913
Henri, Brookley	LA0727		



## OREGON STATE LANDSCAPE ARCHITECT BOARD

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### UPDATED LARE SCHEDULE (as of 05/2020)

LARE - 2020 EXAM DATES	BOARD 30-DAY DATES	BOARD 45-DAY DATES
03/23/2020 - 04/04/2020	02/12/2020 <b>Canceled</b>	01/28/2020
08/01/2020 - 09/19/2020	08/20/2020 <b>Revised</b>	08/05/2020
11/30/2020 - 12/12/2020	10/21/2020	10/06/2020

Exam candidates should monitor the CLARB and Board websites as further updates to the next exam administration may still be required in response to the COVID-19 situation.

## BIENNIAL REPORT AVAILABLE

The Board's [2020 biennial report](#) is now available at the Board website. This report focuses on the budget period of 07/01/2017–06/30/2019 and includes the latest independent financial review report as well as information on Board activities such as exams, registrations, complaint cases, and outreach efforts. Registrants interested in Board operations are encouraged to review the report. Please direct any questions regarding the report to the Board at [oslab.info@oregon.gov](mailto:oslab.info@oregon.gov).

## INACTIVE & INACTIVE EMERITUS STATUS

Has the COVID-19 situation resulted in your needing to take a break from active practice as a RLA to focus on other responsibilities? Have you otherwise been thinking about trying out a career change or retirement? The Board provides RLAs with the option of switching to inactive or inactive emeritus status. Here are some reminders about changing your status:

- ◆ Your request to move to an inactive status must be filed with the Board ***BEFORE*** your renewal date, i.e. while your registration is in good standing.
- ◆ When on either an inactive or inactive emeritus status, you cannot legally practice landscape architecture in Oregon. You cannot serve as a supervising RLA and cannot stamp and sign professional work. On regular inactive status, you cannot use any form of Landscape Architect title in Oregon. On inactive emeritus status, you can use a title like Landscape Architect-Emeritus or Landscape Architect-Retired. Inactive emeritus status is limited to RLAs with 25 or more consecutive years of registration, including cumulative time registered in Oregon or other jurisdictions.
- ◆ Are you currently designated as the RLA in responsible charge for a business? If yes, will the business no longer provide landscape architecture services in Oregon, or will the business file a new Statement of Responsibility for another RLA?
- ◆ You can remain on an inactive status for up to 5 years. Your registration will expire then if not returned to active status.
- ◆ You do not need to complete the standard continuing education requirements while on inactive or inactive emeritus status. However, you will need to plan ahead to complete the continuing education that is required for a return to active status.
- ◆ You will be required to pay an administrative fee each year when on an inactive status. That fee is currently \$50, which is much reduced compared to the annual registration fee of \$325.

For more information, review the Board's [rule for inactive and inactive emeritus status](#). Contact the Board office if you need assistance with filing a request for inactive or inactive emeritus status.